631st Policy Board Special Call Meeting

Fargo-Moorhead Metropolitan Council of Governments

Monday, July 29, 2024 – 10:00 AM

Members Present:

|  |  |  |
| --- | --- | --- |
| Duane | Breitling | Cass County Commission |
| Chuck | Hendrickson | Moorhead City Council |
| Brenton | Holper | City of Horace |
| Rory | Jorgenson | West Fargo City Commission |
| Jenny | Mongeau | Clay County Commission |
| Julie | Nash | Dilworth City Council |
| Ryan | Nelson | Moorhead City Council |
| Brad | Olson | West Fargo City Commission |
| Dave | Peipkorn | Fargo City Commission |
| Deb | White | Moorhead City Council |

Members Absent:

Denise Kolpack Fargo City Commission

Stephanie Landstrom Horace City Council (alternate present)

Art Rosenberg Fargo Planning Commission

Thomas Schmidt Fargo Planning Commission

John Strand Fargo City Commission

Maranda Tasa Fargo Planning Commission

Michelle Turnberg Fargo City Commission

|  |  |  |
| --- | --- | --- |
|  |  |  |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Dan | Farnsworth | Metro COG |
| Ben | Griffith | Metro COG |
| Michael | Maddox | Metro COG |
| Angela | Brumbaugh | Metro COG |

# 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 10:05 AM, on July 29, 2024 by Chair Breitling, noting a quorum was present. Introductions were made.

## 1b. Approve Order and Contents of Overall Agenda, approved

Chair Breitling asked for approval for the overall agenda.

*MOTION*: Approve the contents of the Overall Agenda of the July 29, 2024 Policy Board Special Call Meeting.

Mr. Piepkorn moved, seconded by Ms. White.

*MOTION,* passed

Motion carried unanimously.

# 2. REGULAR AGENDA

## 2a. 8th Avenue Extension Study Consultant Selection

## Mr. Maddox presented information regarding the 8th Avenue Extension Study Consultant selection. Only one bid was received by the deadline of Wednesday, July 17th, 2024. A waiver was granted by NDDOT from the minimum proposal requirement listed within the Consultant Administrative Services manual. The only sealed bid received:

## Apex Engineering in the amount of $149,942.96

## Mandatory completion date is December 31, 2024

## City of Dilworth will provide the local match

*MOTION*: Approval of Apex Engineering with subconsultants TC2 and HKGi as the preferred team recommended by the study’s consultant selection panel to complete the study and authorize Executive Director to enter into a contract with said consulting team for the Dilworth 8th Avenue Extension Study.

Mr. Piepkorn moved, seconded by Ms. White.

*MOTION*, passed

Motion carried unanimously.

2b. Kindred Comprehensive & Transportation Plan Consultant Selection

Mr. Altenburg presented information regarding the selection of a Consultant for the Kindred Comprehensive & Transportation Plan. Proposals were received from:

* Bolton & Menk
* Houston Engineering
* KLJ
* SRF
* WSB

The Selection Committee chose Bolton & Menk with an initial cost proposal of $99,986.60. Consolidated Planning Grant Funds will cover 72% of the cost and the City of Kindred and Cass County will cover the local match of 28%.

*MOTION*: Approve the selection of Bolton & Menk to complete the Kindred Comprehensive and Transportation Plan pending contract negotiations to finalize the scope and fee.

Ms. Mongeau moved, seconded by Mr. Olson.

*MOTION*, passed

Motion carried unanimously.

2c. Metro Railroad Needs Study Consultant Selection

Mr. Griffith presented information regarding the selection of a Consultant for the Metro Railroad Needs Study. Four proposals were received:

* Stantec with subconsultant TC2
* SRF with subconsultant quèt•ica
* Ulteig with subconsultants benesch and Leutz Graphics
* HDR

After the Selection Committee interviewed, scored, and ranked each team, HDR was chosen with a proposed cost of $399,979.96

*MOTION*: Recommend approval of HDR as the preferred consultant as recommended by the Selection Committee to complete the study and authorize the Executive Director to enter into a contract with HDR for the Metro Railroad Needs Study.

Ms. White moved, seconded by Mr. Jorgenson.

*MOTION*, passed

Motion carried unanimously.

# 3. Adjourn

# The 631st Special Call meeting of the FM Metro COG Policy Board held on Monday, July 29, 2024, was adjourned at 10:16 AM.

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***MOTION:***

**Mr. Piepkorn moved, seconded by Mr. Jorgenson.**

***MOTION,* passed.**

**Motion carried unanimously.**

# THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD August 15th, 2024, 4:00 PM.

Respectfully Submitted,

Angela Brumbaugh

Office Manager