

**508th Transportation Technical Committee**  
**Fargo-Moorhead Metropolitan Council of Governments**  
**THURSDAY, June 11, 2020 – 10:00 a.m.**  
**Virtual Meeting**  
**AGENDA**

- |   |                               |
|---|-------------------------------|
| 1. Call to Order and Introductions                  |                               |
| 2. Approve the Agenda                               | Action Item                   |
| 3. Consider Minutes of the May 14, 2020 TTC Meeting | Action Item                   |
| 4. Public Input Opportunity                         | Public Input                  |
| 5. 2021 Draft Budget                                | Action Item                   |
| 6. Assistant Planner Opening                        | Information Item              |
| 7. Agency Updates                                   | Discussion Item               |
| a. City of Fargo                                    | e. City of Horace             |
| b. City of Moorhead                                 | f. Cass County                |
| c. City of West Fargo                               | g. Clay County                |
| d. City of Dilworth                                 | h. Other Member Jurisdictions |
| 2. Additional Business                              | Information Item              |
| 3. Adjourn  |                               |

**For Public Participation, please REGISTER with the following link:**  
[https://us02web.zoom.us/webinar/register/WN\\_ajqJcxckT56GYzICSH-NZA](https://us02web.zoom.us/webinar/register/WN_ajqJcxckT56GYzICSH-NZA)

(Or e-mail [metrocog@fmmetrocog.org](mailto:metrocog@fmmetrocog.org) to register)

Email questions and comments to [metrocog@fmmetrocog.org](mailto:metrocog@fmmetrocog.org) either before or during the meeting. Our staff will be monitoring this email and will vocalize your questions to the Committee.

REMINDER: The next TTC meeting is scheduled for **Thursday, July 9, 2020**. A web conference format will be provided to allow for social distancing even if Metro COG staff are present in the Metro COG conference room.

Red Action Items require roll call votes.

**NOTE: Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org> – Committees**

Metro COG is committed to ensuring all individuals, regardless of race, color, sex, age, national origin, disability/handicap, sexual orientation, and/or income status have access to Metro COG's programs and services. Meeting facilities will be accessible to mobility impaired individuals. Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact Savanna Leach, Metro COG Executive Assistant, at 701-532-5100 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in the meeting.

**507th Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, May 14, 2020 – 10:00 am  
Webconference**

**Members Present:**

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Robin	Huston	City of Moorhead Planning
Matthew	Jacobson	Clay County Planning
Jaclynn	Maahs	Concordia College
Peyton	Mastera	City of Dilworth Administration
Aaron	Nelson	Fargo City Planning
Grace	Puppe	Cass County Planning
Joe	Raso	GFMEDC
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Tim	Solberg	City of West Fargo Planning
Tom	Soucy	Cass County Highway Engineering
Justin	Sorum	Clay County Engineering
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Andrew	Wrucke	City of West Fargo Engineering
Wayne	Zacher	NDDOT – Local Government Division

**Members Absent:**

Kim	Lipetzky	Fargo Cass Public Health
Brit	Stevens	NDSU – Transportation Manager

**Others Present:**

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
James	Dahlman	Horace / Interstate Engineering
Dan	Farnsworth	Metro COG
Leif	Garnass	SRF Consulting
Scott	Harmstead	SRF Consulting
Matt	Kinsella	Apex Engineering
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Jim	Mertz	Bolton & Menk
Diomo	Motuba	ATAC / UGPTI
Brent	Muscha	Apex Engineering
Jake	Nordick	SRF Consulting
Bobbi	Retzlaff	FHWA – MN
Jordan	Smith	MATBUS
Kristin	Sperry	FHWA – ND
Steve	Strack	WSB
Kyle	Wieler	HDR

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on May 14, 2020 by Chair Gray. A quorum was present.

**2. Approve the May 14, 2020 TTC Meeting Agenda**

Chair Gray asked if there were any questions or changes to the May 14, 2020 TTC Meeting Agenda. Ms. Gray noted a revision to the agenda, that a discussion on the Recreational Trail Grant Applications has been added as Agenda Item #11.

***Motion: Approve the May 14, 2020 TTC Meeting Agenda.***

***Mr. Raso moved, seconded by Ms. Van Beek***

***MOTION, PASSED.***

***Motion carried unanimously.***

**3. APPROVE April 9, 2020 TTC MEETING MINUTES**

Chair Gray asked if there were any questions or changes to the April 9, 2019 TTC Meeting Minutes.

