

Agenda Item 1c, Attachment 1

**559th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, October 18th, 2018 – 4:00 pm
Metro COG Conference Room**

Members Present:

Roger	Buscher	Moorhead Planning Commission
Shara	Fischer	Fargo Planning Commission
John	Gunkelman	Fargo Planning Commission
Steve	Jesme	Dilworth City Council (alternate for Kevin Spaulding)
Jenny	Mongeau	Clay County Commission
Brad	Olson	West Fargo City Commission
Arland	Rasmussen	Cass County Commission
John	Strand	Fargo City Commission
Sara	Watson Curry	Moorhead City Council (alternate for Brenda Elmer)

Members Absent:

Brenda	Elmer	Moorhead City Council
Tony	Gehrig	Fargo City Commission
Steve	Gehrtz	Moorhead City Council
Eric	Gjerdevig	West Fargo City Commission
Tony	Grindberg	Fargo City Commission
John	Koerselman	Horace City Commission
Dave	Piepkorn	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Kevin	Spaulding	Dilworth City Council

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Bob	Walton	NDDOT – Fargo District

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened
The meeting was called to order at 4:00 pm, on October 18th, 2018 by Chair Rasmussen, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved
Chair Rasmussen asked for approval for the overall agenda. Item 2e under the Consent Agenda will not be acted upon this month.

MOTION: Approve the contents of the Overall Agenda of the 559th Policy Board Meeting.

Mr. Jesme moved, seconded by Mr. Buscher.

MOTION, passed. 9-0.

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Rasmussen asked for approval of the Minutes of the September 20, 2018 Meeting.

MOTION: Approve the September 20, 2018 Policy Board Meeting Minutes.

Mr. Gunkelman moved, seconded by Mr. Olson.

MOTION, passed. 9-0.

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Rasmussen asked for approval of the October 2018 Bills as listed on Attachment 1d.

MOTION: Approve the October 2018 Bills List.

Mr. Jesme moved, seconded by Mr. Buscher.

MOTION, passed. 9-0.

Motion carried unanimously.

***Ms. Mongeau joined the meeting at 4:08 pm**

2. CONSENT AGENDA

Chair Rasmussen asked for approval of Items a-h on the Consent Agenda.

- a. October End of Month Report
- b. 2019 Health Insurance
- c. Performance Measures #2 and #3 Resolutions
- d. Accounting RFP
- e. ~~2018 Metro Profile~~
- f. Section 5339 Transit Grant Application
- g. Staff Salary Update
- h. Metro COG 3rd Quarter Report

MOTION: Approve Items a-h on the Consent Agenda.

Ms. Mongeau moved, seconded by Mr. Gunkelman.

MOTION, passed. 10-0.

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

No MOTION

3b. 76th Avenue Corridor Study Consultant Selection and Contract

Mr. Maddox presented the 76th Avenue Corridor Study consultant selection as Stantec. Contract negotiations and a final scope of work have been finalized with the contract presented before the board.

MOTION: Approval of the selection of Stantec and the subsequent contract with Stantec (inclusive of the scope of work) to complete the 76th Avenue South Corridor Study by the Policy Board.

Ms. Fischer moved, seconded by Mr. Gunkelman.

MOTION, passed. 10-0.

Motion carried unanimously.

3c. Fargo Safe Routes to School Plan Consultant Selection

Mr. Farnsworth presented the Fargo Safe Routes to School Plan consultant selection as Alta, with sub-consultant KLJ. During contract negotiation, the scope of work was revised to include Metro COG staff time to assist in field investigation. Metro COG will be using the intern budget for this staff time.

MOTION: Policy Board approval of Metro COG entering into contract negotiations with Alta/KLJ for the Fargo Safe Routes to School Plan, provided the necessary information is submitted to Metro COG.

Mr. Gunkelman moved, seconded by Mr. Olson.

MOTION, passed. 10-0.

Motion carried unanimously.

3d. Overview of Grant Solicitations

Mr. Farnsworth presented an overview of various grant opportunities available to jurisdictions in both North Dakota and Minnesota.

No MOTION

3e. November and December Policy Board Meeting Dates

Chair Rasmussen explained that due to a scheduling conflict with the FM Diversion Authority Board, the Metro COG Policy Board meetings for November and December will remain scheduled for the same days, but rescheduled for 12:00 noon on those days, instead of the regularly scheduled 4:00 pm meeting time.

No MOTION

4. Additional Business

Ms. Gray noted that the election of the new Policy Board chair will be held at the November meeting, as it will be Chair Rasmussen's last meeting.

The promotional video for public input for the LRTP was shown to the board.

5. Adjourn

**MOTION: Adjourn the 559th Meeting of the FM Metro COG Policy Board
Mr. Olson moved, seconded by Ms. Mongeau.
MOTION, passed. 10-0.
Motion carried unanimously.**

The 559th Meeting of the FM Metro COG Policy Board held Thursday, October 18th, 2018 was adjourned at 5:04 pm.

- A. THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD Thursday, November 15th, 2018, at 12:00 NOON. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach
Executive Secretary