

**572<sup>nd</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, December 11, 2025 – 10:00 AM  
Metro COG Conference Room**

**Members Present:**

Paul	Bervik	West Fargo Engineering
Maegin	Elshaug	City of Fargo Planning (Alt. for N. Crutchfield)
Jeremy	Gorden	City of Fargo Engineering
Ben	Griffith	Metro COG
Luke	Grittner	MATBUS
Cole	Hansen	Cass County Planning Director
Will	Hutchings	NDDOT – Local Government Division
Matthew	Jacobson	Clay County Planning Left at 11:10
Kyle	Litchy	Cass County Highway
Don	Lorsung	City of Dilworth Community Development
Nathaniel	McHaffie	Horace Planning (Alt. for J. Dahlman) Left at 11:13 AM
Aaron	Nelson	West Fargo City Planning Left at 11:00 AM
Joey	Ness	GFMEDC (Alt. for Joe Raso)
Mary	Safgren	MnDOT – Dist. 4 Planning Director Joined at 10:10 AM
Rose	Bruce-White	MnDOT – Dist. 4 Planning Voting member until M. Safgren joined
Forrest	Steinhoff	Moorhead Planning (Alt. for R. Huston)
Brit	Stevens	NDSU – Transportation Manager
Tom	Trowbridge	Moorhead Engineering

**Members Absent:**

Julie	Bommelman	MATBUS
Nicole	Crutchfield	City of Fargo Planning (Alternate present)
James	Dahlman	City of Horace - Planning/Engineering (Alt. present)
Robin	Huston	City of Moorhead Planning (Alt. present)
Kelly	Krapu	Freight
Joe	Raso	GFMEDC (Alt. present)
Justin	Sorum	Clay County Engineering

**Others Present:**

Adam	Altenburg	Metro COG
Karissa	Beierle Pavek	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Aaron	Bartling	Bolton and Menk
Mike	Bittner	Bolton and Menk
Cody	Christianson	Bolton and Menk
Dylan	Dunn	Moore Engineering
Jason	Gottfried	MNDOT - MPO Coordinator
Chelsea	Levorsen	City of Fargo Planning
Clay	Lexen	City of Moorhead Engineering

Brent  
Tom

Muscha  
Soucy

Apex Engineering  
Cass County Engineering

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 AM, on December 11, 2025 by Chair Griffith. A quorum was present.

**2. Approve the 572<sup>nd</sup> TTC Meeting Agenda**

Chair Griffith asked if there were any questions or changes to the December 11, 2025 TTC Meeting Agenda. Two agenda items were amended:

Agenda Item 5. 2026-2029 Transportation Improvement Program (TIP) Administrative Modification #1 and #2

Agenda Item 6. ND Highway Safety Improvement Program (HSIP Applications

**Motion: Approve the December 11, 2025 TTC Meeting Agenda with amendments**

**Mr. Lorsung moved, seconded by Mr. Bervik  
MOTION, PASSED.**

**Motion carried unanimously.**

**3. Approve November 13, 2025 TTC MEETING MINUTES**

Chair Griffith asked if there were any questions or changes to the November 13, 2025 TTC Meeting Minutes. Dan Triller from SEH was added to the list for people present.

**Motion: Approve the September 11, 2025 TTC Minutes.**

**Mr. Trowbridge moved, seconded by Mr. Steinhoff  
MOTION, PASSED**

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were received or provided.

**5. 2026-2029 TIP Administrative Modification #1 and #2 (amended)**

Mr. Altenburg presented information regarding administrative modifications #1 and #2:

- **Modification of Project 5250005:** Replacement of HPS Light Heads at Various Locations in Moorhead (2026). Added State Program Numbers,

Revision to Project Location and Project Limits, Revised Project Description.

- **Modification of Project 5250005:** Replacement of HPS Light Heads at Various Locations in Moorhead (2026). Description Change.

