

**568th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, July 10, 2025 – 10:00 AM
Metro COG Conference Room**

Members Present:

Maegin	Elshaug	City of Fargo Planning (Alt. for N. Crutchfield)
Steinhoff	Forrest	Moorhead Planning (Alt. for R. Huston)
Jeremy	Gorden	City of Fargo Transportation Eng.
Ben	Griffith	Metro COG
Luke	Grittner	MATBUS
Cole	Hansen	Cass County Planning Director
Jace	Hellman	City of Horace – Comm Dev Director
Will	Hutchings	NDDOT – Local Government Division
Kyle	Litchy	Cass County Highway
Peyton	Mastera	City of Dilworth (Alt for D. Lorsung)
Kyle	McCamy	West Fargo Engineering
Aaron	Nelson	West Fargo City Planning
Mary	Safgren	MnDOT – Dist. 4 Planning Director
Justin	Sorum	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager
Tom	Trowbridge	Moorhead Engineering

Members Absent:

Julie	Bommelman	MATBUS
Nicole	Crutchfield	City of Fargo Planning (Alternate present)
Robin	Huston	City of Moorhead Planning (Alt. present)
Matthew	Jacobson	Clay County Planning
Kelly	Krapu	Freight
Don	Lorsung	City of Dilworth Community Development (Alt. present)
Joe	Raso	GFMEDC

Others Present:

Adam	Altenburg	Metro COG
Karissa	Beierle Pavek	Metro COG
Paul	Bervik	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Jason	Gottfried	MnDOT – MPO Coordinator
Angie	Bolstad	Stantec
Cody	Christianson	Bolton & Menk Engineering
James	Dahlman	Interstate Engineering
Dylan	Dunn	Moore Engineering
John	Foreman	Ulteig Engineering
Wade	Frank	Stantec
Joel	Mann	Bolton & Menk Engineering

Aaron	Nelson	West Fargo
Oliver	Nieman	West Fargo Engineering
Anthony	Sommerfeld	WSB Engineering
Tom	Soucy	Cass County
Kristin	Sperry	FHWA-ND
Dan	Triller	SEH

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 AM, on July 10, 2025 by Chair Griffith. A quorum was present.

2. Approve the 568th TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the July 10, 2025 TTC Meeting Agenda.

Motion: Approve the May 08, 2025 TTC Meeting Agenda

Mr. McCamy moved, seconded by Mr. Griftnr

MOTION, PASSED.

Motion carried unanimously.

3. Approve May 8, 2025 TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the May 8, 2025 TTC Meeting Minutes (the June 12th meeting was canceled due to lack of agenda items)

Motion: Approve the May 8, 2025 TTC Minutes.

Mr. Trowbridge moved, seconded by Mr. Hutchings

MOTION, PASSED

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

5. Federal Functional Classification Update for 2025 (Minnesota)

Ms. Beierle Pavek presented information for Minnesota functional classification. The last update for Minnesota Federal Functional class was done 2015. Staff worked with the affected jurisdictions to review and discuss the changes which include roadways, urbanized area boundaries, closures, and Federal guidance.

There is an increase of approximately 43 miles of roadway and a decrease of approximately 2 miles of major collectors. Federal guidelines include speed, traffic, shoulder width, access spacing, and existing land use.

Some state aid roads will be changing which could change functional classification. After further discussion, the MN jurisdictions involved with MN Federal classification asked if they could take a final look at the map before recommending approval at the Policy Board.

Motion: Table Federal Functional Classification until the next meeting to give time for follow-up with jurisdictions/state agencies.

Mr. Trowbridge moved, seconded by Mr. Sorum

MOTION, PASSED

Motion carried unanimously.

6. Review Draft 2026-2027 UPWP and Budget

Mr. Griffith presented the draft UPWP and Budget for 2026-2027. The 2027 numbers are based off a 2% increase from the 2026 estimates. The potential projects are not in any specific order and will have to be prioritized.

A summary of costs by program areas including staff hours, jurisdiction dues, and project budgets were included for further discussion. This was just the preliminary with more finalized information in the final UPWP and Budget.

Mr. Trowbridge asked what the odds are some of the current studies will be completed this year. Mr. Griffith stated that it was looking like all but one project currently underway would be completed this year, most within the next few months. He noted that the 2026 UPWP Budget included approximately \$170,000 in unused 2024 CPG funds, and had no idea what it would be in the future.

Motion: Recommend approval of draft 2026-2027 UPWP and Budget to Policy Board.

Mr. Trowbridge moved, seconded by Mr. Gorden

MOTION, PASSED

Motion carried unanimously.

