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k. NDSU I. MATBUS

m. Citizen reps.

Metropolitan Bicycle and Pedestrian Committee Wednesday, March 12, 2025 – 3:00 p.m. Hybrid Meeting - Virtual & In-person In-person: Metro COG Conference Room Virtual: link provided below **AGENDA**

Welcome and introductions

2. Approve minutes from December 4th, 2024 meeting - Attachment Action Item

Public Input 3. Public input opportunity

4. Review updated Bike/Ped Committee members - Attachment Information Item

5. Review Bicycle Friendly Community Report Card - Attachment Discussion Item

6. Bicycle Friendly Universities & Businesses discussion Discussion Item

7. Clay Co. Heartland Trail Study Update Information Item

8. Fargo-Moorhead Bike Map App Update Information Item

9. Agency updates Information Item

a. Dilworth f. Dilworth

b. Horace g. West Fargo

h. Cass/Clay Co. c. Fargo d. Moorhead i. NDDOT/MnDOT

e. Horace Riverkeepers

10. Other business

If citizens wish to comment on an agenda item, please email comments to farnsworth@fmmetrocog.org. To ensure your comments are received prior to the meeting, please submit them by 12:00 p.m. on the day of the meeting and reference which agenda item your comments address. If you would like to appear via video and/or audio for comments or questions, please provide your e-mail address and contact information to the above e-mail at least one business day before the meeting.

Those unable to attend in-person can attend via Zoom at:

https://us02web.zoom.us/j/84668645817?pwd=5KVNGFHvbCsplvCT7Bw3CEjt8FzxMb.1

Meeting ID: 846 6864 5817 (if required) Passcode: 086956 (if required)

NOTE: Full Agenda packets can be found on the Metro COG Web Site at http://www.fmmetrocog.org - Committees

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127th Metropolitan Bicycle and Pedestrian Committee Meeting December 4th, 2024 – 3:00pm Hybrid Meeting – Virtual / In-person (Metro COG Conference Room)

Members Present

Dan Farnsworth, Chair, Metro COG
Cheryl Stetz, Fargo Cass Public Health
Forrest Steinhoff, City of Moorhead Planning
Kyle McCamy, West Fargo Engineering
Peyton Mastera, City of Dilworth
Tom Trowbridge, City of Moorhead Engineering
Eric Hodgson, City of Fargo Engineering
Maegin Elshaug, City of Fargo Planning
Tyler Kirchner, Fargo Parks
Cole Hansen, Cass County Planning
Rosemary Bruce-White, MnDOT - District 4
Patrick Hollister, PatnerSHIP 4 Health
Christine Holland, River Keepers
Kurt Kopperud, Citizen Representative

Others Present:

Ben Griffith, Metro COG Paul Bervik, Metro COG Aiden Jung, Metro COG Terry Steen, Citizen/Flatlands Cycling Club Jason Pike, Citizen

1. Welcome and Introductions

The meeting began at 3:02 pm. Both virtual and in-person attendees introduced themselves.

2. Approve minutes from September 11th, 2024 meeting

A motion to approve the September 11th minutes was made by E. Hodgson and seconded by K. McCamy. The minutes passed unanimously.

3. Public input opportunity

One member of the public was present at the time of the public input opportunity, however there were no public comments made.

4. Bike/Ped Committee Citizen Representative

In early September Metro COG solicited for a second citizen representative to serve on the Bicycle & Pedestrian Committee. Metro COG received a total of nine applications. A selection committee comprised of representation from the jurisdictions of Horace, West Fargo, Fargo, Moorhead, and Dilworth was used to review the applications. Due to the competitive nature of the applications, the selection committee narrowed the applications down to the top three with the top three asked to participate in brief in-person interviews.

Upon interviews, Terry Steen, was the top ranked applicant. Pending approval by the Committee, Mr. Steen will serve the two-year term beginning January 1, 2025 and ending December 31, 2026.

A motion to approve Terry Steen as this solicitation's Bicycle & Pedestrian Committee's Citizen Rep was made by P. Mastera and seconded by T. Trowbridge. The motion was passed unanimously.

5. Procedure for Bike-Ped Committee Citizen Rep

D. Farnsworth described the current procedure for the two Bike/Ped Committee citizen representative seats. The current procedure allows for the citizen rep to be offered to serve another two years once their first two-year term is complete. However, Metro COG, in agreement with the citizen rep selection group felt this could be confusing for candidates and doesn't tap into the many quality interested candidates as frequently. Therefore, Metro COG is requesting this option for a two-year extension be excluded.

