

**481<sup>st</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, January 11<sup>th</sup>, 2018 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Jonathan	Atkins	City of Moorhead Traffic Engineer
Hali	Durand	Cass County Planner
Jeremy	Gorden	City of Fargo Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division (via Telephone)
Kim	Lipetsky	Fargo Cass Public Health
Aaron	Nelson	City of Fargo Planning (alternate for Jim Gilmour)
Michael	Maddox	Metro COG
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Tom	Soucy	Cass County Highway Department (alternate for Jason Benson)
Brit	Stevens	NDSU – Transportation Manager
Stan	Thurlow	City of Dilworth Planner
Mark	Vaux	GFMEDC
Larry	Weil	City of West Fargo Planning
Chad	Zander	City of West Fargo (alternate for Chris Brungardt)

**Members Absent:**

Jason	Benson	Cass County Highway Engineer
Julie	Bommelman	City of Fargo, MATBUS
Chris	Brungardt	West Fargo Public Works
Jim	Gilmour	City of Fargo Planner
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Tim	Magnusson	Clay County Planner
Melissa	Olheiser	MState
David	Overbo	Clay County Engineer
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express

**Others Present:**

Adam	Altenburg	Metro COG
James	Dahlman	Interstate Engineering/City of Horace
Dan	Farnsworth	Metro COG
Cindy	Gray	SRF
Alison	Hanslip	Moore Engineering
Jeff	Lansink	Houston Engineering
Savanna	Leach	Metro COG
Kyle	McCamy	Moore Engineering
Katie	Pavlicek	Fargo Cass Public Health
Anna	Pierce	Metro COG (via Telephone)
Adam	Ruud	Houston Engineering
Jordan	Smith	MATBUS

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on January 11<sup>th</sup>, 2018 by Interim Chairman Maddox. A quorum was present.

**2. Approve the 481<sup>st</sup> TTC Meeting Agenda**

Interim Chairman Maddox asked if there were any questions or changes to the 481<sup>st</sup> TTC Meeting Agenda.

***Motion: Approve the 481<sup>st</sup> TTC Meeting Agenda.***

**Mr. Atkins moved, seconded by Mr. Vaux.**

***MOTION, PASSED. 15-0***

**Motion carried unanimously.**

**3. APPROVE December 14<sup>th</sup>, 2017 TTC MEETING MINUTES**

Interim Chairman Maddox asked if there were any questions or changes to the December 14<sup>th</sup>, 2017 TTC Meeting Minutes.

***Motion: Approve the December 14<sup>th</sup>, 2017 TTC Minutes.***

**Mr. Weil moved, seconded by Mr. Atkins.**

***MOTION, PASSED. 15-0***

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

***No MOTION***

**5. Casselton Comprehensive & Transportation Plan Contract**

Mr. Altenburg presented the Casselton Comprehensive and Transportation Plan contract with Metro COG. Metro COG will be completing this study "in house," and the total cost will be \$24,237.90, with Casselton covering the local match of \$6,345.32.

***Motion: Recommend Policy Board approval of the contract and scope of work for the Casselton Comprehensive and Transportation Plan.***

**Mr. Vaux moved, seconded by Mr. Soucy.**

***MOTION, PASSED. 15-0***

**Motion carried unanimously.**

**6. FHWA Performance Measure #1**

Ms. Pierce presented FHWA Performance Measure #1. Performance Measure #1 is in regards to roadway safety and each state must annually establish and report performance targets for the HSIP. Metro COG is required by FHWA to either agree to program projects established by the respective states, and/or establish MPO specific safety performance targets. Staff recommends adopting both NDDOT and MnDOT Safety Performance Measures, and signing resolutions for each. Mr. Weil commended Ms. Pierce for her research and presentation.

***Motion: Recommend Policy Board approval to adopt MnDOT/NDDOT Safety Performance Measures and signing both resolutions.***

**Mr. Weil moved, seconded by Mr. Gorden.**

**MOTION, PASSED**  
**Motion carried unanimously.**

**7. Additional 2018 CPG Projects**

Interim Chair Maddox brought up the Metro COG CPG surplus. A UPWP amendment will likely be brought forward in February, and Mr. Maddox will be soliciting projects from the jurisdictions, which will then need to be prioritized. Mr. Maddox has spoken with, or plans to speak with, each jurisdiction individually as well.

**No MOTION**

**8. Agency Updates**

Each jurisdiction presented updates.

**9. Additional Business**

No additional business was discussed.

**10. Adjourn**

The 481<sup>st</sup> Regular Meeting of the TTC was adjourned on Thursday, January 11<sup>th</sup>, 2018 at 10:55 a.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD February 8<sup>th</sup>, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach  
Executive Secretary