

# Agenda Item 1c, Attachment 1

## 594th Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments Thursday, October 21, 2021 – 4:00 pm Zoom Web Conference

### Members Present:

Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Jim	Kapitan	Cass County Commission
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Scott	Stofferahn	Fargo Planning Commission
Jeff	Trudeau	Horace City Council

### Members Absent:

Tony	Gehrig	Fargo City Commission
Amanda	George	West Fargo City Commission
John	Strand	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission

### Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Bob	Walton	NDDOT – Fargo District

### 1a. **MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**

The meeting was called to order at 4:00 pm, on October 21, 2021 by Chair Nash, noting a quorum was present. Introductions were made.

### 1b. **Approve Order and Contents of Overall Agenda, approved**

Chair Nash asked for approval for the overall agenda.

**MOTION: Approve the contents of the Overall Agenda of the October 21, 2021 Policy Board Meeting.**

**Mr. Olson moved, seconded by Mr. Piepkorn**

**MOTION, passed**

**Motion carried unanimously.**

**1c. Past Meeting Minutes, approved**

Chair Nash asked for approval of the Minutes of the September 16, 2021 Meeting.

**MOTION: Approve the September 16, 2021 Policy Board Meeting Minutes.  
Mr. Hendrickson moved, seconded by Mr. Kapitan  
MOTION, passed  
Motion carried unanimously.**

**1d. Monthly Bills, approved**

Chair Nash asked for approval of the October 2021 Bills as listed on Attachment 1d.

**MOTION: Approve the October 2021 Bills List.  
Mr. Kapitan moved, seconded by Mr. Gunkelman  
MOTION, passed  
Motion carried unanimously.**

**2. CONSENT AGENDA**

Chair Nash asked for approval of Items a-c on the Consent Agenda.

- a. September Month End Report
- b. 3<sup>rd</sup> Quarter Report
- c. 2050 Demographic Forecast Update

**MOTION: Approve Items a-c on the Consent Agenda.  
Mr. Olson moved, seconded by Mr. Kapitan  
MOTION, passed  
Motion carried unanimously.**

**3. REGULAR AGENDA**

**3a. Public Comment Opportunity**

No public comments were made or received.

**3b. US Highway 10 through Dilworth Request for Proposals**

Mr. Maddox presented the US Highway 10 through Dilworth Request for Proposals (RFP). The corridor through Dilworth is slated for reconstruction within the next 5-10 years. The study would focus on the future needs of the corridor between 34<sup>th</sup> Street and MN Hwy. 336, with most of the emphasis on the area between 34<sup>th</sup> Street and the eastern edge of Dilworth. The area between 14<sup>th</sup> Street and MN Hwy 336 is included to consider a possible relocation of the MnDOT weigh station located on US Highway 10 in Moorhead. Access management, traffic control, capacity needs, and relationship between the highway and the adjacent existing and future development will be considered as part of the study. The RFP includes a proposed scope of work and a \$160,000 budget.

**MOTION: Approve the US Highway 10 through Dilworth Request for Proposals**

**Mr. Lindaas moved, seconded by Mr. Gunkelman.  
MOTION, passed  
Motion carried unanimously.**

**3c. University Drive & 10<sup>th</sup> Street One-Way Pair Study Request for Proposals**

Mr. Maddox presented the University & 10<sup>th</sup> Street One-Way Pair Study Request for Proposals (RFP). The study would identify traffic and land use issues along the corridor and investigate the feasibility of converting to two-way streets, along with alternatives that may approve livability and neighborhood preservation. The study could potentially be broken into two phases, the first being mostly investigatory and a large reliance on public input. The second phase would be tailored to address other objectives, including roadway configuration, land use, and economic impact/feasibility of preserving neighborhoods.

Questions from the board included public input, and potential economic development versus neighborhood preservation. Phase I will include a robust program of public input along with analysis of multi-modal transportation issues and review of the feasibility of making changes to the two streets, along with study and review of the adjacent neighborhoods to identify areas where preservation of the existing land uses would be beneficial and areas where redevelopment would be beneficial. This phase will also identify future projections on these roadway corridors, and impacts to intersecting and parallel corridors if changes are made. Phase II would focus on the more detailed planning concepts for the roadway corridor, after getting public input and guidance from the City of Fargo, the City Commission, and the Planning Commission, and would further study the relationship between the corridor plans and the economic development and neighborhood preservation.

Mr. Walton stated that the functional classification of the roadways should be considered with this study, and added that a change to two-way corridors could result in a change to their highway designation. Ms. Gray agreed, and stated that this would be included in the scope of work.

**MOTION: Approve the University Drive & 10<sup>th</sup> Street One-Way Pair Study Request for Proposals  
Ms. Preston moved, seconded by Mr. Lindaas.  
MOTION, passed  
Motion carried unanimously.**

**3d. Bicycle and Pedestrian Plan Public Engagement**

Mr. Farnsworth presented an update on the Bicycle and Pedestrian Plan public engagement efforts. An online survey and interactive public comment map will be available until Monday, October 25<sup>th</sup>.

**3e. Assistant Transportation Planner / GIS Coordinator Position**

Ms. Gray said that out of 30 applications received, six applicants were interviewed. All of the top six interviewed are qualified for the position. The top

two candidates were unable to take the position, and she intends to check additional references and move on to other candidates.

**MOTION: Authorize the Executive Director to extend an offer of employment to Aaron Dekker at a salary of Grade 13, Step 1, with the ability to offer Step 2 if needed during negotiations, with the understanding that Metro COG will move to another of the qualified candidates if necessary.**

**Ms. Preston moved, seconded by Mr. Olson.**

**MOTION, passed**

**Motion carried unanimously.**

**4. Additional Business**

No additional business.

**5. Adjourn**

The 594th Meeting of the FM Metro COG Policy Board held Thursday, October 21, 2021 was adjourned at 4:51 pm.

**THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD November 18, 2021, 4:00 P.M.**

Respectfully Submitted,

Savanna Leach  
Executive Assistant