Another suggestion from Metro COG and the citizen rep selection group was to keep applications on-file for two years. This wouldn't require reapplying candidates to reapply every year. This would also retain interested candidates who may be discouraged from applying due to not being chosen in past years.

It was asked if applicants who've already served can reapply. After discussion, P. Mastera suggested that a person who's already served a term can't reapply immediately, but could reapply one year after their term has expired. For example, if their term expired Dec 31 2026, they could reapply in the September 2027 solicitation for the Jan 1, 2028 – Dec 31, 2029 term. Selection of that individual to serve on the Committee would be at the discretion of the representative selection group.

A motion for this new procedure was made by P. Mastera and seconded by F. Steinhoff. The motion is as follows: Omit offering a second term to citizen representatives immediately after their term, keep applications of applicants on-file for two years, and allow any serving citizen representatives to reapply one year after their term has expired.

6. Revised Transportation Alternatives (TA) Scoring

- P. Bervik walked through proposed revisions to the TA as recommended by the Bicycle & Pedestrian Committee in 2023. Bervik noted that a subcommittee met to revise the TA scoring criteria during the summer/fall of 2024. Bervik presented the proposed changes to the scoring criteria. These included:
 - Urban TA Criteria: 5 points for maintenance projects which are not specified in a plan. This applies to the plan/study scoring criteria.
 - Rural TA Criteria: 10 points for a project that maintains or rehabilitates an existing facility.
 - A change to the environmental justice map. The revised map used the Census tract groups rather than the Census block groups and also broke the income groups into 'Below Median Household Income' and 'Below Environmental Justice Parameters'.

7. Review & scoring of urban TA applications

- P. Bervik walked through the urban TA applications by briefly describing each project for which an application was submitted. Bervik then went through the scoring with the Committee for each project, pointing out the scoring for which he wanted the Committee's concurrence. None of the scores for the projects needed adjusting, however there were a few comments from Committee members requesting changes/considerations to scoring criteria in the future. Comments/changes/considerations to the scoring criteria were as follows:
 - School proximity criteria T. Trowbridge suggested considering a range of points for various distances.
 - Land use criteria It was suggested that in the future industrial land use should also be included, similar to commercial land use.

As a result of the scoring, the projects were scored as follows:

- City of Fargo Drain 27/Deer Creek Shared Use Path Phase 1 30 pts
- City of Fargo Drain 27/Deer Creek Shared Use Path Phase 2 30 pts
- City of Fargo Low Level Drain 53 Crossing 20 pts
- City of Fargo Drain 53 Shared Use Path (64th Ave S to 73rd Ave S) 20 pts
- City of West Fargo Westside Elementary Area Pedestrian Ramps 50 pts
- City of West Fargo 8th Street Shared Use Path Reconstruct 50 pts
- City of West Fargo Beaton Dr Shared Use Path 25 pts
- City of Moorhead Bluestem Bridge Pedestrian Bridge 35 pts

A motion to approve the scoring of the projects as shown was made by F. Steinhoff and seconded by K. McCamy. The motion was passed unanimously.

8. Review & scoring of rural TA applications

P. Bervik described the one rural TA application – a Cass County application for the reconstruction of a shared use path in Kindred. Bervik then went through the scoring with

the Committee. The Committee concurred with the scoring as presented. The scoring yielded 55 points for the Cass County / Kindred shared use path reconstruction project.

A motion to approve the scoring of the projects as shown was made by M. Elshaug and seconded by C. Stetz. The motion was passed unanimously.

9. Project updates

Clay County Heartland Trail Study

D. Farnsworth provided an update on the Heartland Trail Study in Clay County. Farnsworth noted that the study has narrowed down the alignments to one alignment. Farnsworth described the alignment and noted the opportunities and challenges with the alignment. He pointed out that a public open house will be held on Monday Dec 9th at the MSUM Science Center for the Buffalo River State Park management plan. Farnsworth encouraged the public and those interested in attending or to participate online. The Heartland Trail Study in Clay County is anticipated to be wrapped up in March of 2025.