***Motion: Approve the April 9, 2020 TTC Minutes.***

***Mr. Atkins moved, seconded by Mr. Mastera***

***MOTION, PASSED***

***Motion carried unanimously.***

**4. Public Comment Opportunity**

No public comments were made or received.

***No MOTION***

**5. 2020-2023 TIP Amendment #3 – Public Hearing (Continued from April 9, 2020)**

Mr. Champa presented Amendment #3 to the 2020-2023 TIP.

The final information for the proposed amendment to the 2020-2023 TIP is as follows:

1. Addition of Project 8203001: West Central Communities Action, Inc., Regional Transportation Coordinating Council for Region 4 (R4RTCC) operating activities. The total project cost is \$56,000 of which \$44,800 is funded by Federal Section 5310 funds, \$5,600 state funds, and \$5,600 through local funds.

A Public Hearing was opened; no comments were received.

The Public hearing was closed.

***Motion: Pending public comment, recommend approval of Amendment #3 to the Metro COG 2020-2023 Transportation Improvement Program (TIP) to the Policy Board.***

***Ms. Van Beek moved, seconded by Mr. Sahr.***

***MOTION, PASSED***

***Motion carried unanimously.***

**6. 2020-2023 TIP Amendment #4 – Public Hearing**

Mr. Champa presented Amendment #4 to the 2020-2023 TIP.

The proposed amendment to the 2020-2023 TIP is as follows:

1. Addition of Project 3204001: City of West Fargo I-94 and Veteran's Boulevard structure rehabilitation project (2020\*). The total project cost is \$482,000 of which \$390,082 is funded by Federal Surface Transportation Block Grant Program – Urban (STBGP-U) funds, and \$91,918 through local funds (West Fargo). \*The project is listed as a pending project for 2020, to be completed if funds are available.
2. Addition of Project 8204002: MnDOT D4 Districtwide safety improvement project (2021). The total project cost is \$534,693 of which \$481,224 is funded by federal Highway Safety Improvement Program (HSIP) funds, and \$53,469 through state funds.

A Public Hearing was opened; no comments were received.

The Public hearing was closed.

**Motion: Pending public comment, recommend approval of Amendment #4 to the Metro COG 2020-2023 Transportation Improvement Program (TIP) to the Policy Board.**

**Mr. Sahr moved, seconded by Ms. Huston**

**MOTION, PASSED**

**Motion carried unanimously.**

**7. West Fargo 9<sup>th</sup> Street Corridor Study**

Mr. Altenburg and Mr. Muscha presented the West Fargo 9<sup>th</sup> Street Corridor Study final plan. The purpose of this study, extending from 13<sup>th</sup> Avenue E to 12<sup>th</sup> Avenue NE, is to develop and refine transportation alternatives that take into account the needs of all users and may be considered for future implementation projects by the city.

Mr. Solberg noted that a commissioner brought up a lack of truck routing on the corridor, which may be considered in the future, but did not find a need to prolong the study for this aspect.

Ms. Gray asked when the West Fargo City Commission plans to vote/adopt this study, Mr. Solberg said that he has left this up to Dustin Scott, City Engineer, but anticipates action will be taken at a June commission meeting. Mr. Wrucke noted that they may be waiting for an in-person meeting, versus a web-conference, as they are usually received better in that format.

**Motion: Recommend Policy Board approval of the West Fargo 9<sup>th</sup> Street Corridor Study, pending final approval by the West Fargo City Commission.**

**Mr. Solberg moved, seconded by Ms. Huston**

**MOTION, PASSED**

**Motion carried unanimously.**

**8. Horace Comprehensive and Transportation Plan**

Mr. Altenburg presented the Horace Comprehensive and Transportation Plan final draft. The purpose of the new plan is to help the City of Horace prepare for anticipated population and employment growth and ensure that new development is compatible with the community's vision and guiding principles. Impacts such as regional economic and demographic changes, groundbreaking of two new schools, a potential I-29 interchange at 76<sup>th</sup> Avenue, and the current alignment of the FM Area Diversion Project were addressed as part of the planning process.

**Motion: Recommend Policy Board approval of the Horace Comprehensive and Transportation Plan, pending final approval by the Horace City Council.**

**Mr. Sahr moved, seconded by Ms. Huston**

**MOTION, PASSED**

**Motion carried unanimously.**

**\*\*Mr. Raso left the meeting at 11:03 a.m.**

**\*\*Mr. Jacobson left the meeting at 11:10 a.m.**

**9. US 10/75 Corridor Study – Draft Final Plan Adoption and Online Open House**

Mr. Maddox and Mr. Garnass presented the US 10/75 Corridor Study draft final plan. The Final Study provides an analysis of existing and future conditions. Corridor alternatives are provided that will guide MnDOT and the City of Moorhead as they move into final design. The process has allowed MnDOT, the City of Moorhead, Moorhead Downtown Inc. and Metro COG to collaborate on creating a vision for the roadway segments included in MnDOT's upcoming reconstruction project. The effort was guided by a Study Review Committee (SRC) consisting of representatives from MnDOT District 4, City of Moorhead, Downtown Moorhead Inc, Minnesota State University Moorhead (MSUM), and Metro COG.

Chair Gray asked how the Moorhead City Council acted on the final plan. Mr Maddox said that the council did approve a resolution adopting the study. They did not show preference for any of the alternatives/options.

Mr. Atkins said he received a lot of comments from the business community asking for designs similar to downtown Fargo. He also noted that Moorhead is working with MnDOT for traffic counts to make determinations for corridor in the future.

Ms. Safgren said that once the study is finalized, they will be moving into project development and construction slated for 2025 or 2026. The funding and development of the underpass may change the construction schedule; however, project development will still be underway soon.

Ms. Van Beek noted that there are transit considerations in the study as well.

**Motion: Recommend approval of the Draft Final US 10/75 Corridor Study to the Policy Board.**

**Mr. Atkins moved, seconded by Mr. Mastera.**

**MOTION, PASSED**

**Motion carried unanimously.**

\*\*Ms. Maahs left the meeting at 11:59 a.m.

**10. Draft 2021 Budget**

Chair Gray presented the draft 2021 budget, mostly highlighting the project budgets slated for 2021. She explained that the spreadsheets being presented were slightly different from those included in the packet due to recent revenue information provided by NDDOT.

Mr. Solberg asked for the budgeting spreadsheets for a more in-depth look and jurisdictional budgeting.

Ms. Safgren noted that MnDOT has not yet finalized local project budgets, but it may depend on how much NDDOT is willing to match for the Interstate Operations Analysis.

Mr. Atkins noted that the City of Moorhead is looking at a budget reduction due to economic slow down, and requested the estimated budgets sooner rather than later. Ms. Gray said that is why she included this on the agenda and is presenting these numbers now, so that the jurisdictions can get their estimated budgets ready as well. These estimates will also be presented to the Policy Board next week.

Mr. Atkins asked if the recommended approval action can be tabled until next month to ensure members a more in-depth review. Ms. Gray said it can, provided that the timing works for members to submit budget requests to leadership within their respective jurisdictions in a timely manner.

***NO Motion***

**11. Recreational Trail Grant Applications**

Chair Gray said that as of this time, Horace and West Fargo have so far expressed interest, but encourages other North Dakota jurisdictions to look into the grant.

**12. Agency Updates**

Chair Gray said that Metro COG staff plans to start moving work back into the office in the coming weeks, but encourages Webinar participation in TTC and study review committee meetings moving forward to maintain social distancing for the foreseeable future.

**13. Additional Business**

No additional updates.

**14. Adjourn**

The 507th Regular Meeting of the TTC was adjourned on May 14, 2020 at 12:12 p.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD June 11, 2020, 10:00 A.M. AT THE METRO COG CONFERENCE ROOM (1 – 2<sup>ND</sup> ST N, CASE PLAZA 232, FARGO, ND). A WEBINAR LINK WILL BE PROVIDED FOR REMOTE PARTICIPATION.**

Respectfully Submitted,

Savanna Leach  
Executive Assistant



**To:** Transportation Technical Committee  
**From:** Cindy Gray, Executive Director  
**Date:** June 5, 2020  
**Re:** **Draft 2021 Budget**

In preparation for local 2021 budget work, a draft 2021 work program and budget has been completed. The estimates of local match from Metro COG's partner jurisdictions is based on a combination of the following:

1. **Anticipated revenues**, most of which consist of Consolidated Planning Grant (CPG) funds from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) – these funds require a 20 percent local match.
2. **The approved dues formula**, which is a breakdown of the 20 percent local match requirement based on population percentages of local jurisdictions as of the 2010 census,
3. **Overhead and operations**
  - a. Items such as rent, supplies, communications, technology, travel, training, dues and subscriptions,
  - b. Agency wages plus benefits (loaded wages)
4. **Contracted Projects**
  - a. Shared projects – projects that pertain to all jurisdictions and, in most cases, relate to required elements of all metropolitan planning programs, and
  - b. Jurisdiction-specific projects – studies or plans that relate specifically to only one jurisdiction or in some cases multiple jurisdictions or entities.

