

Agenda Item A3, Attachment 1

543rd Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, July 20th, 2017 – 4:00 pm
Metro COG Conference Room

Members Present:

Roger	Buscher	Moorhead Planning Commission
Brenda	Elmer	Moorhead City Council
Steve	Gehrtz	Moorhead City Council
John	Gunkelman	Fargo Planning Commission (Alternate for Tony Grindberg)
Sharon	May	Horace City Commission (via telephone)
Jenny	Mongeau	Clay County Commission
Arland	Rasmussen	Cass County Commission
Rocky	Schneider	Fargo Planning Commission
Mark	Simmons	West Fargo City Commission
Kevin	Spaulding	Dilworth City Council
John	Strand	Fargo City Commission
Larry	Weil	West Fargo Planning Commission (Alternate for Mark Wentz)

Members Absent:

Shara	Fischer	Fargo Planning Commission
Tony	Gehrig	Fargo City Commission
Tony	Grindberg	Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Shiloh	Wahl	MnDOT – District 4
Bob	Walton	NDDOT – Fargo District
Mark	Wentz	West Fargo City Commission

Others Present:

Adam	Altenburg	Metro COG
Dave	Burns	Metro COG
William	Christian	Metro COG
Dan	Farnsworth	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Joel	Quanbeck	KLJ
Mike	Rietz	City of Barnesville

A. Call to Order and Introductions, convened

The meeting was called to order at 4:00 pm, on Thursday, July 20th, 2017 by Chair Elmer, noting a quorum was present. Introductions were made.

A1. Introductions

A2. Approve Order and Contents of Overall Agenda, approved

Chair Elmer asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 543rd Policy Board Meeting.

Mr. Spaulding moved, seconded by Mr. Rasmussen.

MOTION, passed. 11-0.

Motion carried unanimously.

A3. Past Meeting Minutes, approved

Chair Elmer asked for approval of the Minutes of the June 15th, 2017 Meeting.

MOTION: Approve the June 15th, 2017 Policy Board Meeting Minutes.

Mr. Strand moved, seconded by Mr. Gehrtz.

MOTION, passed. 11-0.

Motion carried unanimously.

A4. Monthly Bills, approved

Chair Elmer asked for approval of the July 2017 Bills as listed on Attachment 1.

MOTION: Approve the July 2017 Bills List.

Ms. Mongeau moved, seconded by Mr. Gunkelman.

MOTION, passed. 11-0.

Motion carried unanimously.

B. CONSENT AGENDA

B1. Chair Elmer asked for approval of Items 1-4 on the Consent Agenda.

1. May 2017 Month End Budget Report
2. 2017 2nd Quarter UPWP Progress Report
3. 13th Avenue Corridor Study Contract
4. MATBUS Transit Facility Analysis & Development Strategy Consultant Selection

MOTION: Approve Items 1-4 on the Consent Agenda.

Mr. Rasmussen moved, seconded by Mr. Simmons.

MOTION, passed. 11-0.

Motion carried unanimously.

C. REGULAR AGENDA

C1. Public Comment Opportunity

No public comments were made or received.

No MOTION

***Sharon May joined the meeting at 4:10PM**

C2. Demographic Forecast Study Final Report Recommendation

Mr. Burns and Mr. Quanbeck (KLJ) presented the Demographic Forecast Study Final Report. The report outlines the process for developing the projections, summarizes the methodology used to determine scenarios, and details the final results for each jurisdiction within the metro area in five-year increments up to year 2045. These projections are important for the development of the 2045 Long-Range Transportation Plan. Upon Board approval, the Final

Report will be released to the public, and provided to the regional jurisdictions for use in planning and development efforts.

MOTION: Approve the Demographic Forecast Study Final Report.

Mr. Simmons moved, seconded by Mr. Spaulding.

MOTION, passed. 12-0.

Motion carried unanimously.

C3. TAZ Distribution and Recommendation

Mr. Burns commented that the previous item discussed the final report, and this item is to discuss the approval of the proposed allocation of the previously discussed socio-economic data into the TAZ network.

MOTION: Approve the Proposed Allocation of Socio-Economic Data into the Metro COG TAZ Network.

Mr. Gehrtz moved, seconded by Ms. Mongeau.

MOTION, passed. 12-0.

Motion carried unanimously.

C4. Metropolitan Bicycle & Pedestrian Committee New Member Recommendation

Mr. Farnsworth presented the proposed addition of a voting representative from Horace to the Bicycle and Pedestrian Committee. He noted that there is also an application process open to fill the vacant citizen seat, which will be needed approval at the September Policy Board meeting.

MOTION: Approve the addition of a voting member from Horace to the Metropolitan Bicycle & Pedestrian Committee.

Mr. Rasmussen moved, seconded by Mr. Schneider.

MOTION, passed. 12-0.

Motion carried unanimously.

C5. Draft Request for Proposals for Auditing Services

Mr. Christian presented the draft RFP for auditing services. The contract with Brady Martz, and subsequent two-year extension has expired. Clay County accounting reviewed the RFP for Metro COG and found it acceptable to proceed with release, upon approval of the Policy Board.

MOTION: Approve the RFP for Auditing Services and authorize Staff to release for consideration.

Mr. Gunkelman moved, seconded by Mr. Weil.

MOTION, passed. 12-0.

Motion carried unanimously.

D. Additional Business

Mr. Christian mentioned that the NDDOT has hired a new director, Thomas Sorel.

Mr. Burns informed the board that his last day of employment will be Friday, August 4th, 2017, as he has accepted a position with the Met Council in the Minneapolis/St. Paul Metro area.

E. Adjourn

***MOTION:* Adjourn the 543rd Meeting of the FM Metro COG Policy Board
Mr. Rasmussen moved, seconded by Mr. Spaulding.**

***MOTION*, passed. 12-0.**

Motion carried unanimously.

The 543rd Meeting of the FM Metro COG Policy Board held Thursday, July 20th, 2017 was adjourned at 4:49 pm.

- F. THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD THURSDAY, AUGUST 17TH, 2017, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach
Executive Secretary