

**72<sup>nd</sup> Meeting of the  
Metro Area Transit Coordinating Board  
March 21, 2018  
Fargo Commission Chambers**

**Members Present:**

Jim Aasness, Dilworth City Council  
Melissa Fabian, Moorhead City Council  
Steve Fox, MSUM (alternate for Brenda Amenson-Hill)  
Paul Grindeland, Valley Senior Services  
Kevin Hanson, Chair  
Sara Watson Curry, Moorhead City Council  
Larry Weil, City of West Fargo (alternate for Mark Simmons)

**Members Absent:**

Brenda Amenson-Hill, MSUM  
Brian Arett, Valley Senior Services  
Tony Gehrig, Fargo City Commission  
Tony Grindberg, Fargo City Commission  
Mark Simmons, West Fargo City Commission  
Brit Stevens, NDSU  
Teresa Stolfus, M|State  
Samantha Westrate, Concordia College

**Others Present:**

Lori Van Beek, City of Moorhead  
Julie Bommelman, City of Fargo  
Shaun Crowell, MATBUS  
Dan Farnsworth, Metro COG  
Michael Maddox, Metro COG  
Matthew Peterson, City of Fargo  
Jordan Smith, MATBUS

**1. Call to Order and Introductions**

Introductions were made, and a quorum was present.

**2. Action Items**

**a. Review and Action on January 17, 2018 Meeting Minutes**

Mr. Hanson called for minor change noting that Ms. Westrate was in attendance. Mr. Aasness made a motion to approve the meeting minutes with minor corrections. Ms. Watson Curry seconded that motion. The motion was carried unanimously.

**b. Moorhead Draft FTA Section 5339 Grant Application**

Ms. Van Beek presented the Moorhead Draft FTA Section 5339 Grant Application, to purchase a new transit bus. Mr. Weil made a motion to approve the Moorhead Draft FTA Section 5339 Grant Application; Ms. Watson Curry seconded the motion. The motion was carried unanimously.

**c. Moorhead 10-year Financial Plan / 2019 Capital Improvements**

Ms. Van Beek presented the Moorhead 10-year Financial Plan / 2019 Capital Improvements. Mr. Aasness made a motion to approve the Moorhead 10-year Financial Plan; Mr. Weil seconded the motion. The motion was carried unanimously.

**d. Memo of Understanding with Metro COG for Development of Performance Standards**

Mr. Maddox and Ms. Van Beek presented the Memo of Understanding with Metro COG for Development of Performance Standards. Ms. Fabian made a motion to approve the Memo of Understanding with Metro COG for Development of Performance Standards; Mr. Weil seconded the motion. The motion was carried unanimously.

**e. Fargo Operating and Capital Plans**

Ms. Bommelman and Mr. Grindeland presented the Fargo Operating and Capital Plans. Mr. Weil made a motion to approve the Fargo Operating and Capital Plans; Mr. Aasness seconded the motion. The motion was carried unanimously.

**f. Update on Metro Senior Ride Cost Sharing Analysis**

Ms. Van Beek presented the Update on Metro Senior Ride Cost Sharing Analysis. Mr. Aasness made a motion to approve the Update on Metro Senior Ride Cost Sharing Analysis; Ms. Watson Curry seconded the motion. The motion was carried unanimously.

**g. Promotional Fares**

Ms. Van Beek and Mr. Peterson presented the Promotional Fees. Ms. Fabian made the motion to approve the Promotional Fares; Mr. Grindeland seconded the motion. The motion was carried unanimously.

**3. Informational Items**

**a. 2017 Annual Review of Incidents**

Mr. Peterson presented the 2017 Annual Review of Incidents. There were 155 substantiated complaints and 125 unsubstantiated complaints in 2017. Complaints come from customers, while incidents come from drivers/MATBUS staff. 38 substantiated incidents in 2017, and over 300 unclassified incidents.

**b. January & February Operations Reports (including TapRide Update)**

Mr. Peterson presented the January & February Operations Reports. The report showed that ridership has trended upward, and safety is a growing concern. Mr. Peterson presented the TapRide update and findings, and concluded that the service was a success.

**c. Mobility Management Update**

Mr. Crowell, presented the Mobility Management Update. The update highlighted on-time performance as being good and that ridership per hour could be improved.

**d. Upcoming MATBUS Promotions**

Taaren Haak and Sage Thornbrugh, Transit Planners of Moorhead and Fargo, presented the Upcoming MATBUS Promotions.

**4. Other Business**

With no other business, the meeting was adjourned by Mr. Hanson.