

**485th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, May 10th, 2018 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Julie	Bommelman	City of Fargo, MATBUS
Hali	Durand	Cass County Planning
Jeremy	Gorden	City of Fargo Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division
Kim	Lipetsky	Fargo Cass Public Health
Michael	Maddox	Metro COG
Aaron	Nelson	Fargo City Planning
Russ	Sahr	City of Horace Planning
Tom	Soucy	Cass County Highway Department (alternate for Jason Benson)
Tim	Solberg	City of West Fargo Planning
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Vaux	GFMEDC
Mark	Wolter	Freight Representative, Midnite Express
Chad	Zander	City of West Fargo (alternate for Chris Brungardt)

Members Absent:

Jason	Benson	Cass County Highway Engineering
Chris	Brungardt	West Fargo Public Works
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Tim	Magnusson	Clay County Planning
David	Overbo	Clay County Engineering
Mary	Safgren	MnDOT – District 4
Stan	Thurlow	City of Dilworth Planning

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
James	Dahlman	City of Horace/Interstate Engineering
Dan	Farnsworth	Metro COG
Cindy	Gray	SRF
Brenton	Holper	City of Horace
Savanna	Leach	Metro COG
Emily	Pothast	Fargo Cass Public Health
Bobbi	Retzlaff	MnDOT
Jordan	Smith	MATBUS
Steven	Wahler	Bolton & Menk

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on May 10th, 2018 by Interim Chairman Maddox. A quorum was present.

2. Approve the 485th TTC Meeting Agenda

Interim Chairman Maddox asked if there were any questions or changes to the 485th TTC Meeting Agenda.

Motion: Approve the 485th TTC Meeting Agenda.

Mr. Soucy moved, seconded by Ms. Bommelman

MOTION, PASSED. 15-0.

Motion carried unanimously.

3. APPROVE April 12th, 2018 TTC MEETING MINUTES

Interim Chairman Maddox asked if there were any questions or changes to the April 12th, 2018 TTC Meeting Minutes.

Motion: Approve the April 12th, 2018 TTC Minutes.

Ms. Durand moved, seconded by Mr. Atkins.

MOTION, PASSED. 15-0.

Motion carried unanimously.

****Mr. Solberg joined the meeting at 10:08am**

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. NDDOT Performance Measure 1 MOU

Mr. Maddox presented an MOU between NDDOT, Metro COG, and MATBUS to support a performance-based approach to the metropolitan transportation planning and programming process.

Motion: Recommend Policy Board approval of the NDDOT Performance Measure 1 MOU.

Mr. Vaux moved, seconded by Ms. Bommelman.

MOTION, PASSED. 16-0.

Motion carried unanimously.

6. 2018-2021 TIP Amendment #3

Mr. Maddox presented amendment #3 to the 2018-2021 TIP for the Metropolitan area. The proposed amendment to the 2018-2021 TIP is as follows:

1. Modification of Project 5162676: Purchase of one (1) Class 700 transit bus (unit 592). The project is being moved from the ALOP to the 2018 project year.

A Public Hearing was opened; no public comments were made or received. The Public Hearing was closed.

Motion: Recommend Policy Board approval of the 2018-2021 TIP Amendment #3.
Ms. Van Beek moved, seconded by Ms. Bommelman.
MOTION, PASSED. 16-0.
Motion carried unanimously.

7. 2017-2020 TIP Amendment #7

Mr. Maddox presented amendment #7 to the 2017-2020 TIP for the Metropolitan area. The proposed amendment to the 2017-2020 TIP is as follows:

1. Modification of Project 417050: Purchase of three (3) fixed route vehicles (#1126, 1127, 1128). The cost of the project is being reduced to a total of \$1,500,000 of which \$1,200,000 is being funded through STBGP and \$300,000 local responsibility. The project is also being moved from 2017 to 2018.
2. Addition of Project 5180024: Capital purchase for the renovation of the Ground Transportation Center (GTC). This project is being put forward utilizing leftover funds from STBGP flex funds in project 417050. The total project cost is \$360,000, of which \$288,000 is being funded through STBGP, and \$72,000 local responsibility.

The original project was to purchase hybrid buses, but changed to diesel buses, and will be using the savings from the original project to fund project 5180024. FTA approved the repurpose of funds.

Ms. Durand asked the benefits of the hybrid vs. diesel buses. Ms. Bommelman answered that it depends on the model of hybrid bus, but benefits may include improved gas mileage, less emissions, and hybrid-electric generation within the bus. Mr. Smith explained that MATBUS has not seen any difference in cost savings with the current fleet of hybrid buses, as the cost (purchase, operation, maintenance) vs. benefits is much higher. Mr. Maddox reminded the committee that a Transit Facility Analysis is currently underway, and technological updates are being studied.

A Public Hearing was opened; no public comments were made or received. The Public Hearing was closed.

Motion: Recommend Policy Board approval of the 2017-2020 TIP Amendment #7.
Mr. Atkins moved, seconded by Ms. Durand.
MOTION, PASSED. 16-0.
Motion carried unanimously.

8. 2019-2020 Metro COG Budget and UPWP

Mr. Maddox brought forward a discussion on the 2019-2020 budget. He explained that an adjustment in available CPG has been made for Metro COG, decreasing the award from \$1.3M to \$1.145M, meaning that adjustments to projects and project budgets will be necessary.

Mr. Maddox went through some cost adjustments he has made to projects. The committee worked together to discuss and agree on adjusted budgets, but ultimately decided that the decision should be pushed back to June's meeting. In the meantime, Mr. Maddox will need to work with the jurisdictions to develop a more synchronous, finalized budget and project list.

Motion: Table budget decision to June meeting, to receive more feedback from jurisdictions

Mr. Solberg moved, seconded by Ms. Durand.

MOTION, TABLED. 15-0-1. (Mr. Vaux was absent for the vote)

Motion carried unanimously.

9. Agency Updates

Cass County – CR18 study kickoff. West Fargo – Construction season. Fargo – Public input meeting for the Main Ave and 52nd Ave projects. Construction on South University, 10th Street, 2nd Street, and 4th Street. The former toll bridge will also undergo repairs. NSDU – Construction near Redhawks stadium. Public Health – Streets Alive! Horace – Finalizing connection to Fargo sewer system. Metro COG – Cindy Gray hired as Executive Director. Assistant Transportation Planner, Anna Pierce, delivered a baby girl.

10. Additional Business

Mr. Farnsworth thanked the jurisdictions who have already turned in data requested for the LRTP, and reminded remaining jurisdictions to submit any pending data to Metro COG.

11. Adjourn

MOTION: Adjourn the 485th Meeting of the FM Metro COG Transportation Technical Committee

Mr. Gorden moved, seconded by Mr. Atkins.

MOTION, passed. 16-0.

Motion carried unanimously.

The 485th Regular Meeting of the TTC was adjourned on May 10th, 2018 at 11:03 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD June 14th, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary