

**566<sup>th</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, May 08, 2025 – 10:00 AM  
Metro COG Conference Room**

**Members Present:**

Julie	Bommelman	MATBUS
Maegin	Elshaug	City of Fargo Planning (Alt. for N. Crutchfield)
Jeremy	Gorden	City of Fargo Transportation Eng. (Left at 10:20 am)
Ben	Griffith	Metro COG
Luke	Grittner	MATBUS
Cole	Hansen	Cass County Planning Director
James	Dahlman	City of Horace (Alt. for J. Hallmen)
Steinhoff	Forrest	Moorhead Planning (Alt. for R. Huston)
Will	Hutchings	NDDOT – Local Government Division
Kyle	Litchy	Cass County Highway
Kyle	McCamy	West Fargo Engineering
Aaron	Nelson	West Fargo City Planning
Mary	Safgren	MnDOT – Dist. 4 Planning Director
Justin	Sorum	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager
Tom	Trowbridge	Moorhead Engineering
Jim	Dahlman	Horace Engineering(Alt. for Jace Hellman)
Forrest	Steinhoff	Moorhead Planning (Alt. for Robin Huston)

**Members Absent:**

Nicole	Crutchfield	City of Fargo Planning (Alternate present)
Jace	Hellman	City of Horace – Comm Dev Director (Alt. present)
Robin	Huston	City of Moorhead Planning (Alt. present)
Matthew	Jacobson	Clay County Planning
Kelly	Krapu	Freight
Don	Lorsung	City of Dilworth Community Development
Joe	Raso	GFMEDC

**Others Present:**

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Mackenzie	Mueller	Metro COG
Karissa	Beierle Pavcek	Metro COG
Dylan	Dunn	Moore Engineering
Kristen	Sperry	FHWA-ND
Kalvin	Strecker	Houston Engineering
Anthony	Sommerfeld	WSB Engineering
Brent	Muscha	Apex Engineering

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 AM, on May 8, 2025 by Chair Griffith. A quorum was present.

**2. Approve the 566<sup>th</sup> TTC Meeting Agenda**

Chair Griffith asked if there were any questions or changes to the May 8, 2025 TTC Meeting Agenda.

**Motion: Approve the May 08, 2025 TTC Meeting Agenda**

**Ms. Bommelman moved, seconded by Mr. Hutchings**

**MOTION, PASSED.**

**Motion carried unanimously.**

**3. Approve April 10, 2025 TTC MEETING MINUTES**

Chair Griffith asked if there were any questions or changes to the April 10, 2025 TTC Meeting Minutes.

**Motion: Approve the May 8, 2025 TTC Minutes.**

**Mr. Trowbridge moved, seconded by Ms. Bommelman**

**MOTION, PASSED**

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

**5. 2025-2028 Transportation Improvement Program (TIP) Amendment 6**

Mr. Bervik presented Amendment 6 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, April 23, 2025, and comments will be accepted until 12:00 noon on Thursday, May 8, 2025. As of today, no comments have been received.

The proposed amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 8250006:** MnDOT mill and overlay of Highway 75 from CSAH 12 to 46<sup>th</sup> Avenue South (2026). Updating the project description. Updated total project cost (-\$320,134 [-20%]) and cost breakdown.
2. **New Project 8256051:** MnDOT right-of-way purchase for districtwide snow fence installation local funds. (2026)
3. **New Project 8256052:** MnDOT engineering for districtwide snow fence installation local funds. (2026)

4. **New Project 8256053:** MnDOT advanced construction for right-of-way purchase for districtwide snow fence installation federal funds. (2027)
5. **New Project 8256054:** MnDOT advanced construction for engineering for districtwide snow fence installation federal funds. (2027)
6. **New Project 9256055:** NDDOT rehabilitation of railroad crossing and signal radar installation (2025).
7. **New Project 9256056:** NDDOT hazard elimination improvements at railroad crossing (2025).
8. **New Project 9256057:** NDDOT hazard elimination improvements at railroad crossing (2025).

