632nd Policy Board Meeting

Fargo-Moorhead Metropolitan Council of Governments

Thursday, August 15, 2024 – 4:00 PM

Members Present:

|  |  |  |
| --- | --- | --- |
| Duane | Breitling | Cass County Commission |
| Chuck | Hendrickson | Moorhead City Council |
| Rory | Jorgensen | West Fargo City Commission |
| Denise | Kolpack | Fargo City Commission |
| Stephanie | Landstrom | Horace City Council |
| Jenny | Mongeau | Clay County Commission |
| Julie | Nash | Dilworth City Council |
| Ryan | Nelson | Moorhead City Council |
| Brad | Olson | West Fargo City Commission |
| Dave | Peipkorn | Fargo City Commission |
| Thomas | Schmidt | Fargo Planning Commission |
| Michelle | Turnberg | Fargo City Commission |
| Deb | White | Moorhead City Council |

Members Absent:

|  |  |  |
| --- | --- | --- |
| Art | Rosenberg | Fargo Planning Commission |
| John | Strand | Fargo City Commission |
| Maranda | Tasa |  |
| Aaron | Murra | NDDOT – Fargo District (ex-officio) |
| Shiloh | Wahl | MnDOT – District 4 (ex-officio) |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Aiden | Jung | Metro COG |
| Dan | Farnsworth | Metro COG |
| Ben | Griffith | Metro COG |
| Angela | Brumbaugh | Metro COG |
| Chelsea | Levorsen | Metro COG |
| Michael | Maddox | Metro COG |
| Mackenzie | Mueller | Metro COG |
| Paul | Krabbenhoft | Clay County Commission |
| Wayne | Zacher | NDDOT |

# 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 PM, on August 15, 2024, by Chair Breitling, noting a quorum was present. Introductions were made.

## 1b. Approve Order and Contents of Overall Agenda, approved

Chair Breitling asked for approval for the overall agenda.

*MOTION*: Approve the contents of the Overall Agenda of the August 15, 2024, Policy Board Meeting.

Mr. Peipkorn moved, seconded by Mr. Olson.

*MOTION,* passed

Motion carried unanimously.

## 1c. Past Meeting Minutes, approved

Chair Breitling asked for approval of the Minutes of the July 18, 2024, Board Meeting and the July 29, 2024, Special Call Board Meeting.

*MOTION*: Approve the July 18, 2024, Policy Board Meeting and the July 29, 2024 Special Call Board Meeting Minutes.

Ms. Kolpack moved, seconded by Ms. Mongeau.

*MOTION*, passed

Motion carried unanimously.

## 1d. Monthly Bills, approved

Chair Breitling asked for approval of the August 2024 Bills as listed on Attachment 1d.

*MOTION*: Approve the August 2024 Bills List.

Ms. Mongeau moved, seconded by Mr. White.

*MOTION*, passed

Motion carried unanimously.

# 2. CONSENT AGENDA

## Chair Breitling asked for approval of Items a-e on the Consent Agenda.

### July Month End Report

### Approval of GIS Specialist Employment

### Approval of Attorney Engagement Letter

### Approval of ATAC Master Agreement

### Approval of BNSF Study Agreement

*MOTION*: Approve Items a-e on the Consent Agenda.

Mr. Olson moved, seconded by Ms. Nash.

*MOTION*, passed

Motion carried unanimously.

# 3. REGULAR AGENDA

## 3a. Public Comment Opportunity

No public comments were made or received.

## 3b. 2024-2027 TIP Amendment #10

Mr. Bervik presented the 2024-2027 TIP Amendment #10. A public notice was published in the Forum on Wednesday, July 24, 2024, with public comments accepted until 12:00 noon on Thursday, August 8, 2024. No written or verbal comments were received.

