

To: Cognizant Agencies
From: Luke Champa, Metro COG
Date: February 1, 2021
Re: ***Metro COG 2021-2024 TIP Administrative Adjustment #1***

Please consider this memorandum as a formal request from the Fargo-Moorhead Metropolitan Council of Governments (Metro COG) to modify the projects below in the 2021-2024 Transportation Improvement Program (TIP). No formal MPO action is required for Administrative Adjustments; this memo summarizes the changes made to the Metro COG 2021-2024 TIP based upon updated project awards and project cost estimates. The attached project table shows the updated projects included in this Administrative Adjustment.

1. Adjustment of City of Moorhead Transit Project 5190010: Purchase of a bus shelter. Total project cost increased 3.3% from \$30,000 to \$31,000, Federal Section 5307 – Urban funding increased 3.3% from 24,000 to 24,800, and local funds increased 3.3% from \$6,000 to \$6,200.

This Administrative Adjustment is pursuant to Section 10 of the Metro COG 2021-2024 TIP which states the following applicable reasons to perform an administrative adjustment:

- The change does not impact fiscal constraint
- Increase in federal funding meets Administrative Adjustment threshold requirements

With the Section 5307 funds identified by MnDOT through the administration of their statewide program and local match commitment from the City of Moorhead, fiscal constraint is maintained.

2. Adjustment of City of Moorhead Transit Project 5170005: Purchase of one less than 30-foot replacement bus and bus related equipment (paratransit vehicle, replaces unit #1231). Total project cost increased 4.4% from \$91,000 to \$95,000, Federal Surface Transportation Block Grant Program – Urban (STBGP-U) funding increased 4.4% from \$72,800 to \$76,000, State funds increased 4.4% from \$9,100 to \$9,500, and local funds increased 4.4% from \$9,100 to \$9,500.

This Administrative Adjustment is pursuant to Section 10 of the Metro COG 2021-2024 TIP which states the following applicable reasons to perform an administrative adjustment:

- Increase in project cost meets Administrative Adjustment thresholds

With the STBGP-U funds identified by MnDOT through the administration of their statewide program and local match commitment from the City of Moorhead, fiscal constraint is maintained.

3. Adjustment of City of Moorhead Transit Project 5170005: Purchase of one less than 30-foot replacement bus and bus related equipment (paratransit vehicle, replaces unit #1232). Total project cost increased 4.4% from \$91,000 to \$95,000, Federal Surface Transportation Block Grant Program – Urban (STBGP-U) funding increased 4.4% from \$72,800 to \$76,000, State funds decreased 4.4% from \$9,100 to \$9,500, and local funds increased 4.4% from \$9,100 to \$9,500.

This Administrative Adjustment is pursuant to Section 10 of the Metro COG 2021-2024 TIP which states the following applicable reasons to perform an administrative adjustment:

- Increase in project cost meets Administrative Adjustment thresholds

With the STBGP-U funds identified by MnDOT through the administration of their statewide program and local match commitment from the City of Moorhead, fiscal constraint is maintained.

Thank you for your attention to this matter. Please contact me at (701) 532-5107 if you have any questions.

Regards,

Luke Champa
Assistant Transportation Planner
Fargo-Moorhead Metro COG

Attached: (1) 2021-2024 TIP Administrative Adjustment #1 Project Sheet

Lead Agency	Metro COG ID State Number	Project Year	Project Location	Length	Project Limits		Project Description	Improvement Type	Total Project Cost	Federal Revenue Source	Other Revenue Source	Revenue
					From	To						
Administrative Adjustment 1												
Moorhead Transit												
Moorhead Transit	5190010 TRF-0034-21C	2021	Transit				Purchase of a Bus Shelter	Transit Capital	\$ 30,000 \$ 31,000	FTA 5307	Local	\$ 24,000 \$ 24,800 \$ 6,000 \$ 6,200
Moorhead Transit	5170005 TRS-0034-20T	2021	Transit				Purchase of one (1) <30 ft replacement bus and bus related equipment (replaces unit #1231)	Transit Capital	\$ 91,000 \$ 95,000	STBGP-U	State	\$ 72,800 \$ 76,000 \$ 9,100 \$ 9,500
Moorhead Transit	5170006 TRS-0034-20TA	2021	Transit				Purchase of one (1) <30 ft replacement bus and bus related equipment (replaces unit #1232)	Transit Capital	\$ 91,000 \$ 95,000	STBGP-U	Local	\$ 72,800 \$ 76,000 \$ 9,100 \$ 9,500
Fargo Transit												
City of Fargo												
City of Moorhead												