**No Motion Necessary. Information Only.**

**6. ND Highway Safety Improvement Program (HSIP) Applications (amended)**

Mr. Altenburg stated NDDOT solicited applications for the annual Highway Safety Improvement Program (HSIP) grants. Three applications were received:

- Fargo – Remove negative left turn offsets at three intersections: 45<sup>th</sup> Street at 9<sup>th</sup> Avenue S, 45<sup>th</sup> Street and at 15<sup>th</sup> Avenue S, and at 25<sup>th</sup> Street and 13<sup>th</sup> Avenue S.
- Fargo – Fargo 10<sup>th</sup> Avenue and University Drive Speed Management and Pedestrian Safety Project
- Cass County – Solar-powered speed limit radar signage located at entry points of multiple rural cities

**Motion: Recommend approval of the North Dakota HSIP applications as provided in the attachments to the Policy Board  
Mr. Bervik moved, seconded by Mr. Trowbridge  
MOTION, PASSED  
Motion carried unanimously.**

**7. ND Urban Regional Highway System (RHS) Applications**

Mr. Altenburg stated NDDOT solicited for the annual Urban Regional Highway System (RHS) grants. Five applications were received:

- Fargo – Reconstruction of University Drive S from 13<sup>th</sup> Avenue S to 18<sup>th</sup> Avenue S
- Fargo – Reconstruction of University Drive N from 1<sup>st</sup> Avenue N to 12<sup>th</sup> Avenue N
- Fargo – Reconstruction of University Drive N from 12<sup>th</sup> Avenue N to 19<sup>th</sup> Avenue N
- Fargo – Concrete Pavement Repair on 52<sup>nd</sup> Avenue S from Timber Parkway to University Drive S
- Fargo – Reconstruction of 19<sup>th</sup> Avenue N from Dakota Drive N to 18<sup>th</sup> Street N

**Motion: Recommend approval of the North Dakota RHS applications as provided in the attachments to the Policy Board**  
**Mr. Gorden moved, seconded by Mr. McHaffie**  
**MOTION, PASSED**  
**Motion carried unanimously.**

**8. Railway-Highway Crossings (Section 130) Program Projects**

Mr. Altenburg stated the Railway-Highway Crossings (Section 130) Program provides funds for the elimination of hazards at public railway-highway crossings. Two projects were identified for 2026 Section 130 funding:

- Fargo – New Crossing Surface at 4<sup>th</sup> Street N near Main Avenue on KO Subdivision
- Fargo – New Crossing Surface at 7<sup>th</sup> Avenue N near 14<sup>th</sup> Street N on Hillsboro/Prosper Subdivision

**Motion: Recommend support of Section 130 projects as identified to the Policy Board**  
**Mr. Trowbridge moved, seconded by Mr. Gorden**  
**MOTION, PASSED**  
**Motion carried unanimously.**

**9. 2026 Employment and Household Data Purchase**

Mr. Jung stated two vendors were contacted and provided the same specifications sheets outlining the data needs for acquiring regional household and employment datasets: Data-Axle and Claritas.

After reviewing both proposals, it was determined that Data-Axle can provide the required datasets and is within the programmed budgeted amount for 2026. The total cost is \$7,492.24.

**Motion: Recommend selection of Data-Axle to the Policy Board as the preferred vendor to supply employment and household data to Metro COG.**  
**Mr. Lorsung moved, seconded by Mr. Bervik**  
**MOTION, PASSED**  
**Motion carried unanimously.**

**10. Metro COG Regional Freight Plan RFP**

Mr. Altenburg stated the Regional Freight Plan is used to help with short and long-term strategies and guidance for processes and policies to guide

future investments in truck and rail freight movements. Metro COG is seeking proposals to complete the Freight Plan in 2026. The last plan was completed in 2018. There is a not-to-exceed budget amount of \$175,000.

**Motion: Recommend Policy Board approval of the Metro COG Regional Freight Plan RFP**

**Mr. Lorsung moved, seconded by Mr. Bervik**

**MOTION, PASSED**

**Motion carried unanimously.**

**11. West 94 Area Transportation Plan**

Mr. Farnsworth introduced Mike Bittner with Bolton and Menk and stated the West 94 Area Transportation Plan was started in 2024 in partnership with West Fargo.

Mr. Bittner stated growth potential, uncovering potential barriers, and a roadmap of next steps were all included. Public engagement included handwritten postcards to property owners, Open Houses, social media, Marketing signs, Posters, News coverage, and press release.

Feedback from the engagements showed preference for an interchange at 13<sup>th</sup> Avenue/15<sup>th</sup> Street with concerns from Elmwood and Brooks Harbor Neighborhoods about increased traffic. NDDOT has concerns with an additional access onto I-94. Mr. Hutchings stated NDDOT has reached out to district representatives and they are having dialog with West Fargo.

**Motion: Recommend Policy Board approval of the West 94 Area Transportation Plan**

**Mr. Bervik moved, Seconded by Mr. Nelson**

**MOTION, PASSED**

**Motion carried unanimously.**

**12. Horace Downtown Neighborhood Plan**

Mr. Griffith introduced Luke Champa with SRF Consulting Group and stated Metro COG contracted with SRF in April of 2024 to complete the Horace Downtown Neighborhoods Plan.

