556th Meeting of the

**Agenda Item 3 Attachment 1**

FM Metro COG Transportation Technical Committee

Thursday, August 8, 2024 – 10:00 am

Metro COG Conference Room

Members Present:

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| Maegin | Elshaug | City of Fargo Planning (alternate for Nicole Crutchfield) |
| Jeremy | Gorden | City of Fargo Transportation Engineering |
| Ben | Griffith | Metro COG |
| Cole | Hansen | Cass County Planning |
| Jace | Hellman | City of Horace Planning |
| Robin | Huston | City of Moorhead Planning |
| Matthew | Jacobson | Clay County Planning |
| Don | Lorsung | City of Dilworth Planning |
| Kyle | McCamy | City of West Fargo Engineering |
| Leslie | McGillivray-Rivas | City of West Fargo Planning (Alternate for Aaron Nelson) |
| Mary | Safgren | MnDOT – District 4 |
| Justin | Sorum | Clay County Engineering |
| Tom | Soucy | Cass County Highway Engineering  |
| Forrest | Steinhoff | City of Moorhead Planning |
| Cole | Swingen | MATBUS |
| Lori | Van Beek | City of Moorhead, MATBUS |
| Wayne | Zacher | NDDOT – Local Government Division |

Members Absent:

|  |  |  |
| --- | --- | --- |
| Jonathan | Atkins | City of Moorhead Engineering |
| Jason | Benson | Cass County Highway |
| Julie  | Bommelman | Fargo Transit |
| Nicole | Crutchfield | Fargo Planning (alternate present) |
| Kelly | Krapu | Freight |
| Aaron | Nelson | West Fargo Engineering (alternate present) |
| Seth | Pfeifer | Clay County Engineering |
| Joe | Raso | GFMEDC |
| Brit | Stevens | ND University Rep |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Dan | Farnsworth | Metro COG |
| Chelsea | Levorsen | Metro COG |
| Michael | Maddox | Metro COG |
| Aiden | Jung | Metro COG |
| Mackenzie | Mueller | Metro COG |
| Angela  | Brumbaugh | Metro COG |
| John | Forman | Ulteig |
| Scott | Middaugh | KLJ |
| Anthony  | Sommerfeld | WSB |
| Brent | Muscha | Apex |
| Brian | King | HDR |
| Cavin | Berube | Stantec |
| Daniel | Triller | SEH |
| Dylan | Dunn | Moore |
| Matthew | Hueth | HDR |
| Paul | Jensen | Green Ways 2 Go |
| Sam | Trebilcock | Houston Engineering |
| Kristen | Sperry | FHWA - ND |
| Jim | Dahlman | Interstate Engineering (City of Horace) |

# CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on August 8, 2024, by Chair Griffith. A quorum was present.

# Approve the 556 TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the 556 TTC Meeting Agenda.

Motion: Approve the 556 TTC Meeting Agenda.

Mr. Hellman moved, seconded by Mr. Lorsung.

MOTION, PASSED.

Motion carried unanimously.

# APPROVE July 11, 2024, TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the July 11, 2024, TTC Meeting Minutes.

Motion: Approve the July 11, 2024, TTC Minutes.

Ms. Huston moved, seconded by Ms. Elshaug.

MOTION, PASSED

Motion carried unanimously.

# Public Comment Opportunity

No public comments were made or received.

# 2024-2027 TIP Amendment #10

Mr. Bervik presented Amendment #10 regarding the 2024-2027 Transportation Improvement Program (TIP). A public notice was published on Wednesday, July 24th, 2024, and comments accepted until 12:00 noon on Thursday, August 8th, 2024. As of the date of the memo, no comments were received.

The proposed Amendment to the 2024-2027 TIP is as follows:

1. **Modification of Project 9240007:** NDDOT technological upgrades fiber network, camera sites, ess, and roadside improvements (2024). Updating total project cost and cost breakdown.
2. **Modification of Project 4232022:** City of Fargo construction of a shared use path and drain crossing on Drain 27. This project will connect two existing trail networks (2024). The project year was shifted from 2025 to 2024.
3. **Modification of Project 5245068:** Moorhead reconstruction of 34th Street from 4th Avenue North to 3rd Avenue North (2025). Updating project description.
4. **Modification of Project 5245069:** Moorhead reconstruction of 34th Street from 4th Avenue North to 3rd Avenue North (2025). Updating project description.
5. **New Project 9241071:** NDDOT Preliminary Engineering for the reconstruction of Main Avenue from 45th Street to 25th Street in the City of Fargo (2024).

Mr. Zacher noted project 9241071 should be a rehab project and not a reconstruction project.

Motion: Recommend approval of Amendment 10 of the Metro COG 2024-2027 Transportation Improvement Program (TIP) to the Policy Board.

Ms. Safgren moved, seconded by Mr. Steinhoff.

MOTION, PASSED

Motion carried unanimously.

# Purchasing Pedestrian Counters

Mr. Bervik presented information on the purchase of pedestrian counters. Re-obligated CPG (Consolidated Planning Grant) funds were included in amendment #4 and would be used to purchase eight (8) counters. The quote is $49,149.25 which includes the purchase of eight (8) counters, three-year software purchase for the eight new counters and the existing three counters. After coordinating with the jurisdictions, a list of potential locations has been identified.

Motion: Recommend Policy Board approval to purchase pedestrian counters and pedestrian counting software from Eco-Counter.

Mr. Lorsung moved, seconded by Mr. Gordon.

MOTION, PASSED

Motion carried unanimously.

# Continuation of the Development of the Final Draft 2025-2028 TIP

Mr. Bervik presented an update on the development of the Final Draft 2025-2028 TIP. The TIP is being developed in coordination with NDDOT, MnDOT, MATBUS, and local jurisdictions. The initial draft was released in July. Language and projects have been updated with coordination from state and local governments. Appendix A details changes after the Public Open House was held. The changes will be highlighted at the September TTC and Policy Board meetings.

Motion: Information Only

# Agency Updates

1. **City of Fargo** – 52nd Ave project will be starting soon.
2. **Fargo City Planning** - Transportation plan will go for approval in September, Growth plan presented to Planning last Tuesday and City commission on August 19th.
3. **MATBUS** – Talking with agency to try and secure some additional funding. Starting the 5-year development process.
4. **Cass County** – Horace project is nearly completed. South of Horace to west of Cheyenne bridge is complete. County 17 to 29 is still in the process.
5. **Cass County Planning** – Nothing new to report
6. **Clay County** – Working on bridge replacement and pavement projects.
7. **Clay County Planning** – Nothing new to report
8. **City of Dilworth** – Public Hearing for the 2nd mixed use for comp plan amendments
9. **City of Horace** – Working on land use document updates, completing some major roads
10. **City of Moorhead** – Finished three growth area plans and working on a complete rewrite of zoning code and updating subdivision codes.
11. **Moorhead City Planning** – Nothing new to report
12. **Moorhead Transit** – Nothing new to report
13. **City of West Fargo** – Wrapping up overlays with milling and asphalt
14. **West Fargo Planning** – Updating zoning ordinances by section and close to issuing an RFP for the Growth Area Master Plan
15. **NDDOT** – Nothing new to report
16. **MnDOT** – Nothing new to report
17. **Federal Highway** – There will be an open position in the office in October.

# Additional Business

There was no additional business to report.

# Adjourn

The 556th Regular Meeting of the TTC was adjourned on August 8, 2024, at 10:37 a.m.

# THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD September 12th, 2024, 10:00 A.M.

Respectfully Submitted,

Angela Brumbaugh

Office Manager