

Agenda Item 1c, Attachment 1

**588th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, April 15, 2021 – 4:00 pm
Zoom Web Conference**

Members Present:

Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Jim	Kapitan	Cass County Commission
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission

Members Absent:

Tony	Gehrig	Fargo City Commission
Amanda	George	West Fargo City Commission
Maranda	Tasa	Fargo Planning Commission
Jeff	Trudeau	City of Horace

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Matthew	Huettl	HDR
Joe	Kapper	SRF Consulting
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Bob	Walton	NDDOT – Fargo District

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on April 15, 2021 by Chair Nash, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Nash asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the April 15, 2021 Policy Board Meeting.

Mr. Lindaas moved, seconded by Ms. Mongeau

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Nash asked for approval of the Minutes of the March 18, 2021 Meeting.

MOTION: Approve the March 18, 2021 Policy Board Meeting Minutes.

Mr. Olson moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Nash asked for approval of the April 2021 Bills as listed on Attachment 1d.

MOTION: Approve the April 2021 Bills List.

Mr. Kapitan moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Nash asked for approval of Items a-b on the Consent Agenda.

a. March Month End Report

b. 2021 First Quarter Report

MOTION: Approve Items a-b on the Consent Agenda.

Mr. Strand moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. Interstate Operations Analysis Consultant Selection

Ms. Gray presented HDR as the highest-ranked consultant chosen from six firms who submitted proposals. Ms. Gray gave background information on the project, and noted that the 12-member selection committee included representatives from Fargo, Moorhead, Clay County, Cass County, and West Fargo, MnDOT and NDDOT. Two ATAC/UGPTI staff members – Diomo Motuba and Kshitij Sharma – assisted the selection committee by listening to the interviews, discussing methodology, and interpreting some of the more technical aspects of the proposed analysis. The estimated project cost came in at \$399,417.63.

MOTION: Approve the selection of HDR as the consultant for the Interstate Operations Analysis and Plan for Future Improvements, and authorize the Executive Director to carry out negotiations and sign a contract with the HDR team.

Mr. Kapitan moved, seconded by Mr. Lindaas.

MOTION, passed

Motion carried unanimously.

3c. 2021 Bicycle & Pedestrian Count Report

Mr. Farnsworth presented the 2021 Bicycle and Pedestrian Count Report.

3d. Transit Development Plan Update

Mr. Maddox and Mr. Kapper of SRF Consulting Group presented an update to the on-going Transit Development Plan (TDP). The TDP is updated every five years, and is similar to the Metropolitan Transportation Plan, but is focused on transit. However, this plan is setting a longer-range vision as there are implications due to the rapid growth that is occurring in this region and its subsequent transition to a Transportation Management Area (TMA).

The consultant team of SRF/AECOM is currently engaged in preparing system recommendations for possible future transit improvements. These changes vary from minor route adjustments that can be made in the short-term, to shifting the structure of routes and the operating scheme in the long-term.

These recommendations are currently in a draft form and have preliminarily been shared with management from the municipalities that participate in MATBUS transit service.

4. Additional Business

No additional business

5. Adjourn

The 588th Meeting of the FM Metro COG Policy Board held Thursday, April 15, 2021 was adjourned at 5:20 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD May 20, 2021, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant