

**503rd Transportation Technical Committee**  
**Fargo-Moorhead Metropolitan Council of Governments**  
**THURSDAY, December 12, 2019 – 10:00 a.m.**  
**Metro COG Conference Room**  
**AGENDA**

- |  |                  |
|--|------------------|
| 1. Call to Order and Introductions                         |                  |
| 2. Approve the Agenda                                      | Action Item      |
| 3. Consider Minutes of the November 14, 2019 TTC Meeting   | Action Item      |
| 4. Public Input Opportunity                                | Public Input     |
| 5. Fargo Safe Routes to School Plan Contract Extension     | Action Item      |
| 6. US10/75 Corridor Study Contract Extension               | Action Item      |
| 7. 2019-2020 UPWP Amendment #5                             | Action Item      |
| 8. 2020-2023 TIP Amendment #2                              | Action Item      |
| a. Open Public Hearing                                     |                  |
| b. Close Public Hearing                                    |                  |
| 9. TA Application Prioritization / New TA Scoring Criteria | Action Item      |
| 10. Bicycle & Pedestrian Committee Citizen Representative  | Action Item      |
| 11. Metro COG 2020 Meeting Schedule                        | Information Item |
| 12. Agency Updates   | Discussion Item  |
| c. City of Fargo   |                  |
| d. City of Moorhead  |                  |
| e. City of West Fargo                                      |                  |
| f. City of Dilworth  |                  |
| g. City of Horace  |                  |
| h. Cass County   |                  |
| i. Clay County   |                  |
| j. Other Member Jurisdictions                              |                  |
| 2. Additional Business                                     | Information Item |
| 3. Adjourn   |                  |

REMINDER: The next TTC meeting is scheduled for **Thursday, January 9, 2020** in the Metro COG Conference Room at 10:00 a.m.

Red Action Items require roll call votes.

**NOTE: Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org> – Committees**

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**502nd Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, November 14, 2019 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Becky	Hanson	NDDOT – Local Government (alt for Michael Johnson)
Robin	Huston	City of Moorhead Planning
Matt	Jacobson	Clay County Planning & Zoning
Kim	Lipetsky	Fargo Cass Public Health
Peyton	Mastera	City of Dilworth
Aaron	Nelson	Fargo City Planning
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Jordan	Smith	City of Fargo, MATBUS (alternate for Julie Bommelman)
Tim	Solberg	City of West Fargo Planning
Justin	Sorum	Clay County Highway (alternate for Dave Overbo)
Tom	Soucy	Cass County Engineering (alternate for Jason Benson)
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Andrew	Wrucke	City of West Fargo Engineering

**Members Absent:**

Jason	Benson	Cass County Highway Engineering (alt present)
Julie	Bommelman	City of Fargo, MATBUS (alt present)
Michael	Johnson	NDDOT – Local Government Division (alt present)
Jaclynn	Maahs	Concordia College
David	Overbo	Clay County Engineering (alt present)
Dustin	Scott	City of West Fargo Engineering (alt present)
Brit	Stevens	NDSU – Transportation Manager
Barrett	Voigt	Cass County Planning

**Others Present:**

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
James	Dahlman	Interstate Engineering/ City of Horace
Dan	Farnsworth	Metro COG
Matthew	Huettl	HDR
Matt	Kinsella	Apex Engineering Goup
Andrew	Krog	Bolton & Menk
Jim	Mertz	Bolton & Menk
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Steve	Strack	Houston Engineering
Dave	Wiosna	KLJ

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:01 am, on November 14, 2019 by Chair Gray. A quorum was present.

**2. Approve the 502nd TTC Meeting Agenda**

Chair Gray asked if there were any questions or changes to the 502nd TTC Meeting Agenda.

***Motion: Approve the 502nd TTC Meeting Agenda.***

***Ms. Van Beek moved, seconded by Ms. Huston***

***MOTION, PASSED. 18-0***

***Motion carried unanimously.***

**3. APPROVE October 10, 2019 TTC MEETING MINUTES**

Chair Gray asked if there were any questions or changes to the October 10, 2019 TTC Meeting Minutes.

***Motion: Approve the October 10, 2019 TTC Minutes.***

***Mr. Sahr moved, seconded by Ms. Huston.***

***MOTION, PASSED. 18-0***

***Motion carried unanimously.***

**4. Public Comment Opportunity**

No public comments were made or received.

**5. Metro GROW – 2045 MTP**

Mr. Maddox presented the final draft of the Metro GROW: 2045 Metropolitan Transportation Plan.

***Motion: Recommend Policy Board approval of Metro GROW: 2045 Metropolitan Transportation Plan to the Policy Board.***

***Mr. Gorden moved, seconded by Mr. Mastera.***

***MOTION, PASSED. 18-0***

***Motion carried unanimously.***

**6. 2020-2023 Transportation Improvement Program (TIP) Amendment #1**

Mr. Champa presented Amendment #1 to the 2020-2023 Transportation Improvement Program (TIP). The proposed amendment to the 2020-2023 TIP is as follows:

- Modification of Projects 3200035, 917020b, 9162667, 9200017, 9182611, 9190025, 9190027, 9162668, 9200030
- Addition of Project 9201001
- Deletion of Project 9190018, 9190018, 9200026, 9200027, 9200029.

***Motion: Recommend Policy Board approval of Amendment #1 of the Metro COG 2020-2023 Transportation Improvement Program (TIP).***

***Mr. Gorden moved, seconded by Mr. Soucy.***

***MOTION, PASSED. 18-0***

***Motion carried unanimously.***

**7. MATBUS 2021-2025 Transit Development Plan RFP**

Mr. Solberg asked that the Transit Authority Study be referenced in the RFP's scope of work to ensure that the recommendations of that study are accounted for in the TDP. Ms. Safgren said the equity study that MnDOT District IV is conducting would be a good resource for reaching out to underserved and low-income populations. Ms. Van Beek stated that this information should be added into the RFP public engagement section. Mr. Nelson added that other City studies, not necessarily Metro Cog studies, should be integrated into the background information section of the RFP. Ms. Huston asked what the timeline was, Mr. Maddox said it would be 12 months from when the consultant is under contract. Ms. Huston added that it would be great for this project to coordinate with the upcoming Comprehensive Plan update for the City of Moorhead.

**Motion: With the revisions listed above, recommend Policy Board approval of the MATBUS 2021-2025 Transit Development Plan RFP to the Policy Board.**

**Mr. Solberg moved, seconded by Ms. Van Beek.**

**MOTION, PASSED. 18-0**

**Motion carried unanimously.**

**8. Title VI – Audit Follow-up and Survey**

Ms. Pierce provided a follow-up of the 2019 Title VI audit, and asked TTC members to fill out a survey for Title VI documentation purposes.

**9. Urban Grant Program Solicitation FY2020**

Ms. Safgren said there are a couple non infrastructure SRTS solicitations in Minnesota that jurisdictions should be aware of. Mr. Champa informed TTC members of the deadlines for the Urban Roads Program and Urban Grant Program. Mr. Farnsworth reminded TTC members of the upcoming deadline for the Transportation Alternatives Program (TAP).

**10. History of 17<sup>th</sup> Street North Moorhead**

Mr. Champa provided a presentation about the history of 17<sup>th</sup> Street North in Moorhead, MN.

**11. Agency Updates**

Ms. Gray gave an update on recent information from MnDOT regarding the outcome of a FY2017 audit. As a result of the audit, MnDOT will be distributing unspent CPG funds to the Minnesota MPOs. At this point, it appears that Metro COG will receive over \$33,000. She said some of the other MPOs may not be able to utilize the CPG due to lack of local matching funds. She asked jurisdictions to keep this in mind as there may be opportunity to receive more Federal funds for planning projects provided local match is available.

Ms. Van Beek reminded the TTC that public hearings are occurring for changes to the Link FM. Mr. Smith gave an update on the GTC renovation project which will get underway in February or March.