**Motion: Recommend approval of Amendment 6 of the Metro COG 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.**

**Mr. Gorden moved, seconded by Mr. Steinhoff**

**MOTION, PASSED**

**Motion carried unanimously.**

**6. 2025-2026 UPWP Administrative Amendment #1**

Mr. Griffith presented information regarding Administrative Amendment #1 of the 2025-2026 UPWP. The dollar amount of the UPWP would only change slightly (\$32.53) due to rounding errors in Excel for staff hours related to program areas, but the total number of hours will remain the same. Staff hours are proposed to be shifted among program areas but no additional hours are being added.

ATAC projects #201 and #205 are intended to be phased, 3-year projects, currently in Year 1 of the 3 years. Project #208, West Metro Perimeter Highway Corridor Study, is currently in a “wait and see” status as Metro COG and the consultant team try to figure out how to proceed due to jurisdictional issues related to currently proposed alternatives. Project funding is proposed to be pulled from this study in order to complete others and to ensure that contractually obligated amounts for all planning projects will be met – keeping in mind that in taking this budget-neutral approach, Metro COG will not require additional funding since no additional CPG funds are expected from NDDOT this year to complete projects. Project completion dates are proposed to be extended to accommodate adequate review times by oversight agencies as well as members of the public.

Mr. Hutchings was concerned about the \$32.53 rounding difference and the amounts not matching up exactly. Mr. Griffith explained it would not affect CPG funding, and that if it did, Metro COG could pull the small amount from locally matched funds.

**Motion: Recommend approval of the proposed minor changes to Metro COG's 2025-2026 Unified Planning Work Program to the Policy Board, provided the \$32.53 difference is corrected.**

**Mr. Hutchings moved, seconded by Mr. Trowbridge**

**MOTION, PASSED**

**Motion carried unanimously.**

## **7. Agency Updates**

- a. City of Fargo Engineering – Lane closure and detours for various large projects and concrete repairs
- b. City of Fargo Planning – Continued work on the Land Development Code
- c. City of Moorhead Engineering – Receiving bids for the 34<sup>th</sup> Street Project on May 15<sup>th</sup> working jointly with Dilworth. Talking to City Council regarding shifting federal funding towards the Blue Stem Bridge Project
- d. City of Moorhead Planning – nothing to report
- e. MATBUS – Approximately  $\frac{2}{3}$  complete on the Transit Development Plan. Moving forward to having City of Fargo drivers instead of contract drivers
- f. City of West Fargo Engineering – Construction on 2025 HSIP intersections, 2026 HSIP is about 50%
- g. City of West Fargo Planning - Public open house for Master Growth Plan next week on Wednesday, May 21<sup>st</sup>
- h. City of Dilworth – absent
- i. City of Horace – Continuing with the carryover work on corridor streets and subdivision streets from last year
- j. Cass County Planning – no updates to report

- k. Cass County Highway – Projects starting in the western part of the county. Intersection 16 and 17 closed for the Diversion project most of the summer. Waiting to hear back on some submitted grants.
- l. Clay County – nothing to report
- m. NDSU – nothing to report
- n. MnDOT District 4 – Partnership with Dilworth open house for Hwy 10 reconstruction on May 20<sup>th</sup> 5:30-7:30 in Dilworth
- o. NDDOT Central Office – nothing to report
- p. Federal Highway – nothing to report

## **8. Additional Business**

- Dan Farnsworth provided an update on the West Fargo School District Safe Routes to School Plan Update
- Michael Maddox stated that the cross sections being considered by MnDOT and Dilworth came from Metro COG's Hwy 10 Study completed in 2023
- Adam Altenburg reported that the SS4A NOFO for implementation grants were due June 26

## **9. Adjourn**

The 566<sup>th</sup> Regular Meeting of the TTC was adjourned on May 8, 2025 at 10:48 AM.

**Ms. Bommelman moved to Adjourn; Mr. Griftnr seconded  
MOTION, PASSED  
Motion carried unanimously.**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE  
MEETING WILL BE HELD JULY 10, 2025, 10:00 AM.**

(The June 12, 2025 meeting was cancelled due to lack of agenda items).

Respectfully Submitted,

Angela Brumbaugh  
Office Manager