The budget was initially estimated by assuming a one percent (1%) increase in Federal funds. The risk in underestimating these funds is that the required 20 percent local match is also underestimated. The risk in overestimating the Federal funds is that we include contracted projects that may end up being infeasible with the amounts budgeted. Recently, Metro COG learned that the agency's CPG amount for 2021 will be \$1,277,061. Some uncertainties remain about revenues from MnDOT and the MnDOT and NDDOT match on the Interstate Operations Analysis.

In the table on the following page, an updated local match amount estimated for each jurisdiction is shown. The amounts are based on a draft work program. Funding in the "other" category is expected to come from entities such as NDDOT or MnDOT. In the past, the "other" category has also included entities such as the FM Diversion Authority. Neither MnDOT nor NDDOT has finalized the amount of participation they will have in funding the interstate operations study, but MnDOT has requested a budget amount of \$80,000. For budgeting purposes, I have estimated \$80,000 from MnDOT and \$40,000 from NDDOT. MnDOT has not received approval of their requested amount. NDDOT's amount would be in the form of half of the local match. However, I have asked NDDOT to provide a higher level of match on this project, since it addresses the



interstate highway system. If they come through on this request, this has the potential to reduce the overall amount of local match required.

Metro COG is back to working with a more typical annual amount of Federal funding after obligating unused Federal funds from 2014. Projects that required the use of those funds were amended into the 2018 UPWP and have been underway for over a year. Some have recently been completed, and others are near completion.

Details of the proposed 2021 budget are attached, as follows. Information for 2022 is also provided, since Metro COG prepares a two-year work program:

- Attachment 1 – Draft 2021 Operations (Loaded Wages + Overhead)
- Attachment 2 – Draft 2021 Projects
- Attachment 3 – Draft 2022 Operations (Loaded Wages + Overhead)
- Attachment 4 – Draft 2022 Projects

The 2021-2022 Unified Planning Work Program (UPWP) will be brought to the TTC and Policy Board for final review and approval in September or October.

**Estimated 2021 Local Match Amounts**

UPWP Element	Cass	Clay	Dilworth	Fargo	Horace	Moorhead	West Fargo	Other
Approved Dues formula	7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	0.0%
Loaded Wages	\$9,591	\$10,156	\$2,417	\$61,997	\$1,459	\$22,861	\$15,513	\$26,820
Operations & Overhead	\$3,087	\$3,269	\$778	\$19,956	\$470	\$7,359	\$4,994	
MnDOT Match Req.	\$519	\$549	\$131	\$3,353	\$79	\$1,236	\$839	
Local Funds Only (ineligible for Federal Funds)	\$211	\$223	\$53	\$1,363	\$32	\$502	\$341	
<b>Subtotal</b>	<b>\$13,407</b>	<b>\$14,197</b>	<b>\$3,378</b>	<b>\$86,669</b>	<b>\$2,040</b>	<b>\$31,959</b>	<b>\$21,686</b>	<b>\$26,820</b>
Shared Projects	\$6,265	\$6,634	\$1,579	\$40,500	\$953	\$14,934	\$10,134	\$56,000
Jurisdiction-Specific Projects	\$0	\$0	\$0	\$30,000	\$0	\$2,000	\$0	\$0
<b>Subtotal</b>	<b>\$6,265</b>	<b>\$6,634</b>	<b>\$1,579</b>	<b>\$70,500</b>	<b>\$953</b>	<b>\$16,934</b>	<b>\$10,134</b>	<b>\$56,000</b>
<b>Subtotal</b>	<b>\$19,672</b>	<b>\$20,831</b>	<b>\$4,957</b>	<b>\$157,169</b>	<b>\$2,993</b>	<b>\$48,893</b>	<b>\$31,820</b>	<b>\$82,820</b>