Mr. Sahr gave an update on Horace and what is occurring in the City. He asked when the 76<sup>th</sup> Avenue Corridor Study would be done, Mr. Maddox said it would likely be April when the Study would be done. Mr. Sahr said they have a brand new, and Horace's first, collector road going in with a plat that has recently submitted a preliminary plan.

Ms. Safgren gave an update on the grants she mentioned earlier for non-infrastructure SRTS grants. She said the boost grant solicitation is open for non-infrastructure SRTS grants. She also added that there are planning assistance grants for SRTS too. MnDOT is also

starting to do low cost demonstration projects on Trunk Highways.

Mr. Nelson said they are still negotiating the contract for the City of Fargo Core Neighborhood Study. He also gave an update on the Land Development Code Diagnostic which will hopefully have a draft report after the Holidays.

Mr. Gorden said that they are putting out the 'work zone wally' cone creature sign that says 'road improvements coming' for next year's construction projects. Ms. Gray added that the subject of the section line road signs stating "future high volume limited access arterial roadway" came up at a recent Executive Committee meeting, and elected leaders expressed interest in continuing that practice.

Mr. Soucy said construction is wrapping up across Cass County. They put up a lot of destination lights around several rural intersections that they are kind of excited about, and actually won a highway safety award for safety projects such as the destination lights.

Mr. Wolters told the group of an upcoming conference in December, as well as a freight-related career expo at the Fargo Dome.

Mr. Atkins gave an update on Moorhead's 21<sup>st</sup> St underpass project and stated the contractor is hoping to have steel in place before they shut down for a month in January. The City is still hoping to have traffic on the underpass next fall. He added that 15<sup>th</sup> Ave N is done and they have received some positive feedback about the pedestrian and bike trail from local residents who were very vocal about being opposed to or skeptical about the sidepath before reconstruction. He also gave an update on the green light preemption project they are coordinating with MATBUS next year.

Ms. Huston gave an update on the Moorhead Downtown Plan.

**12. Additional Business**

No additional business.

**13. Adjourn**

The 502<sup>nd</sup> Regular Meeting of the TTC was adjourned on November 8, 2019 at 11:25 a.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD December 12, 2019, 10:00 A.M. AT THE METRO COG CONFERENCE ROOM (1 – 2<sup>ND</sup> ST N, CASE PLAZA 232, FARGO, ND).**

Respectfully Submitted,

Luke Champa  
Assistant Planner

**To:** Transportation Technical Committee  
**From:** Anna Pierce  
**Date:** December 6, 2019  
**Re:** **Fargo Safe Routes to School Plan Contract Extension**

The Fargo Safe Routes to School (SRTS) Plan contract started on November 27, 2018 with the expected completion date of 12 months or approximately December 31, 2019. The SRTS Plan process has proceeded as expected and within expected timeframes as outlined in the original contract.

There are two reasons for the need for a contract date extension:

1. There are over 300 pages of content that needs to be reviewed by Study Review Committee members and Metro COG staff for the 31 schools that are included in the Plan.
2. The presentation of the final draft of the Fargo Safe Routes to School Plan to the City of Fargo for adoption needs to occur in mid-January to early-February due to the holidays.

To allow adequate time to complete a thorough review of the Plan and allow time for revisions by the Consultant team, and present a final draft SRTS Plan to the City of Fargo, Metro COG staff are requesting a contract completion date extension from December 31, 2019 to March 31, 2020.

The Amendment is attached. It's important to note that the project budget will remain the same with no additional costs necessary as part of this contract extension.