Mr. Champa stated Community Engagement and Stakeholder meetings were held. The plan process included guiding principles:

- Rural Small-Town Identity
- A Community Accessible by Walking, Biking, and Driving
- Utility Improvements and Maintenance
- High Quality of Life
- Activities for Everyone

The final Downtown concept was people were more interested in keeping the grain elevators than removing them and no building taller than two stories. The next step would be to build momentum and establish policy and guidelines.

**Motion: Recommendation of approval of the final report of the Horace Downtown Neighborhoods Plan.**

**Mr. McHaffie moved, Seconded by Mr. Trowbridge**

**MOTION, PASSED**

**Motion carried unanimously.**

### **13. 2026-2030 Transit Development Plan**

Mr. Altenburg stated Metro COG and MATBUS contracted with Bolton and Menk to develop the 2026-2030 TDP. The TDP is a federally- and state-required document outlining a five-year strategy for improving public transit services. Mr. Altenburg introduced Aaron Bartling with Bolton and Menk.

Mr. Bartling presented the plan components:

- Existing Conditions Analysis
- Future System Needs Identification
- Service Recommendations
- Community Feedback
- Coordinated Transportation Plan

Mr. Bartling stated public input was gathered with online interactive map, virtual open house, and an online survey. Areas they would like to see improvements are less transfers and reliability, service frequency, equity and accessibility, fare structure and funding.

MATBUS Coordination Committee recommended approval at their October 15<sup>th</sup> meeting.

**Motion: Recommend Policy Board approval of the 2026-2030 Transit Development Plan**

**Mr. Lorsung moved, Seconded by Mr. Grittner**

**MOTION, PASSED**

**Motion carried unanimously.**

#### 14. **Metro Rail Needs Study**

Mr. Griffith introduced Dan Bergerson with HDR stating the study began in June of 2024 and included a Study Review Committee and Public engagement. There were fifteen study locations in the metro area. The key objectives are evaluating existing conditions, assessing potential improvements, and recommending infrastructure enhancements. The scoring matrix in order of rank:

1. Magnitude of Project Benefits
2. Emergency Service Access
3. Community Impacts
4. Magnitude of Project Costs
5. Discretionary Funding Potential
6. Multimodal Mobility and Active Transportation
7. School Bus Traffic
8. Train Traffic
9. Railroad Support

**Motion: Recommend approval of the Metro Railroad Needs Study to the Policy Board**

**Mr. Lorsung moved, Seconded by Mr. Trowbridge**

**MOTION, PASSED**

**Motion carried unanimously.**

#### 15. **Agency Updates**

- a. City of Fargo Engineering – \$35 million to bid out in projects for next year: Main and West University
- b. City of Fargo Planning – Working on Land Development Code rewrite
- c. City of Moorhead Engineering – 40<sup>th</sup> Avenue South input meeting in late January
- d. City of Moorhead Planning – Working with Clay County and PartnerSHIP for Health on PCA settlement; the public engagement closes on December 15<sup>th</sup>
- e. MATBUS – Nothing to report
- f. City of West Fargo Engineering – Bid opening for 9<sup>th</sup> Street reconstruct is tomorrow
- g. City of Dilworth – Public hearing on Comp Plan identified need for “missing middle” housing

- h. City of Horace – Nothing to report
- i. Cass County Highway – Nothing to report
- j. Cass County Planning – Nothing to report
- k. Clay County Planning – Nothing to report
- l. GFMEDC – Nothing to report
- m. NDSU – Nothing to report
- n. MnDOT District 4 West Central – Nothing to report
- o. NDDOT Central Office – Annual contract UPWP has been approved and in place; working on STIP approval.
- p. Federal Highway – Nothing to report
- q. MnDOT Central Office – Nothing to report

**16. Additional Business**

No additional business was brought forward for discussion.

**17. Adjourn**

The 572<sup>nd</sup> Regular Meeting of the TTC was adjourned on December 11, 2025 at 11:50 AM.

**Mr. Trowbridge moved to Adjourn; Mr. Lorsung seconded  
MOTION, PASSED  
Motion carried unanimously.**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE  
MEETING WILL BE HELD January 8, 2026, 10:00 AM.**

Respectfully Submitted,

Angela Brumbaugh  
Office Manager