Moorhead Safe Routes to School Plan

D. Farnsworth provided an update on the Moorhead Safe Routes to School Plan. He noted that this plan has been moving quickly, with work kicked off in the beginning of 2024. Metro COG is wrapping up the plan right now with a draft plan anticipated to be released to the public and study review committee by the end of the week.

Bike Map App update

D. Farnsworth updated the Committee on updates & fixes to the Fargo Moorhead Bike Map app. This app, which can be found on Metro COG's website and also downloaded via Apple Store or Google Play, is in the process of being updated. Metro COG strives to update the bikeway network on the app every two years or so. He also pointed out that the app may not be working via Google Play at the time being, but they are working with the app developer to get this resolved.

Bicycle Friendly Community Application update

D. Farnsworth noted that Metro COG submitted an application for Bicycle Friendly Community in June of 2024. This application is for the Fargo-Moorhead Metro Area, which includes Fargo, West Fargo, Moorhead, Horace, and Dilworth. Applicants are anticipated to hear from the League of American Bicyclists by the end of the year about any potential awards. Farnsworth pointed out that Metro COG applied and was awarded Bronze designation in 2014 and 2018. The FM Area hopes to be awarded Bronze again, or possibly even Silver.

Installation of new bicycle & pedestrian counters

Bervik provided an update on the installation of new bicycle & pedestrian counters which Metro COG ordered in 2024. Bervik mentioned the Committee's involvement in selecting locations of future counter locations in the past. Metro COG was able to order eight

counters in 2024 which are currently being installed. Of the eight counters ordered, five have been installed thus far. Metro COG plans to install the other counters by the end of 2024. Bervik pointed out that data from the counters can be provided to jurisdictions via the data dashboard. Metro COG plans to provide jurisdictions with this access after all counters are set up.

10. Other business

There was no other business. The meeting was adjourned around 4:45 pm.

Bicycle and Pedestrian Committee Voting Member List		
Category	Organization	Member
Metropolitan Planning Organization (MPO)	Metro COG	Dan Farnsworth
	City of West Fargo Planning/Engineering/Parks	[VACANT], Kyle McCamy or Amy Zundel
	City of West Fargo Planning/Engineering/Parks	[VACANT], Kyle McCamy, or Amy Zundel
	City of Fargo Engineering	Jeremy Gorden (proxy – Jason Baker)
	City of Fargo Planning	Maegin Elshaug
Local Units of Government	Fargo Park District	Tyler Kirchner
Local Offics of Government	City of Moorhead	Jonathan Atkins, Forrest Steinhoff,
	Engineering/Planning/Parks	or Mike Schroeder
	City of Moorhead	Jonathan Atkins, Forrest Steinhoff,
	Engineering/Planning/Parks	or Mike Schroeder
	City of Dilworth	Peyton Mastera
	City of Horace	Jace Hellman
	Cass County	Cole Hansen
	Clay County	Matt Jacobson
Departments of Transportation	NDDOT – Fargo District	Aaron Murra
	MnDOT – District 4	Rosemary Bruce-White
Safety / Health	City of Fargo Police	Travis Moser
	Cass County Public Health	Cheryl Stetz
	Clay County Public Health	Patrick Hollister
Miscellaneous	River Keepers	Christine Holland
	NDSU	Brit Stevens
	MATBUS	Luke Grittner
		(proxy – Taaren Haak)
Citizen	Citizen	Kurt Kopperud (term 1/1/22 - 12/31/23)(extended term to 12/31/25)
	Citizen	Terry Steen (term 1/1/25 – 12/31/26)

^{**12} voting members required for a quorum.**



Fargo-Moorhead Metropolitan Area, ND/MN



2024 BFC Award: Bronze

Award History: Bronze since 2014.

The 5 Es Category Scores	Fargo- Moorhead	Max Score this round
Engineering	41.01%	79.26%
Education	14.54%	83.25%
Encouragement	26.09%	90.86%
Evaluation & Planning	48.92%	75.73%
Equity & Accessibility	23.46%	75.47%

Scores are determined by points earned in each 'E' Category, weighted against comparable communities in the 2024 BFC round. See pages 2-3 for your full subcategory points in each Category.

Key Outcomes

Overall Commuter Ridership: 0.43%

Male Commuter Ridership: 0.55% Female Commuter Ridership: 0.24%

(Bicycle Mode Share among commuters, according to the Census Bureau's 2022 or 2023 American Community Survey 5-Year Estimate.)

