642nd Policy Board Meeting

Fargo-Moorhead Metropolitan Council of Governments

Thursday, May 15, 2025 – 4:00 PM



# 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 PM, on Thursday, May 15, 2025 by Chair Mongeau, noting a quorum was present. Introductions were made.

## 1b. Approve Order and Contents of Overall Agenda, approved

Chair Mongeau asked for approval for the overall agenda.

*MOTION*: Approve the contents of the Overall Agenda of the May 15, 2025 Policy Board Meeting.

Mr. Olson moved, seconded by Mr. Hendrickson

*MOTION,* passed

Motion carried unanimously.

## 1c. Past Meeting Minutes, approved

Chair Mongeau asked for approval of the Minutes of the April 17, 2025 Meeting.

*MOTION*: Approve the April 17, 2025 Policy Board Meeting Minutes.

Ms. Mattson moved, seconded by Mr. Strand.

*MOTION*, passed

Motion carried unanimously.

## 1d. Monthly Bills, approved

Chair Mongeau asked for approval of the May 2025 Bills as listed on Attachment 1d.

*MOTION*: Approve the May 2025 Bills List.

Mr. Olson moved, seconded by Mr. Strand.

*MOTION*, passed

Motion carried unanimously.

# 2. CONSENT AGENDA

## Chair Mongeau asked for approval of Items a-b on the Consent Agenda.

### April 2025 Month End Report

### Firewall Protection Services Agreement

*MOTION*: Approve Items a-b on the Consent Agenda.

Ms. Mattson moved, seconded by Mr. Steichen.

*MOTION*, passed

Motion carried unanimously.

# 3. REGULAR AGENDA

## 3a. Public Comment Opportunity

No public comments were made or received.

## 3b. 2025-2028 TIP Amendment 6

Mr. Bervik presented Amendment 6 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, April 23, 2025, which advertised the public meeting, detailed how to request additional information, and provided information on how to provide public comments regarding the proposed amendment. The public notice advertised that public comments will be accepted until 12:00 noon on Thursday, May 8, 2025. As of this time, no written comments have been received.

The proposed amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 8250006:** MnDOT mill and overlay of Highway 75 from CSAH 12 to 46th Avenue South (2026). Updating the project description. Updated total project cost (-$320,134 [-20%]) and cost breakdown.
2. **New Project 8256051:** MnDOT right-of-way purchase for districtwide snow fence installation local funds. (2026)
3. **New Project 8256052:** MnDOT engineering for districtwide snow fence installation local funds. (2026)
4. **New Project 8256053:** MnDOT advanced construction for right-of-way purchase for districtwide snow fence installation federal funds. (2027)
5. **New Project 8256054:** MnDOT advanced construction for engineering for districtwide snow fence installation federal funds. (2027)
6. **New Project 9256055:** NDDOT rehabilitation of railroad crossing and signal radar installation (2025).
7. **New Project 9256056:** NDDOT hazard elimination improvements at railroad crossing (2025).
8. **New Project 9256057:** NDDOT hazard elimination improvements at railroad crossing (2025).
9. **New Project 4256058:** The City of Fargo reconstruction of 1st Avenue North from University Drive to 10th Street (2027).

Mr. Bervik will investigate the Railroad portion to see if there are any hazards.

*MOTION*: Approval of Amendment 6 to the Metro COG 2025-2028 Transportation Improvement Program (TIP).

Mr. Piepkorn moved, seconded by Ms. Mattson

*MOTION*, passed

Motion carried unanimously.

3c. 2025-2026 UPWP Administrative Modification #1

Mr. Griffith presented information on the 2025-2026 UPWP Administrative Modification #1. The Quarterly and Annual reports have changed and require a lot more detail, which in turn, requires staff to look at our UPWP more closely and more often. Two main areas need adjusting: staff hours and project funding. Both adjustment types are budget neutral, requiring only internal adjustments, since no additional funds are being requested and none are available.

Staff hours for the MTP and Dilworth Comp plan needed to be adjusted along with minor areas in other programs. Discussed the hours per project with the Project Managers. Budgeted amount of hours and the cost assigned is based on the staff members loaded wage (base wage plus benefits). The total hours are not changing but they are being shifted around for certain task areas. Due to rounding, there was a difference of $32.52 at the TTC meeting, the motion was to clear it up prior to the Policy Board meeting or else remove that portion from the Administrative Modification. Angela found the rounding differences and cleared them all up. The staff hours table provided in the packet shows the proposed changes and that there is no overall increase in staff hours or in funding.

The projects listed are multi-year projects and came from last year’s list. The decreases and increases are needed to not only complete the projects, but to also be consistent with contractually-obligated amounts.

Completion dates were changed because several projects are going to wrap up at the end of a quarter and we wanted to add some time to accommodate reviews by State and Federal agencies. The project table provided in the packet shows the proposed changes and that there is no overall increase in total funding.

*MOTION*: Approval of the proposed Administrative Modification to Metro COG’s 2025-2026 Unified Planning Work Program with the proposed changes as shown.

Ms. Mattson moved, seconded by Mr. Vettel.

*MOTION*, passed

Motion carried unanimously.

4. Additional Business

Mr. Peipkorn asked about changes at the Federal level and how they are impacting Metro COG. Mr. Griffith responded that everyone is keeping an eye on the actions and how they are impacting their particular agencies or organizations, and so far, the actual changes to most have been minimal, and so far, appear to have more potential impact on future projects for Metro COG. Mr. Hutchings from NDDOT added that they are looking closely at CFR requirements.

There was no other business brought before the Policy Board.

# 5. Adjourn

***MOTION:* Adjourn the 642nd Meeting of the FM Metro COG Policy Board**

**Mr. Olson moved, seconded by Mr. Stand**

***MOTION,* passed.**

**Motion carried unanimously.**

The 642nd Meeting of the FM Metro COG Policy Board held Thursday, May 15, 2025 was adjourned by Chair Mongeau at 4:31 PM.

# THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD ON THURSDAY, JUNE 19, 2025 at 4:00 PM.

Respectfully Submitted,

Angela Brumbaugh
Office Manager