

**489th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, September 13, 2018 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead, Traffic Engineering
Jason	Benson	Cass County, Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Jeremy	Gorden	City of Fargo, Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Kim	Lipetsky	Fargo Cass Public Health
Michael	Maddox	Metro COG (alternate for Cindy Gray)
Aaron	Nelson	City of Fargo, Planning
David	Overbo	Clay County, Engineering
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace, Planning
Tom	Soucy	Cass County (alternate for Hali Durand)
Lori	Van Beek	City of Moorhead, MATBUS
Chad	Zander	City of West Fargo, Public Works

Members Absent:

Chris	Brungardt	City of West Fargo, Public Works
Hali	Durand	Cass County, Planning
Cindy	Gray	Metro COG
Tim	Solberg	City of West Fargo, Planning
Brit	Stevens	NDSU – Transportation Manager
Stan	Thurlow	City of Dilworth, Planning
Mark	Vaux	GFMEDC
Mark	Wolter	Freight Representative, Midnite Express

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
James	Dahlman	Interstate Engineering for City of Horace
Dan	Farnsworth	Metro COG
Brenton	Holper	City of Horace
Wade	Kline	KLJ
Andrew	Krog	Bolton & Menk
Jeff	Lansink	Houston Engineering
Savanna	Leach	Metro COG
Matt	Peterson	City of Fargo, Transit
Anna	Pierce	Metro COG
Jordan	Smith	MATBUS
Tom	Soucy	Cass County, Highway Department
Kyle	Wieler	HDR

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on September 13, 2018 by Temporary Chairman Maddox. A quorum was present.

2. Approve the 489th TTC Meeting Agenda

Temporary Chairman Maddox asked if there were any questions or changes to the 489th TTC Meeting Agenda.

Motion: Approve the 489th TTC Meeting Agenda.

Mr. Sahr moved, seconded by Mr. Overbo.

MOTION, PASSED. 15-0.

Motion carried unanimously.

3. APPROVE August 9th, 2018 TTC MEETING MINUTES

Temporary Chairman Maddox asked if there were any questions or changes to the August 9th, 2018 TTC Meeting Minutes.

Motion: Approve the August 9th, 2018 TTC Minutes.

Ms. Leshovsky moved, seconded by Mr. Benson.

MOTION, PASSED. 15-0.

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. Final Draft 2019-2022 TIP

Mr. Maddox presented the final draft of the 2019-2022 Transportation Improvement Plan (TIP). The draft TIP is comprised of projects listed in the NDDOT/MnDOT draft State Transportation Improvement Program (STIP). A few discrepancies and questions arose. Mr. Maddox addressed these, and assured the committee that these revisions would be incorporated into the final draft to be presented to the Policy Board.

A public hearing was opened. No comments were received. The Public Hearing was closed.

Motion: Recommend Policy Board approval of the 2019-2022 TIP final draft, with suggested updates.

Mr. Atkins moved, seconded by Ms. Bommelman.

MOTION, PASSED. 15-0.

Motion carried unanimously.

6. Transit Asset Management Resolution of Support

Ms. Pierce presented the Transit Asset Management (TAM) Resolution of Support for both NDDOT and MnDOT. As required by the FAST Act, Metro COG must adopt a resolution of support, or set its own performance measure targets relative to TAM for the MPA, prior to October 1, 2018.

Motion: Recommend Policy Board approval and chair signature of the Transit Asset Management Resolution of Support for both NDDOT and MnDOT.

Ms. Van Beek moved, seconded by Ms. Bommelman.

MOTION, PASSED. 15-0.

Motion carried unanimously.

7. ATAC Master Agreement

Mr. Farnsworth presented the ATAC Master Agreement for 2018-2021. The agreement is between NDSU's Advanced Traffic Analysis Center (ATAC), the NDDOT, and the three North Dakota MPOs. The aforementioned entities regularly contract with ATAC for support in their respective travel demand models. The agreements are a three-year term contract, with the most recent term ending September 30, 2018.