Bicycle Mode Share: Unknown

(Reported by applicant)

Annual Average Bicyclist **Crashes** in last 5 years: 31.2 Annual Average Bicyclist **Fatalities** in last 5 years: 0.2

(Crashes and Fatalities both reported by applicant)

Fargo-Moorhead's BFA Program Stats

of Local Bicycle Friendly Businesses: 1 # of Local Bicycle Friendly Universities: 1 # of Local League Cycling Instructors: 1 ND & MN Bicycle Friendly State Rankings: North Dakota: #41 / Minnesota: #5

Community Profile

Population: 216,818

(Size classification for weighted scoring: Medium)

Area: 102.99 square miles

Population Density: 2,105.20 people/square mile **Land Classification:** Mixed Suburban/Urban/Rural

Poverty Rate: 14.28%*

Median Household Income: \$69,935* Percent of the Population that Speaks a

Language Other Than English at Home: 9.97%*

Percent with Disability: 11.57%*

Percent of Households with No Vehicle Available: 7.01%*

*Source: https://data.census.gov/profile/Fargo_city,_North_Dako-ta?g=160XX00US3825700

Fargo-Moorhead Metropolitan Area's Bike Links

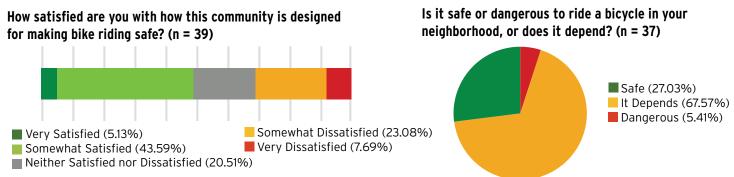
Bike Network Map, if available:

https://www.fmmetrocog.org/fmbikemap

Bike Plan, if available:

https://www.fmmetrocog.org/application/ files/2616/7345/4597/Fargo-Moorhead_Bicycle_and_Pedestrian Plan FINAL.pdf

2024 BFC Public Survey Response Summary for Fargo-Moorhead Metropolitan Area, ND/MN



What are the top 1-3 changes you would most like to see the local government make in this community for bicyclists? (n = 8)

- 1. More bike paths (62.50%)
- 2. Improve existing bike lanes to protected bike lanes (50.00%)
- 3. Reduce speeds through traffic calming and/or road diets (37.50%)

About this Report Card

The following scores are based on the online application submitted by Fargo-Moorhead Metropolitan Area in the 2024 Bicycle Friendly Community (BFC) submission round. These scores reflect a combination of automatically-generated points earned through the online application, as well as judge-assigned points and bonus points given by BFC reviewers.

The League updated its Bicycle Friendly Community application and awards criteria in 2022, after nearly a year of research, focus groups, interviews, listening sessions, and other outreach. The updated application includes a new section on Equity and Accessibility, and other changes throughout. As such, **this Bicycle Friendly Community Report card is a beta version** as we refine our new scoring system and develop a greater understanding of how to convey new information.

All 2024 BFC Report Cards (including this one) will be republished with updated scores if there are significant changes to the points system after the next round of BFC applications. To learn more about the BFC application and awards criteria, please visit https://bikeleague.org/community.

Fargo-Moorhead earned a weighted score of 41.01% in the Engineering Category. Below is the full breakdown of points that Fargo-Moorhead Metropolitan Area earned in each subcategory within the Engineering section, compared to the total points available in that subcategory from the 2024 BFC application.

ENGINEERING

Engineering Subcategories	Your Subcategory Points in Engineering
Policies and Design Standards for the Built Environment	2.7 / 41 pts
End-of-Trip Facilities	14.5 / 44 pts
Bicycle Network	36.8 / 128 pts
Network Maintenance	9.6 / 32 pts
Bicycle Access to Public Transportation	4.0 / 23 pts
Bike Sharing	- / 24 pts
Other Bicycle-Related Amenities	1.8 / 6 pts
Regional Coordination	20.0 / 23 pts
Engineering Bonus Points	6.0 / 10 pts

Fargo-Moorhead earned a weighted score of 14.54% in the Education Category. Below is the full breakdown of points that Fargo-Moorhead Metropolitan Area earned in each subcategory of the Education section, compared to the total points available in that subcategory from the 2024 BFC application.

EDUCATION

Education Subcategories	Your Subcategory Points in Education
Youth Bicycle Education	9.5 / 68 pts
Adult Bicycle Education	5.5 / 47 pts
Motorist Education	2.8 / 28 pts
Bicycle Safety Education Resources	0.2 / 16 pts
Inclusive Education	0.5 / 26 pts
Education Bonus Points	2.5 / 7 pts

ENCOURAGEMENT

Fargo-Moorhead earned a weighted score of 26.09% in the Encouragement Category. Below is the full breakdown of points that Fargo-Moorhead Metropolitan Area earned in each subcategory of the Encouragement section section, compared to the total points available in that subcategory from the 2024 BFC application.

Encouragement Subcategories	Your Subcategory Points in Encouragement
Encouragement Policies, Programs and Partnerships	3.5 / 17 pts
Route-Finding Support	5.3 / 10 pts
Bicycle Culture and Promotion	21.4 / 91 pts
Access To Bicycle Equipment and Repair Services	3.8 / 35 pts
Reducing Work-Related/Fleet VMT	3.0 / 11 pts
Encouragement Bonus Points	0.8 / 7 pts

EVALUATION & PLANNING

Fargo-Moorhead earned a weighted score of 48.92% in the Evaluation & Planning Category. Below is the full breakdown of points that Fargo-Moorhead Metropolitan Area earned in each subcategory of the Evaluation & Planning section, compared to the total points available in that subcategory from the 2024 BFC application.

Evaluation & Planning Subcategories	Your Subcategory Points in Evaluation & Planning
Staffing And Committees	8.7 / 35 pts
Public Engagement for Bicycle Planning	13.3 / 35 pts
Planning, Funding, And Implementation	9.8 / 46 pts
Evaluating The Bicycle Network	15.0 / 25 pts
Evaluating Ridership	6.3 / 20 pts
Evaluating & Improving Safety Outcomes	12.3 / 42 pts
Evaluation & Planning Bonus Points	6.8 / 15 pts

EQUITY & ACCESSIBILITY

Fargo-Moorhead earned a weighted score of 23.46% in the Equity & Accessibility Category. Below is the full breakdown of points that Fargo-Moorhead Metropolitan Area earned in each subcategory of the Equity & Accessibility section, compared to the total points available in that subcategory from the 2024 BFC application.

Equity & Accessibility Subcategories	Your Subcategory Points in Equity & Accessibility
Equity & Accessibility Staffing, Committees, & Partnerships	7.0 / 24 pts
Equity Data Collection & Goals	6.5 / 27 pts
Equity & Accessibility Policies & Plans	11.2 / 21 pts
Equity & Accessibility in Engineering	6.3 / 44 pts
Equity & Accessibility in Education	(0.5) / 52 pts
Equity & Accessibility in Encouragement	6.3 / 42 pts
Equity & Accessibility in Evaluation & Planning	4.5 / 51 pts
Equity & Accessibility Bonus Points	1.0 / 9 pts

2024 BICYCLE FRIENDLY COMMUNITY REPORT CARD



Fargo-Moorhead Metropolitan Area, ND/MN

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2024 BFC Award: Bronze | Award History: Bronze since 2014.

FEEDBACK TO IMPROVE:

To maintain and improve on Fargo-Moorhead Metropolitan Area's Bronze-level Bicycle Friendly Community award, BFC Reviewers recommend...