**Requested Action:**

**Recommend Policy Board approval of the proposed project timeline extension for the Safe Routes to School Plan.**

00-2018-334, Fargo, ND Safe Routes to School Plan  
Alta Planning + Design, Inc.  
Fargo-Moorhead Metropolitan Council of Governments

Amendment #1 to Contract

November 18, 2019

**Amendment #1 to Contract**

This Amendment modifies the terms and conditions of the Contract for services in connection with Alta Project **00-2018-334, Fargo, ND Safe Routes to School Plan**. By signing below, the signatories represent that they are duly appointed representatives of the respective parties to the Professional Services Agreement ("Contract") between **Alta Planning + Design, Inc.** ("Prime Consultant"), and **Fargo-Moorhead Metropolitan Council of Governments** ("Client") dated **November 27, 2018** and possess the authority to execute this Amendment. As of the date signed by both parties, the terms of the Contract are amended as follows:

1. Extend the project completion date from December 31, 2019 to March 31, 2020

**All other terms and conditions shall remain unchanged and in effect.**

**Alta Planning + Design, Inc.**

**Fargo-Moorhead Metropolitan Council of Governments**

Signature	Date
Katie Mangle, Vice President, as duly authorized	

Signature	Date
Cindy Gray, Metro COG Executive Director	

**To:** TTC Committee  
**From:** Michael Maddox, AICP  
**Date:** December 6, 2019  
**Re:** **US 10/75 Corridor Study – Contract Amendment #2**

At the September TTC meeting, Metro COG brought forward a contract amendment for the US 10/75 Corridor Study to extend the project through December 31, 2019. Amendment #1 was subsequently approved by the Policy Board at their September meeting. The amendment stipulated that the project was to be substantially completed before the end of the year, with a draft plan being delivered to Metro COG staff before Thanksgiving. At this time, the consultant is still working with the City of Moorhead and MnDOT to iron out some of the desired project components, some of which have become clearer after the Fargo Main Avenue project was completed and opened to traffic. As a result of this and other factors, a draft report could not be delivered to Metro COG with adequate time for review and approval by the deadline listed in Amendment #1.

After discussing the project completion schedule with the Consultant in significant detail, and recognizing that unexpected issues could arise as the project moves through the review and approval process, Metro COG recommends extending the project schedule to May 31, 2020. Metro COG has a separate contract for this project with MnDOT which runs through the end of June, 2020. Metro COG and the Consultant have developed a specific schedule whereby the consultant should be able to bring the project to substantial completion by the end of March; however, as noted, unexpected issues often arise during corridor study review and approval processes, therefore we have mutually agreed upon May 31, 2020 as the amended date for a contract extension, with the understanding that the goal will be to complete all of the project tasks, submit all deliverables, and diligently work toward a schedule for the approval process that would allow for adoption by the end of March, 2020. This allows one to two extra months to resolve any issues that arise during review and adoption.

Amendment #2 to the US 10/75 Contract extends the project until May 31, 2020. Metro COG has conveyed its concern about the project schedule to the consultant, and expects the project to be completed to the expectation of Metro COG and its project partners.

**Requested Action: Recommend approval of Amendment #2 to the US 10/75 Corridor Study contract to the Policy Board.**



# Amendment to US 10/75 Corridor Study Agreement

## Amendment No. 2

### Background

The US 10/75 Corridor Study was approved by the Policy Board at the August 2018 meeting. Subsequently, the project began in September 2018. The project had a timeline of eight-months according to the original contract; however, staff turnover, additional stakeholder involvement, and weather in the winter of 2018 delayed the project significantly. SRF Consulting Group (Consultant) and Metro COG (Client) agreed to extend the project. Amendment #1 to the US 10/75 Contract was processed and approved at the September 2019 Transportation Technical Committee (TTC) and Policy Board meetings.

Subsequently, the Client has not received the agreed upon deliverables by the timeline laid forth in Amendment #1, namely it has yet to receive the final report which includes finalized corridor alternatives. Adequate time does not remain to review project alternatives and final report, to hold the final round of public engagement, and to bring the project through the adoption process by December 31, 2019.

Attached to this contract is a memo from the Consultant's Project Manager. This exhibit will be considered the new project schedule and will act as the formal guide that the Consultant is expected to adhere to in order to complete the Study.

### Description of Modifications

The Client and the Consultant both agree to extend the US 10/75 Corridor Study schedule until May 31, 2020. This agreement shall have the following stipulations:

- The Client expects the Consultant to deliver all remaining project tasks in a timely manner, adhering to the schedule provided by the Consultant's Project Manager as shown in Attachment 1.
- The Consultant will submit a bi-weekly progress report, in writing, on the remaining tasks that are outstanding, and will have more frequent email or phone coordination with the Metro COG Project Manager as needed to keep the project on schedule.
- The Client will not reimburse the consultant for remaining portions of the project budget until the project has been substantially completed based upon the approved Scope of Work.
- No work after May 31, 2020 will be reimbursed by the Client.

This amendment to the US 10/75 Corridor Study is solely to extend the project schedule. The project fee is to remain the same and no additional funds will be made available in the future without prior consent of the Metro COG TTC and Policy Board through a formal contract amendment.

## Agreement

The Consultant and the Client hereby agree to modify the above-referenced Modifications as set forth in this Amendment. All provisions of the original contract not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is \_\_\_\_\_.

CONSULTANT: SRF Consulting Group

Client: Fargo Moorhead Metro COG

\_\_\_\_\_  
Leif Garnass (Project Manager)

\_\_\_\_\_  
Jenny Mongeau (Policy Board Chair)

\_\_\_\_\_  
Todd Polum (Vice President)

\_\_\_\_\_  
Cynthia R. Gray (Executive Director)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**To:** Transportation Technical Committee  
**From:** Cindy Gray, Executive Director  
**Date:** December 6, 2019  
**Re:** **2019-2020 UPWP Amendment #5**

Over the past year, four UPWP Amendments have been reviewed and approved by the Metro COG TTC and Policy Board. Now that we are at the end of 2019, it is necessary to adjust our staff hours to address variations in staff time from that anticipated in the UPWP. I am taking this opportunity to incorporate the prior four amendments into the UPWP document so all changes are reflected in a single document. The four amendments approved thus far and the proposed Amendment #5 are summarized below.

Summary of 2019-2020 UPWP Amendments 1-5				
Amendment # and date	Purpose of Amendment	Impacts to 2019 Budget	Impacts to 2020 Budget	Notes
#1 February, 2019	<b>9<sup>th</sup> Street Corridor Study</b> – boundary change and budget reduction <b>Northwest Metro Transportation Plan</b> – budget increase	Budget neutral		<b>Administrative Modification</b> (\$25,000 shift = 1.65 percent of 2019 budget; 0.8 percent of combined 2019-2020 budget) <b>Local share</b> changes resulted in +\$2,500 for Fargo and - \$2,500 for West Fargo.
#2 March, 2019	<b>17<sup>th</sup> Avenue S Corridor Study</b> – Add to 2019 as Carryover Project and add \$10,000 of local funds (City of Fargo) to budget <b>Purchase of Traffic Count Equipment</b> – Add \$5,126.17 in local funds to the 2019 Operations/Overhead Budget	Used \$2,000 in remaining funds from 2018 and added \$3,126.17 in local funds from Metro COG reserves.		<b>Administrative Modification</b> (\$15,125.17 addition resulted in approximately a 1.0 percent change to the total 2019 budget, 0.5 percent change in the combined 2019-2020 budget)

#3 June, 2019	<b>Remove Metro COG Traffic Counting Program</b> (\$125,000 reduction) <b>Add Veterans Boulevard Corridor Feasibility Study</b> (\$150,000 addition) <b>Operations and Overhead</b> (\$47,806.64 increase) <b>Add Dynamic Traffic Assignment</b> (\$35,000 addition) <b>Modify Intersection Traffic Data Reporting - ATAC</b> (\$26,255 increase and split between 2019 and 2020) <b>Add ATSPM set-up for Fargo - ATAC</b> (\$28,482 increase and split between 2019 and 2020) <b>76th Avenue S Amendment</b> (\$25,000 increase)	Used \$25,000 remaining from 52 <sup>nd</sup> Ave. S Corridor Study for the 76 <sup>th</sup> Ave S Amendment. Modified fund assignment between ATAC projects. Total impact of \$63,000 in funding modifications.	Added \$162,543.64 to 2020 budget (80% Federal, 20% local).	<b>Administrative Modification</b> (\$63,000 amendments for 2019 and \$162,543.64 increase for 2020 resulted in approximately a 7.1 percent change in the combined 2019-2020 budget)
#4 September, 2019	<b>Metro COG Remodeling Project</b> (Moved \$20,000 from 2020 budget to 2019 budget)	Adds \$20,000 to 2019 Budget (\$16,000 CPG, \$4,000 local, taken from Metro COG reserves)	Reduces 2020 budget by \$20,000 (\$16,000 CPG, \$4,000 local)	<b>Administrative Modification</b> (\$20,000 shift from one year to the other = 0.06 percent change in the combined 2019-2020 budget)
#5 December, 2019	<b>Modify Metro COG staff hours for 2019</b> (budget neutral) <b>Add Moorhead Intersection Traffic Counts</b> (\$15,000 increase) <b>Add three carry-over projects</b> (Fargo Safe Routes to School, Moorhead US 10 and 75 Corridor Study and Hawley Zoning Ordinance)		Adds an additional \$12,000 of 2020 CPG funds and up to \$3,000 of local funds to the 2020 budget.	<b>Administrative Modification</b> (\$15,000 addition = 0.04 percent change in the combined 2019-2020 budget)

Additional detail about the proposed Amendment #5 is forthcoming. As noted above, the amendment consists of modifications to 2019 staff hours to better reflect the demands of the past year. We are also proposing the addition of another project with ATAC in 2020 to initiate what we hope will evolve into an on-going traffic counting program to assist Moorhead with on-going signal timing improvements. In addition, we need to carry over three projects that were originally intended to be completed in 2019 into 2020.

**Requested Action: Recommend approval of the proposed 2019-2020 UPWP Amendment #5 to the Policy Board.**

**To:** Transportation Technical Committee  
**From:** Luke Champa  
**Date:** 12/05/2019  
**Re:** **2020-2023 Transportation Improvement Program (TIP) Amendment #2**

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) will hold a public hearing at the Metro COG Conference Room – 1 2<sup>nd</sup> Street North, Suite 232, in Fargo, North Dakota on Thursday, December 12, 2019 at 10:00 a.m. to consider public comments regarding a proposed amendment to the 2020-2023 Transportation Improvement Program (TIP) for the FM Metropolitan Area. The proposed amendment to the 2020-2023 TIP reflects the final Minnesota Department of Transportation (MnDOT) State Transportation Improvement Program (STIP) that was recently approved by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). The proposed amendment to the 2020-2023 TIP is as follows:

1. **Modification of Project 5190007:** Moorhead Transit purchase of a bus shelter (2020). The federal funding source changed from Surface Transportation Block Grant Program (STBGP) funds to FTA Section 5339 funds.
2. **Modification of Project 5200099:** Moorhead Transit Dilworth transit hub improvement project (2020). The federal funding source changed from FTA Section 5307 funds to FTA Section 5339 funds.
3. **Modification of Project 5162685:** Moorhead Transit facility upgrades, LED lighting project (2020). The federal funding source changed from federal STBGP funds to FTA Section 5339 funds. The total project decreased to \$49,000, of which \$39,200 is through FTA Section 5339 funds, and \$9,800 through local matching funds.
4. **Modification of Project 5200001:** Moorhead Transit green light bus priority project (2020). The total project cost decreased to \$521,000, of which \$416,800 is through FTA Section 5339 funds, and \$104,200 through local matching funds.
5. **Modification of Project 8190033:** MnDOT I-94 weigh-in-motion scale project (2020). The total project cost decreased to \$355,752, all of which is through state funds.

A public notice was published in the Forum of Fargo-Moorhead on Monday, December 2, 2019. The public notice advertised a public hearing and detailed public comment information such as where to send written comments regarding the proposed amendments. Public comments will be accepted until 12:00 p.m. (noon) on Thursday, December 19, 2019.

**Requested Action: Pending public comment, recommend approval of Amendment #2 of the Metro COG 2020-2023 Transportation Improvement Program (TIP) to the Policy Board.**

Agenda Item 8, Attachment 1

Lead Agency	Metro COG ID State Number	Project Year	Project Location	Length	Project Limits		Project Description	Improvement Type	Total Project Cost	Federal Revenue Source	Other Revenue Source	Revenue
					To	From						
<b>Amendment #2</b>												
<b>Moorhead Transit</b>												
Moorhead Transit	5190007 TRF-0034-20E	2020	Transit				Purchase of a Bus Shelter	Transit Capital	\$ 30,000	FTA 5339	Local	\$ 24,000 6,000
Moorhead Transit	5200099 TRF-0034-20F	2020	Transit				Transit Hub Improvements - Dilworth Walmart	Transit Capital	\$ 287,500	FTA 5339	Local	\$ 230,000 57,000
Moorhead Transit	5162685 TRF-0034-20D	2020	Transit				Support Equipment/Facility Upgrades, LED Lighting	Transit Capital	\$ 49,000	FTA 5339	Local	\$ 39,200 9,800
Moorhead Transit	5200001 TRF-0034-20B	2020	Transit				Communication Equipment (Transit Green Light Priority) Joint with City Engineering	Transit Capital	\$ 521,000	FTA 5339	Local	\$ 416,800 104,200
<b>City of Fargo</b>												
<b>City of Moorhead</b>												
<b>City of West Fargo</b>												
<b>North Dakota Department of Transportation</b>												
<b>Cass County</b>												
<b>Minnesota Department of Transportation</b>												
MnDOT	8190033 1480-177	2020	I-94		at weigh station		Install mainline (EB/WB) weigh-in-motion scale at RP 13.102 (funded by district c) *Early let/late award (ELLA)	Rehabilitation	\$ 355,752	SF	State	\$ 355,752
<b>Clay County</b>												

**To:** Transportation Technical Committee  
**From:** Dan Farnsworth  
**Date:** December 6, 2019  
**Re:** **TA Grant Prioritization / New TA Scoring Criteria**

The Transportation Alternatives (TA) program is a federally funded grant opportunity for projects that provide enhancements to alternative means of transportation such as bicycle/walking trails, safe routes to school projects, crosswalk improvements, and more.

Any jurisdictions within Metro COG's planning area are required to submit their applications to Metro COG. Metro COG has received a total of three applications from jurisdictions within ND and one letter of intent from jurisdictions in MN. Below is a description of each application (ND) or letter of intent (MN).

### **North Dakota Rural TA**

#### **City of Horace (Sponsor: Cass Co.) – County Road 17 Shared-Use Path Phase II**

The City of Horace is seeking funding to extend their shared-use path along County Road 17 from 81<sup>st</sup> Avenue to 76<sup>th</sup> Avenue (2,000 feet in length). The City recently received Recreational Trails Grant funding to complete a shared-use path from the Horace Elementary School to 81<sup>st</sup> Avenue. This proposed project would ultimately connect 76<sup>th</sup> Avenue and the soon-to-be constructed Middle & High Schools with nearby residences, Horace Elementary School, and downtown Horace.

*Cost: \$235,150 construction total; \$184,120 requested from TA*

### **North Dakota Urban TA**

#### **City of Fargo – Deer Creek/Drain 27 Shared Use Path**

The City of Fargo is seeking funding to construct a shared use path that would connect the Deer Creek neighborhood (south of 52<sup>nd</sup> Ave S east of Sheyenne St/CR 17) with the existing path network located along and north of 52<sup>nd</sup> Ave S. The path would be constructed alongside Drain 27 from 52<sup>nd</sup> Ave S to city-owned property at 59<sup>th</sup> Ave S and tie into the existing path network. The proposed project would consist of approximately 7,300 feet of path.

*Cost: \$500,000 construction total; \$290,000 requested from TA*

#### **City of West Fargo – Drain 45 Multiuse Path – Phase II**

The City of West Fargo is seeking funding to construct a shared-use path on the enclosed portion of Drain 45 (just east of 4<sup>th</sup> St E) between 7<sup>th</sup> Ave E and Main Ave. The path would be 0.5 miles in length. This would be phase II of this two-phase project. West Fargo recently received TA funding for the Phase I portion – 7<sup>th</sup> Ave E to 13<sup>th</sup> Ave E.

*Cost: \$407,000 construction total; \$290,000 requested from TA*

## **Minnesota TA**

### **City of Moorhead – CR 12/60<sup>th</sup> Ave S Bicycle & Pedestrian Bridge Crossing**

The City of Moorhead is seeking funding for a proposed bicycle/pedestrian crossing over the Red River on CR 12/60<sup>th</sup> Ave S. The proposed crossing would use shoulder space on the existing bridge to provide a safe crossing protected from vehicular traffic. This crossing is a key component of the planned Harvest Trail that would connect Bluestem Center for the Arts in Moorhead with bicycle/pedestrian facilities in Fargo near 52<sup>nd</sup> Ave S.

*Cost: \$320,000 construction total; \$256,000 requested from TA*

At the time of release of this agenda memorandum, the Bicycle & Pedestrian Committee was still vetting the scoring and prioritization of the TA projects. The TTC can expect to receive the scoring and prioritization information at or before the December TTC meeting.

In addition, Metro COG is updating the TA scoring criteria as directed by the Bicycle & Pedestrian Committee. The updated scoring criteria is currently under review by the Bicycle & Pedestrian Committee but will be available for review and consideration at the December TTC meeting.

### **Requested Action:**

**Recommend Policy Board approval of the TA project prioritization and updated TA scoring criteria as vetted through the Metropolitan Bicycle & Pedestrian Committee.**





**To:** Transportation Technical Committee  
**From:** Dan Farnsworth  
**Date:** December 6, 2019  
**Re:** **Bicycle & Pedestrian Committee Citizen Representative**

The Metropolitan Bicycle and Pedestrian Committee has a citizen representative that is appointed to the Committee for a two year term. The Committee's outgoing representative's appointment will expire December 31<sup>st</sup>, 2019 and a new citizen representative will be appointed beginning January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2021.

As recommended by the Metropolitan Bicycle and Pedestrian Committee a four person selection committee was set up to review the applications. The selection committee had representation from the jurisdictions of Dilworth, Fargo, Moorhead, and West Fargo.

A total of five applications were received by the September 30<sup>th</sup> deadline. Upon review and ranking by the selection committee, Chris Garty of Fargo was the top ranked candidate.

**Requested Action:**

**Recommend Policy Board approval of the top ranked candidate, Chris Garty, to serve on the Metropolitan Bicycle & Pedestrian Committee for the 1/1/20 - 12/31/21 term.**



## 2020 Metro COG Meeting Schedule

Transportation Technical Committee 10:00 a.m. Metro COG Conference Room	Metro COG Policy Board 4:00 p.m. Metro COG Conference Room
January 9	January 16
February 13	February 20
March 12	March 19
April 9	April 16
May 14	May 21
June 11	June 18
July 9	July 16
August 13	August 20
September 10	September 17
October 8	October 15
November 12	November 19*
December 10	December 17*

\*Meeting will have a later start time of 4:30 p.m. due to schedule conflicts with the Diversion Authority

## Observed Federal Holidays

Date	Federal Holiday	Day of the Week
January 1	New Year's Day	Wednesday
February 17	Presidents' Day	Monday
May 25	Memorial Day	Monday
July 3	Independence Day	Friday (observed)
September 7	Labor Day	Monday
November 11	Veterans Day	Wednesday
November 26	Thanksgiving Day	Thursday
December 24	Christmas Eve Day	Thursday (half)
December 25	Christmas Day	Friday

Metro COG is committed to ensuring all individuals regardless of race, color, sex, age, national origin, disability, sexual orientation, and income status have access to Metro COG's programs and services. Meeting facilities will be accessible to mobility impaired individuals. Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact Savanna Leach, Metro COG Executive Assistant at 701.532.5100 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in the meeting.

**A PLANNING ORGANIZATION SERVING**

**FARGO, HORACE, WEST FARGO, CASS COUNTY, NORTH DAKOTA AND MOORHEAD, DILWORTH, CLAY COUNTY, MINNESOTA**