557th Meeting of the

**Agenda Item 3 Attachment 1**

FM Metro COG Transportation Technical Committee

Thursday, September 12, 2024 – 10:00 AM

Metro COG Conference Room

Members Present:

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| Jonathan | Atkins | City of Moorhead Traffic Engineering |
| James | Dahlman | City of Horace (alternate Jace Hellman) |
| Maegin | Elshaug | Fargo Planning (alternate for Nicole Crutchfield) |
| Jeremy | Gorden | City of Fargo Transportation Engineering |
| Ben | Griffith | Metro COG |
| Cole | Hansen | Cass County Planning Director |
| Dan | Hanson | West Fargo Engineering |
| Don | Lorsung | City of Dilworth Community Development |
| Kyle | McCamy | West Fargo Engineering |
| Aaron | Nelson | West Fargo City Planning |
| George  | Palo | NDDOT (Alternate for Wayne Zacher) |
| Mary | Safgren | MnDOT – District 4 |
| Justin | Sorum | Clay County Engineering |
| Tom | Soucy | Cass County Highway |
| Forrest | Steinhoff | Moorhead Planning (alternate for Robin Huston) |
| Cole | Swingen | MATBUS (alternate for Julie Bommelman) |
| Lori | Van Beek | Moorhead Transit, MATBUS |

Members Absent:

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| Jason | Benson | Cass County Highway Engineer |
| Julie  | Bommelman | City of Fargo, MATBUS (Alternate present) |
| Nicole | Crutchfield | City of Fargo Planning (Alternate present) |
| Jace | Hellman | City of Horace – Community Dev. Director (Alternate present) |
| Robin | Huston | City of Moorhead Planning (Alternate present) |
| Matthew | Jacobson | Clay County Planning  |
| Kelly | Krapu | Freight Representative - TrueNorth Compliance Service |
| Joe | Raso | GFMEDC |
| Brit | Stevens | NDSU – Transportation Manager |
| Wayne | Zacher | NDDOT – Local Government Division (Alternate present) |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Karissa | Beierle Pavek | Metro COG |
| Angela | Brumbaugh | Metro COG |
| Dan | Farnsworth | Metro COG |
| Aiden | Jung | Metro COG |
| Chelsea | Levorsen | Metro COG |
| Michael | Maddox | Metro COG |
| Mackenzie | Mueller | Metro COG |
| Dylan | Dunn | Moore Engineering |
| Kyle  | Wieler | Civil Science |
| Cody | Christianson | Bolton & Menk |
| Kristen | Sperry | FHWA |
| Anthony | Sommerfeld | WSB |
|  |  |  |

# CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:03 AM, on September 12, 2024, by Chair Griffith. A quorum was present.

# Approve the 557th TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the 557th TTC Meeting Agenda.

Motion: Approve the 557th TTC Meeting Agenda.

Mr. Nelson moved, seconded by Mr. Lorsung.

MOTION, PASSED.

Motion carried unanimously.

# APPROVE August 8, 2024, TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the August 8, 2024, TTC Meeting Minutes.

Motion: Approve the August 8, 2024, TTC Minutes.

Mr. Lorsung moved, seconded by Ms. Elshaug.

MOTION, PASSED

Motion carried unanimously.

# Public Comment Opportunity

No public comments were made or received.

# 2024-2027 TIP Amendment 11

# Mr. Bervik presented Amendment #11 regarding the 2024-2027 Transportation Improvement Program (TIP). A public notice was published on Wednesday, September 4th, 2024.

The proposed amendment to the 2024-2027 TIP is as follows:

1. **Modification of Project 4232022:** City of Fargo construction of a shared use path and drain crossing on Drain 27. This project will connect two existing trail networks (2025). The project year was shifted from 2024 to 2025.

Motion: Recommend approval of Amendment 11 of the Metro COG 2024-2027 Transportation Improvement Program (TIP) to the Policy Board.

Mr. McCamy moved, seconded by Ms. Van Beek.

MOTION, PASSED

Motion carried unanimously.

# 2025-2028 TIP Adoption

# Mr. Bervik presented the Final Draft 2025-2028 TIP document. A public open house was held introducing the elements of the final draft to the public on July 16, 2024. Legal notice was published on July 3, 2024, to meet the 30-day TIP comment period.

# Metro COG has been in collaboration with NDDOT, MnDOT, City of Fargo, City of Moorhead, City of West Fargo, City of Dilworth, City of Horace, Fargo Transit, Moorhead Transit, Cass County, and Clay County. Language has been updated throughout the document along with updating projects through the coordination with state and local government.

# A final public meeting will be held on September 19, 2024, at 4:00 PM at the regularly scheduled Metro COG Policy Board meeting.

Motion: Pending public comment, recommend approval of the Final Draft Metro COG 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Hansen moved, seconded by Mr. McCamy.

MOTION, PASSED

Motion carried unanimously.

# Approval of the ATAC-Moorhead Agreement

Mr. Griffith presented information stating the Advanced Traffic Analysis Center (ATAC) at the Upper Great Plains Transportation Institute (UGPTI) at NDSU provides an addendum to its Master Agreement with Metro COG for the provision of turning movement counts and traffic signal optimization support for the City of Moorhead.

Moorhead Engineering and ATAC conduct the work on approximately one-third of the intersections in Moorhead each year. The agreement amount is estimated at $49,474 total broken out as follows: 2025 - $16,492, 2026 - $16,491, 2027 - $16,491.

Motion:

Mr. Atkins moved, seconded by Mr. McCamy.

MOTION, PASSED

Motion carried unanimously.

# Agency Updates

# Metro COG – We have a new GIS Specialist, Karissa Pavek. September 16th-20th is National Roundabout Week.

# MnDOT – Working on a Passenger Rail Study

# Fargo Engineering – Construction projects wrapping up early.

# Fargo Planning – Wrapped up growth plan. Rewriting land development code

# MATBUS – Approved JPA between Fargo and Moorhead

# Moorhead Engineering – Capital Improvement Projects wrapping up.

# Moorhead Planning – Nothing new to report

# West Fargo Engineering – Concrete pavement repairs, Changing streetlights to LED.

# West Fargo Planning – Will be kicking off a master plan in the next couple of months.

# Dilworth Planning – Studies are continuing.

# Horace Engineering – Opened corridor projects, paving starting on major road corridor.

# Cass County – Wrapping up projects around the metro. 52nd Ave roundabout and bridge is open. Working on pavement south of Horace.

# Cass County Planning – Nothing new to report

# MnDOT – Solicitations for Safe Routes to School State project. Passenger Rail Study on a short deadline. Grant will be submitted to do a study on crossings from Fargo-Moorhead to Duluth.

# NDDOT – MPO fall meeting to be held tomorrow.

# Federal Highway – Sandy Zimmer retiring tomorrow plus other changes in staffing.

# Additional Business

Mr. Griffith reminded the attendees about the TTC Special Meeting on Thursday, September 26th at 1:00 for the MTP.

# Adjourn

The 557th Regular Meeting of the TTC was adjourned on September 12, 2024, at 10:36 AM.

# THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD SEPTEMBER 26th, 2024, 1:00 PM AS A SPECIAL MEETING.

Respectfully Submitted,

Angela Brumbaugh

Office Manager