- Ensure that your Complete Streets policy is followed for all projects, and that compliance is tracked. Ensuring compliance with a Complete Streets policy is an important and often low-cost way to add to your bicycle network. Striping bicycle lanes as part of repaving operations can save 40% of the cost of adding a bicycle lane. If necessary, revisit your Complete Streets policy and process to ensure better compliance.
- » Develop a design manual that meets current FHWA, AASHTO, and/or NACTO standards, or formally adopt one of these organizations' newly updated guidebooks as official guidance for your community's transportation planners and engineers. This will make it easier for city staff to propose and implement bicycle facility designs that have been shown to improve conditions for people who bike in other cities throughout the United States.
- » Lower speed limits -- and designed speeds -- on more residential streets to 20 mph or less. Introduce road diets and traffic calming measures to ensure compliance. Develop a system of bicycle boulevards, utilizing these quiet neighborhood streets, that creates an attractive, convenient, and comfortable cycling environment welcoming to cyclists of all ages and skill levels. Use the Bicycle Boulevards section of the NACTO Urban Bikeway Design Guide for design guidelines.
- » Expand your bicycle wayfinding system to more strategic locations around the community, integrating preferred on street routes and off-street facilities.
- » Continue to increase the amount of high quality bicycle parking throughout the community, and to upgrade the quality of existing bike parking to meet APBP standards. Adopt a bike parking ordinance for new and existing buildings that specifies the amount and location of secure, convenient bike parking available. Develop community-wide Bicycle Parking Standards that adhere to current APBP quidelines. (See www.apbp.org/bicycle-parking-solutions)
- » Work to re-launch a new public bike share system to replace the Great Rides Bike Share system that ceased operations as a result of the COVID pandemic. Bike sharing is a convenient, cost effective, and healthy way of encouraging locals and visitors to make short trips by bike, make bicycling more accessible to all, and to bridge the 'last mile' between public transit and destinations.
- » Continue to expand in-school, on-bike learning opportunities to all K-12 schools in your community. Providing bicycles in schools for on-bike education ensures that all students can learn to safely ride a bicycle regardless of the availability of a bicycle in their household, including adaptive cycles for children and youth with disabilities. Work with local bicycle groups and interested parents to expand Safe Routes to School programming to all middle and high schools this is particularly important as older students learn to drive and share the road.
- » Develop bicycle education opportunities for adults. Consider ways to target demographics who currently do not feel safe riding with classes or events that address their concerns and create an inclusive, welcoming environment.
- » Increase the number of local League Cycling Instructors (LCIs) in your community, either by hosting an LCI seminar in partnership with BikeMN, or sponsoring a City staffer or local bike advocate to attend an existing seminar elsewhere in the state. Having several active instructors in the area will



Fargo-Moorhead Metropolitan Area, ND/MN

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since lago

2024 BFC Award: Bronze | Award History: Bronze since 2014.

FEEDBACK TO IMPROVE, CONTINUED:

enable you to expand cycling education for youth and adults, recruit more knowledgeable cycling ambassadors, deliver Bicycle Friendly Driver education to motorists, and have experts available to assist in encouragement programs. Visit bikeleague.org/ridesmart for more information.

- » Develop a community-wide trip reduction ordinance/program, commuter incentive program, and a Guaranteed Ride Home program to encourage and support bike commuters in the Fargo-Moorhead Metropolitan Area.
- » Encourage more local businesses, agencies, and organizations to promote cycling to their employees and customers and to seek recognition through the Bicycle Friendly Business program. Metro COG, Fargo or Moorhead City Halls, or other municipal buildings could apply to the BFB program as an employer to lead by example among other local employers.
- » Celebrate National Bike Month as a community every May. Work with local employers to create a Bike to Work Day event. Bike to Work Day often involves a central "pit stop" station with food, community groups, and elected officials promoting and helping people to choose to bike to work.

MORE RESOURCES FOR IMPROVING YOUR COMMUNITY:

- » Guide to this BFC Report Card: https://bit.ly/BFC-Report-Card-Guide-2024
- >> League of American Bicyclists: https://www.bikeleague.org
- » Bicycle Friendly Community (BFC) Program: https://bikeleague.org/community
- » Resources for Building a Bicycle Friendly Community: https://bikeleague.org/BFC_Resources
- » About the BFC Application Process: https://bikeleague.org/content/about-bfc-application-process
- >> **The Five E's:** https://bikeleague.org/5-es
- The BFC Ideabook and Map: https://bikeleague.org/BFCIdeaBook
- >> The League's Benchmarking Project on Biking & Walking Data and Reports: https://data.bikeleague.org
- » Bicycle Friendly State (BFS) Rankings and Report Cards: https://bikeleague.org/state
- » Bicycle Friendly Business (BFB) Program: https://bikeleague.org/business
- » Bicycle Friendly University (BFU) Program: https://bikeleague.org/university
- >> Smart Cycling Education Program: https://bikeleague.org/ridesmart
- » National Bike Month Resources: https://bikeleague.org/bikemonth
- » More Reports and Resources from the League: http://bikeleague.org/reports
- » Federal Funding Resources from the League: https://bikeleague.org/federal-funding-resources/
- » Pedestrian and Bicycle Funding Opportunities from U.S. DOT Transit, Safety, and Highway Funds: https://www.fhwa.dot.gov/environment/bicycle_pedestrian/funding/funding_opportunities.pdf
- >> **U.S. DOT Navigator:** https://www.transportation.gov/dot-navigator