The proposed 2021 and 2022 work program and estimated budget was presented to the Executive Committee at their May 6<sup>th</sup> meeting, and was discussed with them again on May 20<sup>th</sup>. The Executive Committee requested historical information regarding the local match amounts for each jurisdiction. This information is provided in **Attachment 5, Comparison of Proposed 2021 Local Match Amounts with Prior Three Years (2018-2020)**. Data is provided as far back as 2018. Prior to that, Metro COG was not fully utilizing its CPG funds, which led to unused funds dating back to 2014 (the grant was never opened, because Metro COG hadn't obligated the funds). Therefore, the data prior to 2018 does not have a direct relationship to the amount of Federal funding our metropolitan area receives for transportation planning purposes.

At their May 14<sup>th</sup> meeting, the Transportation Technical Committee (TTC) reviewed this information and asked for an opportunity to discuss it again at their June meeting. Since the TTC requested the opportunity to further digest this information, the Policy Board reviewed the information at their May meeting, but delayed action until the TTC has another opportunity to review it and make a recommendation. I have coordinated with the staff from each jurisdiction about the contracted projects included in the draft work program. Further coordination will continue regarding projects to be carried out internally by Metro COG staff during 2021 and 2022.

**Requested Action: Recommend approval of the estimated 2021 budget to the Policy Board.**

# Jurisdiction Operations Dues Summary - 2021 Budget

Agenda Item 5, Attachment 1

Dues and Local Match on Contracted Planning Projects	Participating Jurisdictions	Jurisdiction								Total Cost Split Between Jurisdictions
		Cass Co.	Clay Co.	Dilworth	Fargo	Horace	Moorhead	West Fargo	MnDOT	
<b>Metro COG Dues</b>										
Approved Dues Formula		7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	0.0%	100.00%
<b>Internal Operations (eligible costs)</b>										
Metro COG Personnel (Total Loaded Wage)	All	\$9,590.72	\$10,155.87	\$2,416.75	\$61,997.04	\$1,459.42	\$22,861.21	\$15,513.07	\$26,820.00	\$ 754,070.38
Metro COG Overhead Costs	All	\$3,087.20	\$3,269.12	\$777.94	\$19,956.49	\$469.78	\$7,358.89	\$4,993.57	\$0.00	\$ 199,564.92
MnDOT Match Requirement	All	\$518.62	\$549.18	\$130.69	\$3,352.50	\$78.92	\$1,236.22	\$838.87	\$0.00	\$ 6,705.00
<b>Total Dues (Internal)</b>		<b>\$13,196.54</b>	<b>\$13,974.16</b>	<b>\$3,325.37</b>	<b>\$85,306.03</b>	<b>\$2,008.11</b>	<b>\$31,456.33</b>	<b>\$21,345.51</b>	<b>\$26,820.00</b>	<b>\$960,340.30</b>
<b>Internal Operations (ineligible costs)</b>	All	\$210.77	\$223.19	\$53.11	\$1,362.50	\$32.07	\$502.42	\$340.93		\$2,725.00
<b>Total</b>		<b>\$13,407.31</b>	<b>\$14,197.36</b>	<b>\$3,378.48</b>	<b>\$86,668.53</b>	<b>\$2,040.19</b>	<b>\$31,958.75</b>	<b>\$21,686.44</b>	<b>\$26,820.00</b>	<b>\$963,065.30</b>

