

Agenda Item A3, Attachment 1

**552nd Policy Board Meeting
 Fargo-Moorhead Metropolitan Council of Governments
 Thursday, March 15, 2018 – 4:00 pm
 Metro COG Conference Room**

Members Present:

Roger	Buscher	Moorhead Planning Commission
Brenda	Elmer	Moorhead City Council
Shara	Fischer	Fargo Planning Commission
Steve	Gehrtz	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Jim	Haney	Clay County Commission (alternate for Jenny Mongeau)
Sharon	May	Horace City Commission
Arland	Rasmussen	Cass County Commission
Kevin	Spaulding	Dilworth City Council
John	Strand	Fargo City Commission

Members Absent:

Tony	Gehrig	Fargo City Commission
Tony	Grindberg	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Dave	Piepkorn	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Mark	Simmons	West Fargo City Commission
Mark	Wentz	West Fargo City Commission

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Charlie	Francis	Casselton City Council
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Bob	Walton	NDDOT – Fargo District

A1. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on March 15, 2018 by Chair Rasmussen, noting a quorum was present. Introductions were made.

A2. Approve Order and Contents of Overall Agenda, approved

Chair Rasmussen asked for approval for the overall agenda.

***MOTION:* Approve the contents of the Overall Agenda of the 552nd Policy Board Meeting.**

Mr. Strand moved, seconded by Ms. Elmer.

***MOTION*, passed. 9-0.**

Motion carried unanimously.

A3. Past Meeting Minutes, approved

Chair Rasmussen asked for approval of the Minutes of the February 15, 2018 Meeting.

MOTION: Approve the February 15, 2018 Policy Board Meeting Minutes.

Mr. Spaulding moved, seconded by Mr. Gunkelman.

MOTION, passed. 9-0.

Motion carried unanimously.

A4. Monthly Bills, approved

Chair Rasmussen asked for approval of the March 2018 Bills as listed on Attachment A-4.

MOTION: Approve the March 2018 Bills List.

Mr. Gehrtz moved, seconded by Mr. Buscher.

MOTION, passed. 9-0.

Motion carried unanimously.

***Ms. May joined the meeting at 4:06pm**

B. CONSENT AGENDA

B1. Chair Rasmussen asked for approval of Items 1-3 on the Consent Agenda.

1. February 2018 Month End Report
2. Consultant Selection and Contract for Website Update
3. Performance Target Memorandum of Understanding

MOTION: Approve Items 1-3 on the Consent Agenda.

Mr. Spaulding moved, seconded by Mr. Gehrtz.

MOTION, passed. 10-0.

Motion carried unanimously.

C. REGULAR AGENDA

C1. Public Comment Opportunity

No public comments were made or received.

No MOTION

C2. 2018-2021 TIP Amendment #2

Mr. Maddox presented Amendment #2 to the 2018-2021 TIP. Connections of Moorhead was awarded a bus purchase via FTA 5310 grant. The amendment reflects this purchase.

A Public Hearing was opened; no public comments were made or received. The Public Hearing was closed.

MOTION: Approve the 2018-2021 TIP Amendment #2

Ms. Elmer moved, seconded by Ms. Fischer.

MOTION, passed. 10-0.

Motion carried unanimously.

D. Additional Business

Chair Rasmussen gave an update on the on-going Executive Director hiring process. He also stated that The City of West Fargo would like Metro COG to contract directly with Jenna Wilm (Metro COG's current Human Resources representative through West Fargo). Mr. Rasmussen said that he has not verified this with either party, and will have an update by next Policy Board meeting. Mr. Strand asked if that would mean opening up an RFP for services. Discussion concluded with holding off any action until Chair Rasmussen has spoken with Tina Fisk at the City of West Fargo.

Mr. Spaulding commended Mr. Altenburg and Ms. Pierce for their presentation at the Dilworth Comprehensive and Transportation Plan open house.

E. Adjourn

MOTION: Adjourn the 552nd Meeting of the FM Metro COG Policy Board

Mr. Spaulding moved, seconded by Mr. Gehrtz.

MOTION, passed. 10-0.

Motion carried unanimously.

The 552nd Meeting of the FM Metro COG Policy Board held Thursday, March 15, 2018 was adjourned at 4:22 pm.

F. THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD April 19th, 2018, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary