

Agenda Item 1d, Attachment 1

572nd Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments

Thursday, December 19, 2019 – 4:30 pm
Metro COG Conference Room

Members Present:

Duane	Breitling	Cass County Commission
David	Fenelon	Horace City Council
Eric	Gjerdevig	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Steve	Jesme	Dilworth City Council
Nicole	Mattson	Moorhead Planning Commission (alt for Mayor Judd)
Jenny	Mongeau	Clay County Commission
Brad	Olson	West Fargo City Commission
Scott	Stofferahn	Fargo Planning Commission (alt for Miranda Tasa)
Sara	Watson Curry	Moorhead City Council

Members Absent:

Tony	Gehrig	Fargo City Commission
Tony	Grindberg	Fargo City Commission
Chuck	Hendrickson	Moorhead City Council
Johnathan	Judd	Moorhead City Council
Dave	Piepkorn	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:30 pm, on December 19, by Chair Mongeau, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Mongeau asked for approval for the overall agenda.

Chair Mongeau asked that item 2f be pulled into the Regular Agenda.

MOTION: Approve the contents of the Overall Agenda of the 572 Policy Board Meeting.

Mr. Olson moved, seconded by Mr. Gunkelman.

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Mongeau asked for approval of the Minutes of the November 21, 2019 Meeting.

Chair Mongeau noted that the November minutes lists Mr. Olson as both present and absent. Mr. Olson was present at the meeting via phone.

MOTION: Approve the November 21, 2019 Policy Board Meeting Minutes, contingent upon the correction discussed.

Mr. Gunkelman moved, seconded by Ms. Watson Curry.

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Mongeau asked for approval of the December 2019 Bills as listed on Attachment 1d.

MOTION: Approve the December 2019 Bills List.

Mr. Gjerdevig moved, seconded by Mr. Breitling.

MOTION, passed.

Motion carried unanimously.

2. CONSENT AGENDA

Chair Mongeau asked for approval of Items a-g on the Consent Agenda.

- a. November Month End Report
- b. Fargo Safe Routes to School Plan Contract Extension
- c. US 10/75 Contract Extension
- d. 2020 TTC/Policy Board Meeting Schedule
- e. Bicycle & Pedestrian Committee Citizen Representative
- f. ~~Agreement for Services for Food Systems Program~~
- g. 2020-2023 TIP Amendment #2
- h. Urban Rail/Highway Crossing Safety Project Funds

Mr. Breitling noted that in attachment a, there is a payroll tax expense that is not included in the budget. There was a discussion on whether or not it is included in

the budgeted loaded wage. Chair Mongeau asked Ms. Gray to follow-up on this item.

Ms. Watson Curry asked about item e, how the citizen representative is chosen. Mr. Farnsworth said there is an application process, and a selection committee.

MOTION: Approve Items a-g on the Consent Agenda.

Mr. Olson moved, seconded by Mr. Breitling.

MOTION, passed.

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

No MOTION

3b. 2019-2020 UPWP Amendment #5

Ms. Gray presented Amendment #5 to the 2019-2020 UPWP. She explained that there is usually an adjustment at the end of the year to reconcile any staff hour category budgets that may have gone over. Due to the large number of consultant-led projects, the 200 category of the UPWP needs to be adjusted upward. Other categories had minor adjustments as well.

Ms. Gray also identified the carryover projects that need to be extended into 2020 for completion.

Amendment #5 includes the modification of those staff hours, project budgets and additions, and 2019 projects that will need to carry over into 2020.

MOTION: Approve 2019-2020 UPWP Amendment #5

Mr. Stofferahn moved, seconded by Mr. Fenelon.

MOTION, passed.

Motion carried unanimously.

3c. New Transportation Alternatives Scoring Criteria / Transportation Alternatives Application Prioritization

Mr. Farnsworth presented the Transportation Alternatives (TA) prioritization of applications received. The Bicycle & Pedestrian Committee and the TTC both recommend the West Fargo Drain 45 Multi-use path be top priority, with City of Fargo Deer Creek, City of Horace CR17 projects in North Dakota, and City of Moorhead CR12/60 for Minnesota.

Mr. Farnsworth also noted that the committee updated the TA Scoring criteria. The recommended motion includes both the prioritizations and the updated scoring criteria.

MOTION: Approve the new TA scoring criteria, and approve the TA application prioritization as vetted by the Bicycle & Pedestrian Committee and as recommended by the TTC.

**Mr. Stofferahn moved, seconded by Ms. Watson Curry.
MOTION, passed.
Motion carried unanimously.**

***Mr. Gjerdevig left the meeting at 5:04 p.m.**

3d. 17th Avenue South Corridor Study Final Report

Mr. Farnsworth presented the final report for the 17th Avenue South (Fargo) Corridor Study.

Ms. Mattson asked what the next steps are, once this project is approved by the Policy Board. Ms. Gray answered that the decision is ultimately up to the City of Fargo Commission, on whether or not to follow the recommendations found in the study.

**MOTION: Approve the 17th Avenue South Corridor Study.
Mr. Stofferahn moved, seconded by Mr. Gunkelman.
MOTION, passed
Motion carried unanimously.**

3e. FM Diversion Recreation Plan Update

Ms. Gray updated the Policy Board on a discussion that has been taking place relative to the FM Diversion Recreation Plan, regarding the future lead governing entity for recreational component recreation facilities and programs on land adjacent to the FM Diversion. There has been discussion in regards to which entity will take leadership of the facilities and programs, once completed. The Diversion Authority, P3 entity, and Metro COG have all been mentioned as potential leads. With that discussion comes a large financial component that needs to be considered. Chair Mongeau said that the North Dakota Parks and Recreation Board has also been mentioned. All of these scenarios are conceptual at this point, and more information is needed but the discussion needs to be started.

Ms. Gray stated that she is neither promoting nor against the idea of Metro COG having a governance, oversight and staffing role for the project. She pointed out that Metro COG was originally formed as a Council of Governments (COG) before MPOs were mandated by the Federal government. As a COG, the role of the agency was to take on a variety of multi-jurisdictional matters. The decision on governance of the FM Diversion Recreational facilities and programs isn't up to her or the agency – it's a decision that will need to be made by local government entities, and funding will need to be a component of that decision, because funds that Metro COG administers as an MPO could not be used to carry out these responsibilities.

Discussion of the Policy Board took place. Members indicated that they feel more information about how Met Council, Portland COG and others handle the oversight of park and recreation properties. Concern was expressed that the

facilities will, for the most part, be located in ND, whereas Metro COG and its boards and committees serve the entire bi-state metro area.

3f. Annual Employee Benefits Information

Ms. Gray presented the annual employee benefits information, as specified in the Personnel Policies.

3g. Agreement for Services for Food Systems Program (2f)

Chair Mongeau pulled this agenda item from the consent agenda to discuss the role that Metro COG plays with the Metropolitan Food Systems Commission. Chair Mongeau said that the mission of the commission has swayed, and Metro COG she is concerned that staff has been going above and beyond the scope of work and hours allotted for time. Chair Mongeau will be chairing the committee in 2020 and will ask for updates on what Metro COG is being asked to do.

Ms. Grays stated that the contract with the City of Fargo provides \$6,000. She added that as a COG, the agency has carried out many multi-jurisdictional roles that aren't related to transportation, so the precedent is there for the agency to stay involved, as long as the requested work is in line with the funds in the contract.

4. Additional Business

Mr. Olson said that the polycom phone in the conference room is not very good for anyone participating on the phone.

5. Adjourn

The 572nd Meeting of the FM Metro COG Policy Board held Thursday, December 19, 2019 was adjourned at 5:53 p.m.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD January 16, 2020, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Assistant