7. **2025-2028 TIP Amendment 7**

Mr. Bervik presented Amendment 7 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, June 25, 2025, and comments would be accepted until 12:00 noon on Thursday, July 10, 2025. At the time of the meeting, no comments had been received.

The proposed amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 9256057:** NDDOT hazard elimination improvements at railroad crossing (2025). Updating project location, project description, and the cost breakdown.
2. **Removal of Project 4250020:** City of Fargo adaptive traffic signal corridor along 45th Street (2026). Removal of Federal Funding.
3. **Modification of Project 3250022:** City of West Fargo construction of a shared use path and pedestrian bridge crossing the Sheyenne River in the River's Bend Area (2026). Moving the project from 2027 and updating the cost breakdown for the available 2026 CRP funding.
4. **Modification of Project 7250021:** City of Horace construction of a shared use path along 76th Avenue South (2027). Updating cost breakdown.
5. **Modification of Project 4230003:** City of Fargo construction of a pedestrian bridge in the vicinity of Bluestem Amphitheater in conjunction with the City of Moorhead. (2027). Updating total project cost, cost breakdown, and project description.
6. **Modification of Project 5250005:** City of Moorhead replacement of HPS lighting heads with LED lighting heads at various locations. (2026). Updating total project cost and cost breakdown.
7. **Removal of Project 5250001:** City of Moorhead mill and overlay of 40th Avenue South from 8th Street to 40th Street (2026). Removal of Federal Funding.
8. **Removal of Project 8257061:** City of Dilworth pedestrian drain crossing and path on 40th Street North from 4th Avenue NW to 3rd Avenue NW (2026). Removal of Federal Funding.
9. **New Project 5257059:** City of Moorhead construction of a pedestrian bridge in the vicinity of Bluestem Amphitheater in conjunction with the City of Fargo. (2026) Minnesota STBG funding
10. **New Project 5257060:** City of Moorhead construction of a pedestrian bridge in the vicinity of Bluestem Amphitheater in conjunction with the City of Fargo. (2026) Minnesota CRP Funding.

Motion: Recommend approval of Amendment 7 of the Metro COG 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Mastera moved, seconded by Mr. Trowbridge

MOTION, PASSED

Motion carried unanimously.

10. Agency Updates

- a. City of Fargo Engineering – River Drive Shared Used Path was complete and the connection between the extension and Milwaukee Trail would start in a month, extending Red River Avenue Trail North will be October – November for construction next year.
- b. City of Fargo Planning – continued rewriting of the Land Development Code. Consultants will be here next half of July.
- c. City of Moorhead Engineering – 11th Street Underpass Project is continuing, 1st Avenue N is closed and should reopen prior to September; Main Avenue is closed until approximately November, Pre-construction meeting with Federal and State regarding funding; 34th Street, South of Hwy 10 will be completely closed to traffic until completed, north half will be kept open during construction.
- d. City of Moorhead Planning – Nothing to report.
- e. MATBUS – Nothing to report.
- f. City of West Fargo Engineering – Underway with 2025 HSIP program, halfway through with annual maintenance, Oliver Neiman is their new engineer
- g. City of West Fargo Planning – No updates, Growth Management Plan is progressing.
- h. City of Dilworth – Working through comp plan update with Metro COG staff.
- i. City of Horace – Waiting for some items for projects
- j. Cass County Planning – Nothing to report.
- k. Cass County Highway – Nothing to report.

- l. Clay County Engineering– Nothing to report.
- m. Clay County Planning - Nothing to report.
- n. NDSU – Nothing to report
- o. MnDOT District 4 West Central – STIP period closed on Monday and submitted to the Central Office, working on the 10-year CHIP and will be submitted in August. Solicitation for TED program was opened on June 30th (money for transportation projects on trunk highway that benefit economic development), final applications are due in September. There is \$20 million available statewide.
- p. NDDOT Central Office – Will be presenting draft STIP list of projects next Monday, started mid-year reviews and will be here 22nd of July.
- q. Federal Highway – Nothing to report.
- r. MN DOT Central Office – Mid-year reviews coming up across the state. Statewide MPO conference is at the end of the month in Mankato. Refresh of the Minnesota GO Plan is underway.

11. Additional Business

No additional business was brought forward.

12. Adjourn

The 568th Regular Meeting of the TTC was adjourned on July 10, 2025 at 11:21 AM.

**Mr. Trowbridge moved to Adjourn; Ms. Elshaug seconded
MOTION, PASSED
Motion carried unanimously.**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE
MEETING WILL BE HELD August 14, 2025, 10:00 AM.**

Respectfully Submitted,

Angela Brumbaugh
Office Manager