

**501st Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, October 10, 2019 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Robin	Huston	City of Moorhead Planning
Jaclynn	Maahs	Concordia College
Peyton	Mastera	City of Dilworth
Aaron	Nelson	Fargo City Planning
Russ	Sahr	City of Horace Planning
Jordan	Smith	MATBUS (alternate for Lori Van Beek)
Tim	Solberg	City of West Fargo Planning
Mark	Wolter	Freight Representative, Midnite Express
Barrett	Voigt	Cass County Planning

Members Absent:

Michael	Johnson	NDDOT – Local Government Division
Kim	Lipetsky	Fargo Cass Public Health
David	Overbo	Clay County Engineering
Mary	Safgren	MnDOT – District 4
Dustin	Scott	City of West Fargo Engineering
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS (alternate present)

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Trudy	Kordosky	MnDOT – District 4
Jim	Larson	City of West Fargo
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Jim	Mertz	Bolton & Menk
Brent	Muscha	Apex Engineering Group
Anna	Pierce	Metro COG
Steven	Strack	Houston Engineering Inc
Travis	Wieber	KLJ Engineering

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on October 10, 2019 by Chair Gray. A quorum was present.

2. Approve the 501st TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 501st TTC Meeting Agenda.

Motion: Approve the 501st TTC Meeting Agenda.

Mr. Benson moved, seconded by Ms. Huston

MOTION, PASSED 14-0

Motion carried unanimously.

3. APPROVE September 12, 2019 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the September 12, 2019 TTC Meeting Minutes.

Motion: Approve the September 12, 2019 TTC Minutes.

Mr. Benson moved, seconded by Mr. Sahr.

MOTION, PASSED 14-0

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. Stan Thurlow – Resolution of Appreciation

Ms. Gray drafted a Resolution of Appreciation for Stan Thurlow, former TTC member. He served the TTC the longest, and attended the most meetings of any person in Metro COG's history.

Mr. Mastera spoke of Mr. Thurlow's commitment to the committee, his job, and the community as a whole.

Motion: Recommend Policy Board approval and adoption of the Resolution of Appreciation for Stan Thurlow.

Mr. Mastera moved, seconded by Ms. Bommelman.

MOTION, PASSED

Motion carried unanimously.

6. Final Draft Metro GROW 2045

Mr. Maddox presented the final draft of the Metro GROW 2045, or the Long Range Metropolitan Transportation Plan. He stated that an abbreviated version of the presentation will be made at each local jurisdiction, and a Resolution of Adoption will be provided as documentation of each jurisdiction's support for the Plan. Mr. Solberg stated that the bypass west of the diversion is not consistent with West Fargo's Comprehensive Plan.

***Mr. Solberg left the meeting at 11:15 a.m.**

7. 2019 Metro Profile

Ms. Pierce presented the final draft of the 2019 Metropolitan Profile.

Mr. Atkins asked about the intended audience for the profile. Ms. Pierce said that the profile was revamped into make it easier to be read by the general public, but is released to the jurisdictional entities, economic development, the Chamber, and similar entities, and is available on Metro COG's website.

Ms. Gray added that any additions or comments to enhance and improve the profile will always be welcomed.

Motion: Recommend approval and adoption of the draft 2019 Metropolitan Profile to the Policy Board.

Mr. Atkins moved, seconded by Mr. Mastera.

MOTION, PASSED 13-0

Motion carried unanimously.

8. Moorhead 17th Street North Corridor Study RFP

Mr. Farnsworth presented the Moorhead 17th Street North Corridor Study Request for Proposals (RFP).

Mr. Atkins noted that Moorhead does not have local match funding available in 2020, however, there may be leftover funds from 2019 that can be put toward this project, and hopefully Metro COG can move forward as soon as possible. If the funding is not available at this time, the project may be pushed back to 2021.

Motion: Recommend Policy Board approval of the Moorhead 17th Street North Corridor Study RFP, pending availability of funding for local match.

Mr. Mastera moved, seconded by Mr. Atkins.

MOTION, PASSED 13-0

Motion carried unanimously.

9. West Fargo 9th Street Corridor Study Contract Amendment

Mr. Altenburg presented Amendment #1 to the West Fargo 9th Street Corridor Study contract with Apex Engineering. Following the initial public involvement process in June, a number of comments were received regarding bicycle and pedestrian safety south of the study area from 7th Avenue East to 13th Avenue East. In order to address these comments and concerns, Apex Engineering Group and the City of West Fargo have agreed upon a revised scope of work to analyze bicycle and pedestrian safety needs and recommendations from 7th Avenue East to 13th Avenue East. Total cost for this amendment is \$22,993, with 80% (\$18,394.40) coming from Federal Consolidated Planning Grant (CPG) funds (2020) and 20% (\$4,598.60) to be provided by the City of West Fargo.

Motion: Recommend Policy Board approval of the revised scope of work, fee, and updated schedule; and amend the contract for completion of the West Fargo 9th Street Corridor Study.

Mr. Benson moved, seconded by Mr. Sahr.

MOTION, PASSED 13-0

Motion carried unanimously.

10. Project Solicitations

Mr. Farnsworth presented several upcoming project solicitation opportunities. Several types of project solicitations have been initiated recently by NDDOT and MnDOT.

- Rail Safety Project Solicitation (ND)
- Transportation Alternatives Program (TAP) Project Solicitation
- Highway Safety Improvement Program (HSIP) Project Solicitation (ND)
- Small Town Revitalization Endeavor for Enhancing Transportation (NDSTREET) (ND)

Mr. Farnsworth briefly explained submittal deadlines for various components of each opportunity.

***Mr. Sahr left the meeting at 11:42 a.m.**

11. All Aboard Minnesota

Ms. Gray reminded the committee that the All Aboard Minnesota presentation is scheduled for Wednesday, October 30, at the Hjemkomst Community Center from 3:00 p.m. to 4:00 p.m. for business, civic, and community leaders, with a public open house from 6:30 p.m. to 7:30 p.m. The committee is encouraged to share this information with anyone who might be interested. She stated that someone from Metro COG will be attending, and that Policy Board members indicated a strong interest in this.

12. Agency Updates

Cass County: construction projects wrapped up; 76th Avenue roundabout is open.

MATBUS: iGoEco Challenge wrapping up

Freight: No updates

Moorhead: Underpass construction on schedule, hoping to work through the winter; Comp Plan RFP release later this month

Fargo: Core Neighborhoods Plan study is being initiated, diagnostic zoning analysis is underway, construction updates include 52nd Avenue which is wrapping up and Main Avenue – reconstructed portion of roadway and roundabout is open

Clay County: no updates

MnDOT: Snow Fence continuation and construction

Higher Ed: No updates

Dilworth: MnDOT will be at the October Council meeting to discuss the Hwy 10 corridor update in the coming years

Diversion: last key piece of funding - \$5M bond is now available for use.

Metro COG: LiDAR RFP should be released at the end of October, Metro COG will be stepping back into more of an oversight role, and letting the jurisdictions' GIS departments take the lead.

13. Additional Business

No additional business.

14. Adjourn

The 501st Regular Meeting of the TTC was adjourned on October 10, 2019 at 11:59 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD November 14, 2019, 10:00 A.M. AT THE METRO COG CONFERENCE ROOM (1 – 2ND ST N, CASE PLAZA 232, FARGO, ND).

Respectfully Submitted,

Savanna Leach
Executive Assistant