The proposed 10th amendment to the 2024-2027 TIP is as follows:

1. **Modification of Project 9240007:** NDDOT technological upgrades fiber network, camera sites, ess, and roadside improvements (2024). Updating total project cost and cost breakdown.
2. **Modification of Project 8240050:** MnDOT installation of fiber communication, cameras, and dynamic message signs. (2025) Adding additional funding, increase total project cost, and updating project description.
3. **Modification of Project 4232022:** City of Fargo construction of a shared use path and drain crossing on Drain 27. This project will connect two existing trail networks (2024). The project year was shifted from 2025 to 2024.
4. **Modification of Project 5245068:** Moorhead reconstruction of 34th Street from 4th Avenue North to 3rd Avenue North (2025). Updating project description.
5. **Modification of Project 5245069:** Moorhead reconstruction of 34th Street from 4th Avenue North to 3rd Avenue North (2025). Updating project description.
6. **Modification of Project 8250032:** MnDOT installation of fiber communication, cameras, and dynamic message signs. (2025) Updating project description.
7. **New Project 9241071:** NDDOT Preliminary Engineering for the reconstruction of Main Avenue from 45th Street to 25th Street in the City of Fargo (2024).
8. **New Project 8241072:** MnDOT installation of fiber communication, cameras, and dynamic message signs. (2025)

*MOTION*: Approval of Amendment #10 to the Metro COG 2024-2027

Mr. Peipkorn moved, seconded by Ms. Kolpack.

*MOTION*, passed

Motion carried unanimously.

## 3c. Continuation of the Development of the Final Draft 2025-2028 TIP

Mr. Bervik presented information regarding the development of the Final Draft 2025-2028 TIP document. The TIP is coordinated by Metro COG between NDDOT, MnDOT, MATBUS, and local F-M area jurisdictions. All federally funded, regionally significant, and projects of local significance in the Fargo Moorhead Region are included.

The Fiscal Constraint Section, Environmental Considerations Section, and the Revisions Section have been or are being updated.

*Information Only – No motion*

4. Additional Business

Mr. Griffith provided the following updates to the attendees:

* Work continues on the 2025-2026 UPWP. 2025 will be very lean year with Metro COG’s CPG funding estimated to be $1.34M by NDDOT, primarily due to the addition of a fourth MPO in Minot and no additional FHWA funds for MPOs. No new CPG planning projects are proposed in order to complete 2024 projects not completed by December 31, 2024. If funding is even tighter than expected, Metro COG may need to convert a portion of STBG funds which are normally used for construction projects into planning funds in order to complete any projects which will continue into 2025. We’ll have a much better idea as we get closer to the end of the year.
* Work continues on the 2025-2028 TIP, as reported earlier by Paul Bervik. We’re communicating regularly with both MnDOT and NDDOT as well as our local partners, as they make minor revisions heading towards the end of the year. We’ve also taken a little more time to beef up the Environmental Justice and Title VI sections. Adoption of the 2025-2028 TIP is scheduled for the September 19th Policy Board meeting.
* We received a draft of the 2023 financial audit and I’m in the process of drafting a narrative for the auditors to incorporate into the final report. Our accountant was provided with a list of adjusting entries to be made.
* We’ve begun our annual review of our Indirect Rate with the NDDOT Finance Office and they need a copy of the final audit report, as does the NDDOT Local Government Division and the FHWA, so I should have it within the coming days and will place it on the September agenda.
* The September 19th Policy Board meeting is going to be a very busy meeting for us. We’ll be adopting the 2025-2028 TIP, the 2025-2026 UPWP and the 2050 MTP (Metropolitan Transportation Plan). Once adopted, we’ll need to take the MTP to each of the local jurisdictions to schedule adoption by your individual councils, commissions and boards. Our goal is to have the MTP adopted by all jurisdictions before the end of the year.

# 5. Adjourn

***MOTION:* Adjourn the 632nd Meeting of the FM Metro COG Policy Board**

**Mr. Peipkorn moved, seconded by Ms. Mongeau.**

***MOTION,* passed.**

**Motion carried unanimously.**

The 632nd Meeting of the FM Metro COG Policy Board held Thursday, August 15, 2024, was adjourned at 4:22 pm.

# THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD SEPTEMBER 19, 2024, 4:00 PM.

Respectfully Submitted,

Angela Brumbaugh

Office Manager