## Jurisdiction Project Dues Summary - 2021 Budget

## Agenda Item 5, Attachment 2

Dues and Local Match on Contracted Planning Projects	Participating Jurisdictions	Jurisdiction <sup>1</sup>								Total Cost	Federal Share <sup>2</sup>	Federal %	Local Share
		Cass Co.	Clay Co.	Dilworth	Fargo	Horace	Moorhead	West Fargo	Other				
<b>Metro COG Dues</b>													
Approved Dues Formula		7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	0.0%	100.00%			
<b>Regional Contracted Planning Projects</b>													
NDSU ATAC Annual Participation (TDM Model Dev)	All	\$154.70	\$163.81	\$38.98	\$1,000.00	\$23.54	\$368.75	\$250.22	\$0.00	\$10,000.00	\$8,000.00	80%	\$2,000.00
Household and Job Data Purchase for update of TDM (O/D data to be derived from StreetLight)	All	\$232.04	\$245.72	\$58.47	\$1,500.00	\$35.31	\$553.12	\$375.33	\$0.00	\$15,000.00	\$12,000.00	80%	\$3,000.00
Assistance with Review and Adjustments to HH & Job Data by ATAC	All	\$154.70	\$163.81	\$38.98	\$1,000.00	\$23.54	\$368.75	\$250.22	\$0.00	\$10,000.00	\$8,000.00	80%	\$2,000.00
Metro COG Traffic and Freight Counting Program	All	\$2,011.05	\$2,129.56	\$506.76	\$13,000.00	\$306.02	\$4,793.71	\$3,252.90	\$0.00	\$130,000.00	\$104,000.00	80%	\$26,000.00
Bicycle and Pedestrian Plan Update <sup>3</sup>	All	\$2,320.45	\$2,457.18	\$584.73	\$15,000.00	\$353.10	\$5,531.20	\$3,753.34	\$0.00	\$150,000.00	\$120,000.00	80%	\$30,000.00
DTA Analysis of Select Locations	All	\$154.70	\$163.81	\$38.98	\$1,000.00	\$23.54	\$368.75	\$250.22	\$0.00	\$10,000.00	\$8,000.00	80%	\$2,000.00
Interstate Operations Analysis (\$200,000 in 2021 and \$200,000 in 2022, 2-year project with NDDOT and MnDOT funding participation) <sup>4</sup>	All	\$1,237.57	\$1,310.50	\$311.85	\$8,000.00	\$188.32	\$2,949.97	\$2,001.78	\$56,000.00	\$200,000.00	\$128,000.00	80%	\$16,000.00
<b>Total - Projects Shared Across Metro Area</b>		<b>\$6,265.20</b>	<b>\$6,634.39</b>	<b>\$1,578.76</b>	<b>\$40,500.00</b>	<b>\$953.38</b>	<b>\$14,934.25</b>	<b>\$10,134.02</b>	<b>\$56,000.00</b>	<b>\$525,000.00</b>	<b>\$388,000.00</b>		<b>\$81,000.00</b>
<b>Jurisdiction-Specific Contracted Planning Studies</b>													
Moorhead Intersection Traffic Data Collection	Moorhead						\$2,000.00			\$10,000.00	\$8,000.00	80%	\$2,000.00
Fargo Transportation Plan	Fargo				\$28,000.00					\$140,000.00	\$112,000.00	80%	\$28,000.00
Red River Greenway Study	Fargo				\$2,000.00					\$10,000.00	\$8,000.00	80%	\$2,000.00
<b>Total - Jurisdiction-Specific Planning Studies</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$160,000.00</b>	<b>\$128,000.00</b>		<b>\$32,000.00</b>
<b>Grand Total Project Dues</b>		<b>\$6,265.20</b>	<b>\$6,634.39</b>	<b>\$1,578.76</b>	<b>\$70,500.00</b>	<b>\$953.38</b>	<b>\$16,934.25</b>	<b>\$10,134.02</b>	<b>\$56,000.00</b>	<b>\$685,000.00</b>	<b>\$516,000.00</b>		<b>\$113,000.00</b>

Notes:

<sup>1</sup>Contracted Studies will be billed to jurisdictions when the project is to begin.

<sup>2</sup>Contracted Planning Studies are contingent on the availability of federal funding.

<sup>3</sup>Increase budget if federal funding becomes available

<sup>4</sup>Funding participation is anticipated from NDDOT and MnDOT.

# Jurisdiction Operations Dues Summary - 2022 Budget

Agenda Item 5, Attachment 3

Dues and Local Match on Contracted Planning Projects	Participating Jurisdictions	Jurisdiction								Total Cost Split Between Jurisdictions
		Cass Co.	Clay Co.	Dilworth	Fargo	Horace	Moorhead	West Fargo	Other	
<b>Metro COG Dues</b>		<b>20 Percent Local Match Distributed by Jurisdiction</b>								
Approved Dues Formula		7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	0.0%	100.00%
<b>Internal Operations (eligible costs)</b>										
Metro COG Personnel (Total Loaded Wage)	All	\$10,153.41	\$10,751.72	\$2,558.54	\$65,634.44	\$1,545.04	\$24,202.49	\$16,423.23	\$26,820.00	\$ 790,444.40
Metro COG Overhead Costs	All	\$3,182.34	\$3,369.86	\$801.91	\$20,571.49	\$484.26	\$7,585.67	\$5,147.46	\$0.00	\$ 205,714.92
MnDOT Match Requirement	All	\$518.62	\$549.18	\$130.69	\$3,352.50	\$78.92	\$1,236.22	\$838.87	\$0.00	\$ 6,705.00
<b>Total Dues (Internal)</b>		<b>\$13,854.37</b>	<b>\$14,670.76</b>	<b>\$3,491.14</b>	<b>\$89,558.43</b>	<b>\$2,108.22</b>	<b>\$33,024.39</b>	<b>\$22,409.56</b>	<b>\$26,820.00</b>	<b>\$1,002,864.32</b>
<b>Internal Operations (ineligible costs)</b>	All	\$210.77	\$223.19	\$53.11	\$1,362.50	\$32.07	\$502.42	\$340.93		\$2,725.00
<b>Total</b>		<b>\$14,065.14</b>	<b>\$14,893.95</b>	<b>\$3,544.25</b>	<b>\$90,920.93</b>	<b>\$2,140.29</b>	<b>\$33,526.81</b>	<b>\$22,750.49</b>	<b>\$26,820.00</b>	<b>\$1,005,589.32</b>

# Jurisdiction Project Dues Summary - 2022 Budget

Agenda Item 5, Attachment 4

Dues and Local Match on Contracted Planning Projects	Participating Jurisdictions	Jurisdiction <sup>1</sup>								Total Cost	Federal Share <sup>2</sup>	Federal %	Local Share
		Cass Co.	Clay Co.	Dilworth	Fargo	Horace	Moorhead	West Fargo	Other				
Approved Metro COG Dues Formula		7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	0.0%	100.00%			
<b>Regional Contracted Planning Projects</b>													
NDSU ATAC Annual Participation (TDM Model Dev)	All	\$154.70	\$163.81	\$38.98	\$1,000.00	\$23.54	\$368.75	\$250.22	\$0.00	\$10,000.00	\$8,000.00	80%	\$2,000.00
Dynamiic Traffic Assignment Analyses (ATAC)	All	\$77.35	\$81.91	\$19.49	\$500.00	\$11.77	\$184.37	\$125.11	\$0.00	\$5,000.00	\$4,000.00	80%	\$1,000.00
ITS Update (ATAC)	All	\$433.15	\$458.67	\$109.15	\$2,800.00	\$65.91	\$1,032.49	\$700.62	\$0.00	\$28,000.00	\$22,400.00	80%	\$5,600.00
Demographic Forecast Update	All	\$773.48	\$819.06	\$194.91	\$5,000.00	\$117.70	\$1,843.73	\$1,251.11	\$0.00	\$50,000.00	\$40,000.00	80%	\$10,000.00
Travel Demand Model Update (ATAC)	All	\$928.18	\$982.87	\$233.89	\$6,000.00	\$141.24	\$2,212.48	\$1,501.34	\$0.00	\$60,000.00	\$48,000.00	80%	\$12,000.00
Interstate Operations Analysis (\$200,000 in 2021 and \$200,000 in 2022, 2-year project with NDDOT and MnDOT funding participation) <sup>4</sup>	All	\$1,237.57	\$1,310.50	\$311.85	\$8,000.00	\$188.32	\$2,949.97	\$2,001.78	\$56,000.00	\$200,000.00	\$128,000.00	80%	\$16,000.00
<b>Total - Projects Shared Across Metro Area</b>		<b>\$3,604.43</b>	<b>\$3,816.82</b>	<b>\$908.27</b>	<b>\$23,300.00</b>	<b>\$548.48</b>	<b>\$8,591.80</b>	<b>\$5,830.19</b>	<b>\$56,000.00</b>	<b>\$353,000.00</b>	<b>\$250,400.00</b>		<b>\$46,600.00</b>
<b>Jurisdiction-Specific Contracted Planning Studies</b>													
Red River Greenway Study <sup>5</sup>	Fargo				\$29,000.00					\$145,000.00	\$116,000.00	80%	\$29,000.00
TH 10 Corridor Study Through Dilworth <sup>3</sup>	MnDOT and Dilworth								\$32,000.00	\$160,000.00	\$128,000.00	80%	\$32,000.00
Moorhead Intersection Data Collection	Moorhead						\$2,000.00			\$10,000.00	\$8,000.00	80%	\$2,000.00
<b>Total - Jurisdiction-Specific Planning Studies</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$32,000.00</b>	<b>\$315,000.00</b>	<b>\$252,000.00</b>		<b>\$63,000.00</b>
<b>Grand Total</b>		<b>\$3,604.43</b>	<b>\$3,816.82</b>	<b>\$908.27</b>	<b>\$52,300.00</b>	<b>\$548.48</b>	<b>\$10,591.80</b>	<b>\$5,830.19</b>	<b>\$88,000.00</b>	<b>\$668,000.00</b>	<b>\$502,400.00</b>		<b>\$109,600.00</b>

