

**527<sup>th</sup> Policy Board Meeting**  
**Fargo-Moorhead Metropolitan Council of Governments**  
**Thursday, March 17, 2016 – 4:00 pm**  
**Metro COG Conference Room**

**Members Present:**

|       |                                     |                            |
|-------|-------------------------------------|----------------------------|
| Roger | Buscher                             | Moorhead City Council      |
| Steve | Gehrtz                              | Moorhead City Council      |
| Frank | Gross                               | Clay County Commission     |
| John  | Gunkelman                           | Fargo Planning Commission  |
|       | (Alternate for Jan Ulferts-Stewart) |                            |
| John  | Paulsen                             | Fargodome Board            |
| Dave  | Piepkorn                            | Fargo City Commission      |
| Mark  | Simmons                             | West Fargo Commission      |
| Rick  | Steen                               | Cass County Commission     |
| Mark  | Wentz                               | West Fargo City Commission |

**Members Absent:**

|         |           |                           |
|---------|-----------|---------------------------|
| Brenda  | Elmer     | Moorhead City Council     |
| Tony    | Gehrig    | Fargo City Commission     |
| Rocky   | Schneider | Fargo Planning Commission |
| Melissa | Sobolik   | Fargo City Commission     |
| Kevin   | Spaulding | Dilworth City Council     |
| Mike    | Williams  | Fargo City Commission     |

**Others Present:**

|         |            |                   |
|---------|------------|-------------------|
| Adam    | Altenburg  | Metro COG         |
| Dave    | Burns      | Metro COG         |
| William | Christian  | Metro COG         |
| Dan     | Farnsworth | Metro COG         |
| Michael | Maddox     | Metro COG         |
| Nakhaly | Swearingen | Metro COG         |
| Eric    | Hillman    | Mayor of Mapleton |
| Drew    | Sturdivant | City of Fargo     |
| Julie   | Bommelman  | City of Fargo     |
| Joel    | Quanbeck   | KLJ               |

**A1. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**

The meeting was called to order at 4:00 pm, on March 17, 2016 by Chair Piepkorn noting a quorum was present. Introductions were made. Mr. Simmons and Mayor Hillman arrived at 4:02 pm.

**A2. Approve Order and Contents of Overall Agenda, approved**

Chair Piepkorn asked for approval for the overall agenda.

***MOTION:* Approve the contents of the Overall Agenda of the March 2016 Policy Board**  
**Mr. Paulsen moved, seconded by Mr. Steen.**

***MOTION, passed***

**Motion carried unanimously. Vote of 9-0**

**A3. Past Meeting Minutes, approved**

Chair Piepkorn asked for approval of the Minutes of the February 18, 2016 Meeting.

***MOTION: Approve the February 18, 2016 Policy Board Meeting Minutes.***

**Mr. Gross moved, seconded by Mr. Simmons.**

***MOTION, passed***

**Motion carried unanimously. Vote of 9-0**

**A4. Approve March 2016 Bills, approved**

Chair Piepkorn asked for approval of the March 2016 Bills as listed in Attachment A-4. A revised March 2016 Bills list was provided.

***MOTION: Approve the Revised March 2016 Bills List***

**Mr. Paulsen moved, seconded by Mr. Buscher.**

***MOTION, passed***

**Motion carried unanimously. Vote of 9-0**

**B. CONSENT AGENDA**

**B1. Chair Piepkorn asked for approval of Items 1 through 3 on the Consent Agenda.**

**1. Section 5310 Transit Grant Application**

Motion: Approve the Section 5310 grant application as completed by Metro Area Transit-Fargo.

**2. Approve Long-Range Data Development Plan and Demographic Forecast Contract**

Motion: Approve Metro COG Contract #16-001, the Long-Range Data Development Plan and Demographic Forecast Study, with KLJ.

**3. February 2016 Month End Budget Report**

Motion: Approve the February 2016 Month End Budget Report as presented.

***MOTION: Approve Items 1 through 3 on the Consent Agenda.***

**Mr. Paulsen moved, seconded by Mr. Steen.**

***MOTION, passed***

**Motion carried unanimously. Vote of 9-0**

**C. REGULAR AGENDA**

**C1. Public Comment Opportunity**

No public comments were made or received.

***No MOTION***

**C2. Proposed Amendment to Sheyenne Street Corridor Study Phase 1**

Mr. Farnsworth described the project history for the Sheyenne Street Corridor Study and mentioned that there was initial coordination at the beginning of the project with the SW Metro Transportation Plan in developing acceptable traffic projections. Mr. Farnsworth stated that an amendment amount of \$12,000 was negotiated between Metro COG and KLJ on February 25, 2016.

Mr. Farnsworth stated that Metro COG received an official request on February 26, 2016, from KLJ for an amendment to the Sheyenne Street Corridor Study Phase I. The request was for funding to pay for the out of scope work that was done at earlier stages of the project. An amendment amount of \$12,000 was negotiated on February 25, 2016.

The Policy Board was presented three possible recommendations:

- Approve the negotiated \$12,000 amendment amount; or
- Approve a re-negotiated amount; or
- Deny the proposed amendment.

The TTC voted to recommend Policy Board of the \$12,000 amendment amount with one member abstaining from voting (Mr. Christian). It had been assumed that the amendment would be funded with 80% of the funding coming from Federal CPG funds and the remaining 20% from the City of West Fargo. However, after recent correspondence with NDDOT, NDDOT officially stated that they will not provide the CPG funding for this amendment stating that, “any out of scope items that require federal reimbursement need to be amended into the contract as soon as discovered and prior to work being started on those items.”

Mr. Christian stated that he abstained from voting because utilizing money before out of scope work is approved is prohibited. Mr. Christian recommended that the Policy Board deny the request on the basis that this request is contrary to Federal regulations. Mr. Christian stated that local funds may be used to pay for the out of scope work. The local funds could come from City of West Fargo, or City of West Fargo and Metro COG.

Mr. Simmons wanted record stating that they (West Fargo) disagrees with Mr. Christian on this as he felt they could work with NDDOT to get this funding. Chair Piepkorn brought up to the committee that we are within regulations with common practice. Mr. Paulsen asked for Mr. Christian’s recommendation, in which he stated that he recommends that NDDOT does not approve due federal guidelines.

Chair Piepkorn strongly suggests that we follow guidelines. After further discussion and clarification, committee members agreed to delay the recommended motion to a later date.

***MOTION: To table the motion.***

***Ms. Paulsen moved, seconded by Mr. Simmons.***

***MOTION, passed***

***Motion carried unanimously. Vote of 9-0***

**C3. MATBUS Presentation**

Ms. Bommelman and Mr. Sturdivant from MATBUS presented a quarterly report on MATBUS matters in the region.

**C4. Update on 2014 CPG**

Mr. Christian updated the committee about NDDOT and procedures on how to access the funds that are still available. Items discussed included: lack of communication between NDDOT and the MPO’s, the availability of fund and how to access the federal funds, and current work projects. Committee had further discussion and recap on the update.

**NO MOTION**

**C5. Jurisdiction Round Table**

Mr. Hillman stated that Mapleton's growth is rapidly growing and concerns about growth problems such as planning, schools, streets, and water and lagoons issues. Chair Piepkorn shared his experience and knowledge on subjects that was brought up. Mr. Simmons expressed that this is what regionalism is about, pooling our resources together.

**D. Additional Business**

There was no additional business.

**E. Adjourn**

The 527<sup>th</sup> Meeting of the FM Metro COG Policy Board held Thursday, March 17, 2016 was adjourned at 4:53 pm.

**F. THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD April 21, 2016, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Nakhaly Swearingen  
Executive Secretary