

**The 605th Policy Board Meeting**  
**Fargo-Moorhead Metropolitan Council of Governments**  
**THURSDAY, August 18, 2022 – 4:00 p.m.**  
**Fargo, North Dakota**

**AGENDA**

1. Call to Order and Introductions
  - a. Introductions Information Item
  - b. Approve Order and Contents of the Overall Agenda Action Item
  - c. Approve Minutes of the July 21, 2022 Board Meeting Action Item
  - d. Approve August 2022 Bills Action Item
2. Consent Agenda **Action Item**
  - a. July End of Month Report
  - b. Freight Representative for TTC
  - c. Mapleton Transportation Alternatives Grant Application
3. Regular Agenda
  - a. Public Comment Opportunity Public Input
  - b. 2022-2025 Transportation Improvement Program Amendment #7 **Action Item**
    1. Public Comment Opportunity
  - c. 2021-2022 Unified Planning Work Program Amendment #5 **Action Item**
  - d. 2050 Demographic Forecast Update Information Item
  - e. 2023-2026 DRAFT Transportation Improvement Program Information Item
4. Additional Business Information Item
5. Adjourn

REMINDER: The next Metro COG Policy Board Meeting will be held Thursday, September 22, 2022 at 4:00 p.m.

Due to ongoing public health concerns related to COVID-19, Metro COG is encouraging citizens to provide their comments on agenda items via email to [leach@fmmetrocog.org](mailto:leach@fmmetrocog.org). To ensure your comments are received prior to the meeting, please submit them by 8:00 a.m. on the day of the meeting and reference which agenda item your comments address. If you would like to appear via video or audio link for comments or questions on a regular agenda or public hearing item, please provide your e-mail address and contact information to the above e-mail at least one business day before the meeting.

**For Public Participation, please REGISTER with the following link:**

[https://us02web.zoom.us/webinar/register/WN\\_9VzfFU8kR6S-vc-M-9Owzw](https://us02web.zoom.us/webinar/register/WN_9VzfFU8kR6S-vc-M-9Owzw)

Red Action Items require roll call votes.

Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org>

NOTE: Given the participation of Fargo City Commissioners at Policy Board meetings, such meetings may constitute open public meetings of the City of Fargo.

Metro COG is committed to ensuring all individuals, regardless of race, color, sex, age, national origin, disability/handicap, sexual orientation, and/or income status have access to Metro COG's programs and services. Meeting facilities will be accessible to mobility impaired individuals. Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact Savanna Leach, Metro COG Executive Assistant, at 701-532-5100 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in the meeting.

**604th Policy Board Meeting  
Fargo-Moorhead Metropolitan Council of Governments  
Thursday, July 21, 2022 – 4:00 pm  
Zoom Web Conference**

**Members Present:**

Amanda	George	West Fargo City Commission
Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Denise	Kolpack	Fargo City Commission
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Chad	Olson	Dilworth City Mayor
Dave	Piepkorn	Fargo City Commission
Mary	Scherling	Cass County Commission
John	Strand	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission
Jeff	Trudeau	Horace City Council

**Members Absent:**

Julie	Nash	Dilworth City Council (alternate present)
Brad	Olson	West Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Shiloh	Wahl	MnDOT – District 4 (ex-officio)
Bob	Walton	NDDOT – Fargo District (ex-officio)

**Others Present:**

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Jaron	Capps	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Josh	Pearson	MnDOT
Ayden	Schaffler	Metro COG

**1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**

Upon request from Chair Piepkorn, the meeting was called to order at 4:00 pm, on July 21, 2022 by Ms. Gray, noting a quorum was present. Introductions were made.

**1b. Approve Order and Contents of Overall Agenda, approved**

On behalf of Chair Piepkorn, Ms. Gray asked for approval for the overall agenda.

**MOTION: Approve the contents of the Overall Agenda of the July 21, 2022 Policy Board Meeting.**

**Ms. Mongeau moved, seconded by Mr. Lindaas**

**MOTION, passed**

**Motion carried unanimously.**

**1c. Past Meeting Minutes, approved**

Vice Chair Hendrickson asked for approval of the Minutes of the June 16, 2022 Meeting.

**MOTION: Approve the June 16, 2022 Policy Board Meeting Minutes.**

**Mr. Lindaas moved, seconded by Mr. Olson**

**MOTION, passed**

**Motion carried unanimously.**

**1d. Monthly Bills, approved**

Vice Chair Hendrickson asked for approval of the July 2022 Bills as listed on Attachment 1d.

**MOTION: Approve the July 2022 Bills List.**

**Ms. George moved, seconded by Ms. Scherling**

**MOTION, passed**

**Motion carried unanimously.**

**2. CONSENT AGENDA**

Vice Chair Hendrickson asked for approval of Items a-d on the Consent Agenda.

- a. June Month End Report
- b. Metro COG 2<sup>nd</sup> Quarter Report
- c. Interstate Operations Analysis Study – Amendment #1
- d. Transportation Alternatives Program – Application Process (2024-2025)
- e. Metro COG Financial Audit 2021

**MOTION: Approve Items a-e on the Consent Agenda.**

**Ms. Mongeau moved, seconded by Ms. Kolpack**

**MOTION, passed (11-0-2, Gunkelman and Strand absent)**

**Motion carried.**

**3. REGULAR AGENDA**

**3a. Public Comment Opportunity**

No public comments were made or received.