Motion: Recommend Policy Board approval of the master agreement with ATAC, effective October 1, 2018 – September 30, 2021, pending NDDOT review.

Mr. Benson moved, seconded by Mr. Gorden.

MOTION, PASSED. 15-0.

Motion carried unanimously.

8. F-M Metro Bikeways Gap Analysis Request for Proposals (RFP)

Mr. Farnsworth presented the Fargo-Moorhead Metro Bikeways Gap Analysis RFP. Upon completion of the 2016 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan, 119 potential projects were identified to improve connectivity for bicycle riders within the FM area. The purpose of the study is to narrow the 119 gaps/projects to 16 gaps for further study and prioritization. West Fargo, Fargo, Moorhead, and Clay County are all planning to participate in this study. Dan explained that following the August TTC meeting, the participating jurisdictions met to review the RFP and provide further input on the gaps to be analyzed and the project approach. Revisions have been made to the RFP based on those discussions. The local funding split is based on the proportional number of gaps to be analyzed within each jurisdiction.

Motion: Recommend Policy Board approval of the Fargo-Moorhead Metro Bikeways Gap Analysis RFP, and proposed local share funding split.

Mr. Gorden moved, seconded by Mr. Atkins.

MOTION, PASSED. 15-0.

Motion carried unanimously.

9. MATBUS Transit Authority Study Request for Proposals

Mr. Maddox presented the MATBUS Transit Authority Study RFP. This project will study how MATBUS will be affected by this region receiving the Transportation Management Area (TMA) designation. Once the region becomes a TMA, MATBUS will no longer be able to use FTA 5309 funding for operations, leaving a significant shortfall in funding.

Motion: Recommend Policy Board approval of the MATBUS Transit Authority Study RFP.

Ms. Van Beek moved, seconded by Ms. Bommelman.

MOTION, PASSED. 15-0.

Motion carried unanimously.

10. Horace Comprehensive and Transportation Plan RFP

Mr. Altenburg presented the Horace Comprehensive and Transportation Plan RFP. The planning effort will focus on two components: a comprehensive plan and a city-wide transportation plan. The study will provide an update to the 2007 Horace Comprehensive Plan, and be used as a policy guide for city staff and elected officials for the next 25 years.

Motion: Recommend Policy Board approval of the Horace Comprehensive and Transportation Plan RFP.

Mr. Sahr moved, seconded by Mr. Benson.

MOTION, PASSED. 15-0.

Motion carried unanimously.

11. 2018 Bicycle and Pedestrian Count Report

Mr. Farnsworth presented the 2018 Bicycle and Pedestrian Count Report.

No MOTION

12. Website Update

Ms. Pierce presented the newly launched, updated Metro COG website.

No MOTION

13. Agency Updates

City of Fargo: Dill Hill bike project finishing, Oak Grove Memorial Park Pedestrian Bike Lift Bridge almost complete, University/194 project opening up to 2 lanes, 45th St/19th Ave N opening soon.

Clay County: October 31st workshop for updated County Road Safety Plan, 9a,- 2pm.

Cass County: County Collaboration for asphalt seminar.

Diversion: MNDNR/Corps of Engineers EIS review at Moorhead Marriott.

West Fargo: Sheyenne/13th construction. West Fest this coming weekend. City of West Fargo is currently hiring Engineers.

Aaron Nelson: New City hall opens Monday.

Horace: WF Referendum for schools – Tuesday, Sept. 25

Moorhead: 21st Street road closure on Monday, bike trails update, mill overlay downtown/MSUM area, 12th Ave Corridor study public meeting

MATBUS: New shelters near Bright Sky Apartments, Cashwise at Easten, and Hornbachers Azool. Received seven new busses for fleet replacement.

14. Additional Business

No additional business

15. Adjourn

The 489th Regular Meeting of the TTC adjourned on September 13, at 11:26 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD October 11th, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary