

Agenda Item 1c, Attachment 1

**586th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, February 18, 2021 – 4:00 pm
Zoom Web Conference**

Members Present:

David	Fenelon	Horace City Council
Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Jenna	Kahly	Clay County Commission (alt for Jenny Mongeau)
Jim	Kapitan	Cass County Commission
Steve	Lindaas	Moorhead City Council
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission

Members Absent:

Tony	Gehrig	Fargo City Commission
Amanda	George	West Fargo City Commission
Jenny	Mongeau	Clay County Commission
Dave	Piepkorn	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Matthew	Huettl	HDR Inc
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Bob	Walton	NDDOT – Fargo District

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on February 18, 2021 by Chair Fenelon, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Olson asked for approval for the overall agenda. Ms. Gray said she would like to add Agenda Item 3g for an update on the Minnesota Statewide Transportation Plan

MOTION: Approve the contents of the Overall Agenda of the February 18, 2021 Policy Board Meeting.

Mr. Lindaas moved, seconded by Mr. Kapitan

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Fenelon asked for approval of the Minutes of the January 21, 2021 Meeting.

**MOTION: Approve the January 21, 2021 Policy Board Meeting Minutes.
Ms. Preston moved, seconded by Mr. Lindaas
MOTION, passed
Motion carried unanimously.**

1d. Monthly Bills, approved

Chair Fenelon asked for approval of the February 2021 Bills as listed on Attachment 1d.

**MOTION: Approve the February 2021 Bills List.
Mr. Strand moved, seconded by Mr. Olson
MOTION, passed
Motion carried unanimously.**

2. CONSENT AGENDA

Chair Fenelon asked for approval of Items a-c on the Consent Agenda.

- a. January Month End Report
- b. Amendment #1 to Intersection Traffic Data Collection & Reporting – Ms. Gray explained that the City of West Fargo would like to add 10 intersections to this project. They have agreed to pay the associated local match.
- c. 2020 Metro Profile

**MOTION: Approve Items a-c on the Consent Agenda.
Mr. Olson moved, seconded by Mr. Lindaas.
MOTION, passed
Motion carried unanimously.**

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2021-2024 TIP Amendment #2

Mr. Champa presented Amendment #2 to the 2021-2024 Transportation Improvement Plan (TIP).

The proposed amendment to the 2021-2024 TIP is as follows:

1. **Modification of Project 9170019:** NDDOT concrete pavement repair on I-29N from Main Ave to N Fargo Interchange (2021). The total project cost decreased 68.7% from \$950,000 to \$297,092 of which the Federal IM funding decreased 68.7% from \$855,000 to \$267,383, and the State funding decreased 68.7% from \$95,000 to \$29,709.
2. **Modification of Project 9170020:** NDDOT concrete pavement repair on I-29S from Main Ave to N Fargo Interchange (2021). The total project cost decreased 68.7% from

\$950,000 to \$297,092 of which the Federal IM funding decreased 68.7% from \$855,000 to \$267,383, and the State funding decreased 68.7% from \$95,000 to \$29,709.

The public hearing was opened. No comments were received. The public hearing was closed.

MOTION: Approve Amendment #2 of the Metro COG 2021 -2024 Transportation Improvement Program (TIP).

Mr. Kapitan moved, seconded by Ms. Kahly.

MOTION, passed

Motion carried unanimously.

3f. Compensation Analysis

Chair Fenelon brought this item forward on the agenda as Mr. Strand had originally suggested a compensation study, and had noted that had to leave the meeting early. Ms. Gray explained that this matter had been discussed earlier this month with the Executive Committee, and they asked that she review the current budget to see if we have funds available to carry out a compensation study. Ms. Gray completed this review, and found savings in personnel loaded wages and overhead costs to fund this study, as directed by the Executive Committee.

MOTION: Direct the Executive Director to solicit a minimum of three proposals for a compensation study from qualified firms, followed by a review of the proposals by the Executive Director and the Executive Committee.

Mr. Strand moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

3c. Fargo Transportation Plan Consultant Selection

Mr. Maddox presented 'Kimley-Horn, with subconsultant Bolton & Menk, as the highest-ranked consulting team for the Fargo Transportation Plan. The consultants and the consultant selection panel are still in contract negotiations. Mr. Maddox said that the contracted amount cannot exceed \$175,000.

MOTION: Approve Kimley-Horn, with subconsultant Bolton & Menk, as recommended by the Study's consultant selection panel and authorize Metro COG's Executive Director to enter into a contract with the selected consultant after a final scope has been negotiated.

Mr. Olson moved, seconded by Mr. Gunkelman.

MOTION, passed

Motion carried unanimously.

***Mr. Strand left the meeting**

3d. DRAFT RFP for Interstate Operations Analysis and Plan for Future Improvements

Ms. Gray presented the draft request for proposals for the Interstate Operations Analysis and Plan for Future Improvements. Ms. Gray stated that the last Interstate Operations study was completed in 2011. She stated that the primary focus of the study will involve the analysis of interstate operations, along with the

data collection needed to carry out that analysis. The emphasis will be on studying the interstate system in its entirety, rather than just as individual interchanges and segments. She added that ring route analysis is also included in the scope of work.

Mr. Gunkelman asked about the potential for a ring route, and how it could affect the Diversion. Ms. Gray said that the Cass County Comprehensive and Transportation Plan does list this as a potential project, and it fully acknowledges the alignment of the FM Diversion. The concept shown in the plan uses excess land purchased along the west side of the diversion for the portion of the route that is north of I-94.

Mr. Lindaas asked about the RFP requirements for scoring in regards to Disadvantaged Business Enterprises (DBE) proposals. Ms. Gray said that they have not scored in favor of DBE's in the past, and that NDDOT requires that we encourage consultants to review available certified DBEs, but has not set a target or required a scoring advantage for MPOs. Mr. Lindaas asked if the language could be updated to include scoring advantages to promote proposals from DBEs. Ms. Gray stated she would follow up with NDDOT to ensure we are using the approach recommended.

MOTION: Approve the RFP for the Interstate Operations Analysis and Plan for Future Improvements.

Mr. Lindaas moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously.

***Ms. Preston left the meeting**

3e. Performance Measures (PM – 1, 2, & 3) Safety Target Adoption

Mr. Del Rosario presented the Performance Measure Safety Targets for 2021, as required by the Federal Highway Administration (FHWA).

MOTION: Adopt NDDOT and MnDOT Performance Measures (1, 2, & 3) targets for their respective states and metro areas by signing the enclosed NDDOT and MnDOT resolutions.

Mr. Lindaas moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

3g. MnDOT Statewide Multimodal Transportation Plan

Mr. Hendrickson presented an update on the MnDOT Statewide Multimodal Transportation Plan.

4. Additional Business

No additional business.

5. Adjourn

**MOTION: Adjourn the 586th Meeting of the FM Metro COG Policy Board
Mr. Lindaas moved, seconded by Mr. Gunkelman
MOTION, passed.
Motion carried unanimously.**

The 586th Meeting of the FM Metro COG Policy Board held Thursday, February 18, 2021 was adjourned at 5:38 pm.

**THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD March 18, 2021,
4:00 P.M.**

Respectfully Submitted,

Savanna Leach
Executive Assistant