Notes:

<sup>1</sup>Contracted Studies will be billed to jurisdictions when the project is to begin.

<sup>2</sup>Contracted Planning Studies are contingent on the availability of federal funding.

<sup>3</sup>Local match from MnDOT

<sup>4</sup>Funding participation anticipated from NDDOT and MnDOT

<sup>5</sup>Increase budget if funding is higher than estimated. Seek additional funding (or local match) from Fargo Park District.

## Comparison of Proposed 2021 Local Match Amounts with Prior Three Years (2018-2020)

Local Match by Year	Jurisdictions							Other	Total
	Cass Co	Clay Co	Dilworth	Fargo	Horace	Moorhead	West Fargo	MnDOT, NDDOT	
	7.7%	8.2%	1.9%	50.0%	1.2%	18.4%	12.5%	or FM Diversion Auth.	

2018 (included use of 2014 CPG Funds)										
Local Match - Operations & Overhead	\$10,353	\$10,963	\$2,609	\$66,925	\$1,575	\$24,679	\$16,377		\$12,645	\$146,127
Local Match - Contracted Projects	\$44,547	\$10,110	\$2,406	\$133,059	\$31,453	\$89,680	\$17,976		\$40,000	\$369,230
<b>Total</b>	<b>\$54,900</b>	<b>\$21,073</b>	<b>\$5,015</b>	<b>\$199,984</b>	<b>\$33,028</b>	<b>\$114,358</b>	<b>\$34,353</b>		<b>\$52,645</b>	<b>\$515,357</b>
									Total budget: \$2,556,828	

2019										
Local Match - Operations & Overhead	\$11,101	\$11,593	\$2,797	\$71,758	\$1,689	\$26,461	\$17,956		\$26,820	\$170,174
Local Match - Contracted Projects	\$5,105	\$5,406	\$1,286	\$62,466	\$777	\$12,169	\$48,257		\$40,000	\$175,466
<b>Total</b>	<b>\$16,206</b>	<b>\$16,998</b>	<b>\$4,084</b>	<b>\$134,224</b>	<b>\$2,466</b>	<b>\$38,629</b>	<b>\$66,213</b>		<b>\$66,820</b>	<b>\$345,640</b>
									Total budget: \$1,540,237	

2020										
Local Match - Operations & Overhead	\$12,684	\$13,431	\$3,196	\$81,991	\$1,930	\$30,234	\$20,516		\$26,820	\$190,802
Local Match - Contracted Projects	\$696	\$737	\$175	\$66,300	\$14,506	\$38,834	\$12,633		\$75,000	\$208,882
<b>Total</b>	<b>\$13,380</b>	<b>\$14,168</b>	<b>\$3,372</b>	<b>\$148,291</b>	<b>\$16,436</b>	<b>\$69,068</b>	<b>\$33,149</b>		<b>\$101,820</b>	<b>\$399,684</b>
									Total budget: \$1,736,367.21	

2021 (proposed)										
Local Match - Operations & Overhead	\$13,407	\$14,197	\$3,378	\$86,669	\$2,040	\$31,959	\$21,686		\$26,820	\$200,157
Local Match - Contracted Projects	\$6,265	\$6,634	\$1,579	\$70,500	\$953	\$16,934	\$10,134		\$56,000	\$168,999
<b>Total</b>	<b>\$19,672</b>	<b>\$20,831</b>	<b>\$4,957</b>	<b>\$157,169</b>	<b>\$2,993</b>	<b>\$48,893</b>	<b>\$31,820</b>		<b>\$82,820</b>	<b>\$369,156</b>
									Total budget: \$1,596,326	