630th Policy Board Meeting

Fargo-Moorhead Metropolitan Council of Governments

Thursday, July 18, 2024 – 4:00 PM

Metro COG Conference Room

Members Present:

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| Duane | Breitling | Cass County Commission |
| Chuck | Hendrickson | Moorhead City Council |
| Brad | Olson | West Fargo City Commission |
| Maranda | Tasa | Fargo Planning Commission |
| Rory | Jorgensen | West Fargo City Commission |
| Julie | Nash | Dilworth City Council |
| Jenny | Mongeau | Clay County Commission |
| Denise | Kolpack | Fargo City Commission |
| John | Strand | Fargo City Commission |
| Jeff | Trudeau | Horace City Council |
|  |  |  |

Members Absent:

|  |  |  |
| --- | --- | --- |
| Michelle | Turnberg | Fargo City Commission |
| Stephanie | Landstrom | Horace City Council |
| Ryan | Nelson | Moorhead City Council |
| Dave | Piepkorn | Fargo City Commission |
| Art | Rosenberg | Fargo Planning Commission |
| Thomas | Schmidt | Fargo Planning Commission |
| Deb | White | Moorhead City Council |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Jaron | Capps | Metro COG |
| Dan | Farnsworth | Metro COG |
| Ben | Grifith | Metro COG |
| Aiden | Jung | Metro COG |
| Chelsea | Levorsen | Metro COG |
| Michael | Maddox | Metro COG |
| Mackenzie | Mueller | Metro COG |
|  |  |  |

# 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 PM, on July 18th by Chair Breitling, noting a quorum was present. Introductions were made.

## 1b. Approve Order and Contents of Overall Agenda, approved

Chair Breitling asked for approval for the overall agenda.

*MOTION*: Approve the contents of the Overall Agenda of the July 18, 2024, Policy Board Meeting.

Ms. Mongeau moved, seconded by Mr. Hendrickson.

*MOTION,* passed

Motion carried unanimously.

## 1c. Past Meeting Minutes, approved

Chair Breitling asked for approval of the Minutes of the June 24, 2024, Meeting.

*MOTION*: Approve the June 24, 2024, Policy Board Meeting Minutes.

Ms. Nash moved, seconded by Mr. Olson.

*MOTION*, passed

Motion carried unanimously.

## 1d. Monthly Bills, approved

Chair Breitling asked for approval of the July 2024 Bills as listed on Attachment 1d.

*MOTION*: Approve the July 2024 Bills List.

Ms. Nash moved, seconded by Ms. Kolpack.

*MOTION*, passed

Motion carried unanimously.

# 2. CONSENT AGENDA

## Chair Breitling asked for approval of Items a-c on the Consent Agenda.

### June End of Month Report

### Metro COG 2nd Quarter Report

### Urban SDK Contract Renewal

*MOTION*: Approve Items a-c on the Consent Agenda.

Mr. Strand moved, seconded by Ms. Nash.

*MOTION*, passed

Motion carried unanimously.

# 3. REGULAR AGENDA

## 3a. Public Comment Opportunity

No public comments were made or received.

## 3b. 2024-2027 TIP Amendment #9

## Mr. Bervik presented the 2024-2027 TIP Amendment 9. A public notice was published in the Forum of Fargo-Moorhead on Wednesday, June 26, 2024. Public comments were accepted until 12:00 noon on Thursday, July 11, 2024. No comments were received.

## 

## The proposed amendment to the 2024-2027 TIP is as follows:

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## Modification of Project 4232020: City of Fargo construction of a new shared use path along the Red River between 35th Avenue South and 40th Avenue South (2024). Increasing the 2024 TA federal funding and updating the total project cost and cost break down.

## Removing Project 4232021: City of Fargo construction of a new shared use path along the Red River between 35th Avenue South and 40th Avenue South (2025). Removing 2025 funding after additional 2024 funding is added to the project.

## New Project 8250038: MnDOT preliminary engineering for snow control along I-94 from Moorhead to Alexandria (2025).

*MOTION*: Approval of Amendment 9 to the Metro COG 2024-2027 Transportation Improvement Program (TIP).

Mr. Hendrickson moved, seconded by Ms. Mongeau.

*MOTION*, passed

Motion carried unanimously.

## 3c. Draft 2025-2028 Transportation Improvement Program (TIP)

## Mr. Bervik presented the draft for 2025-2028 TIP. A legal notice was printed in the Forum of Fargo-Moorhead on Wednesday, July 3, 2024. The draft TIP will be available for review on Metro COG website. The public may comment until next Thursday, July 25th.

*MOTION*: Approve the Draft 2025-2028 Transportation Improvement Program (TIP).

Mr. Olson moved, seconded by Ms. Nash

*MOTION*, passed

Motion carried unanimously.

## 3d. West 94 Area Transportation Plan – Contract Amendment #1

## Mr. Farnsworth presented the information showing the proposal from Bolton & Menk to micro simulate traffic analysis of a potential reconfiguration to the interchange of I-94/Main Avenue/26th Street. This analysis would tie into already-planned analysis of the soon-to-be-studied interchange at I-94/13th Avenue/15th Street.

## The total proposed fee is $24,975.54. West Fargo has agreed to fund the local match (20%) of $4,995.11.

*MOTION*: Approve Amendment #1 to the West 94 Area Transportation Plan contract with Bolton & Menk.

Ms. Kolpack moved, seconded by Mr. Hendrickson.

*MOTION*, passed

Motion carried unanimously.

# 4. Additional Business

# Mr. Griffith requested the Chair to call for a special Policy Board meeting on July 29th at 10 AM to approve the selection for consultants for three RFPs that had been received. Chair Breitling asked if there were any objections and not hearing any, set the special call meeting for Monday, July 29th at 10:00 AM.

# Mr. Griffith reported that UPWP Amendment #5 had been approved and that the updated CPG contract amendment was awaiting his and Chair Breitling’s signatures following the meeting.

# Mr. Griffith reminded the Policy Board members that with new projects getting underway, there would be new invoices sent out to local jurisdictions for the 20% local match and asked the Policy Board members to let their Administrators and Finance folks know.

# Mr. Griffith reported that the vacant GIS position had been posted and nearly a dozen applications received so far. Interviews would be scheduled soon.

# Mr. Griffith reported that he had received a draft report for the 2023 annual Financial Audit this week and would present it to the Policy Board at the August 15 meeting.

# Mr. Griffith stated there had been several public engagement activities taking place during the week, including a TIP Open House at the Fargo Public Library, a Heartland Trail Open House in Glyndon and that there was a booth at the Fargo Street Fair to gather public input on the 2050 Metropolitan Transportation Plan.

# 5. Adjourn

The 630th Meeting of the FM Metro COG Policy Board held Thursday, July 18, 2024, was adjourned at 4:30 PM.

***MOTION:***

**Mr. Trudeau moved, seconded by Mr. Olson.**

***MOTION,* passed.**

**Motion carried unanimously.**

# THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD Thursday, August 15, 2024, 4:00 PM AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Angela Brumbaugh

Business Manager