**3b. 2022-2025 TIP Amendment #6**

Mr. Del Rosario presented Amendment #6 to the 2022-2025 Transportation Improvement Program (TIP). A public notice was published in The Forum of Fargo-Moorhead on Wednesday, July 6, 2022, which advertised the public hearing, detailed how to request more information, and provided information on how to make public comment regarding the proposed amendment. The public notice advertised that public comments will be accepted until 12:00 p.m. (noon) on Thursday, July 21, 2022. As of this meeting, no written comments have been received.

The proposed amendment to the 2022-2025 TIP is as follows:

1. Modification of Project 4200017: Fargo Transit capital purchase to replace two 35-foot fixed route vehicles (2022). The funding source is being modified from the Surface Transportation Block Grant Program - Urban (STBGP-U) to the Carbon Reduction Program (CRP).

Mr. Lindaas moved to open the public hearing, Ms. Scherling seconded the motion. No comments were received. Ms. Mongeau moved to close the public hearing, Mr. Lindaas seconded the motion.

**MOTION: Approve Amendment #6 of the Metro COG 2022-2025 Transportation Improvement Program (TIP).**

**Mr. Lindaas moved, seconded by Ms. George.**

**MOTION, passed**

**Motion carried unanimously.**

**3c. Draft Metro COG 2023-2026 Transportation Improvement Program (TIP)**

Mr. Del Rosario presented the draft 2023-2026 TIP. A legal notice was printed in the July 20, 2022 edition of The Forum to begin the official TIP comment period. This comment period will officially begin during this Policy Board meeting. The Draft TIP will be available for review on the Metro COG website.

As the development of the TIP continues, Metro COG staff will be refining all the necessary components of the TIP, including glossary with definitions and acronyms, "locally funded projects of note" referenced from local jurisdictions' Capital Improvement Programs (CIPs), financial plan and fiscal constraint, overview of federal aid programs, performance measures, and environmental considerations.

Excluding minor annual updates to all sections of the Draft 2023-2026 TIP, Metro COG staff will also be delineating Federal Highway and Federal Transit money carefully throughout the document. The updates will expand upon efforts made last year to track applicable Highway and Transit funds that may be subject to a direct allocation when Metro COG's Urbanized Area (UZA) becomes a Transportation Management Area (TMA). Sections of the document where this delineation may occur will include but shall not be limited to the following sections of the Draft TIP: Financial Plan and Fiscal Constraint, Overview of Federal Aid Programs, Performance Measures, and Environmental Considerations.

**MOTION: Approve opening a public comment period for the Draft 2023-2026 Transportation Improvement Program (TIP).**

**Ms. Kolpack moved, seconded by Mr. Lindaas**

**MOTION, passed (12-0-1, Gilbertson absent)**

**Motion carried**

**3d. Safe Streets and Roads for All (SS4A) Action Plan Grant Application**

Mr. Altenburg presented the Safe Streets and Roads for All (SS4A) discretionary grant program as one of the new programs created by the Infrastructure

Investment and Jobs Act (IIJA). The aim of this program is to support regional and local efforts to prevent roadway deaths and serious injuries.

The program will provide \$5 billion over five years for regional and local initiatives focused on all users: pedestrians, bicyclists, public transportation users, motorists, micromobility users, and commercial vehicle operators. SS4A will develop tools to help strengthen a community's approach to roadway safety and to save lives. Up to \$1 billion is available in FY 2022 for grants to prevent roadway deaths and serious injuries.

The program provides funding for either action plans or implementation grants. Action plan grants will help develop, complete, or supplement a comprehensive safety action plan. The funds can go toward various activities, including planning, safety analysis, public engagement, equity, data collection, and more.

Implementation grants will help execute strategies or projects consistent with an existing action plan. To apply for an implementation grant, an eligible applicant must have a qualifying action plan. Applicants for implementation grants can self-certify that they have one or more plans that meet the eligibility requirements for an action plan.

Eligible applicants include (among others) metropolitan planning organizations (MPOs), counties, and cities. The deadline for grant submissions is September 15, 2022.

**MOTION: Authorize Metro COG to pursue an action plan grant to develop a comprehensive safety action plan under the SS4A program.**

**Mr. Lindaas moved, seconded by Ms. Kolpack**

**MOTION, passed**

**Motion carried unanimously.**

**3e. Minnesota 20-Year State Highway Investment Plan**

Josh Pearson from MnDOT presented the draft MnDOT 20-Year State Highway Investment Plan (MnSHIP).

**4. Additional Business**

No additional business.

**5. Adjourn**

The 604th Meeting of the FM Metro COG Policy Board held Thursday, July 21, 2022 was adjourned at 5:01 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD August 18, 2022, 4:00 P.M. Respectfully Submitted,

Savanna Leach  
Executive Assistant

**To:** Policy Board  
**From:** Cindy Gray, Executive Director  
**Date:** August 12, 2022  
**Re:** **TTC Freight Representative**

Metro COG's Transportation Technical Committee (TTC) Bylaws identify a freight representative as a full voting member of the committee. With the retirement of Mark Wolters earlier this year, we lost our freight representative. We solicited for a new freight representative through the following actions:

- Public notice in The Forum advertising the opportunity to serve as a freight representative on the TTC
- Website posting on Metro COG's website
- Email distribution through the State Freight Advisory Committee membership with the assistance of NDDOT
- Email of information to various freight contacts locally, such as the FM Transportation Club, the Safety 20 Group, and the Northern Region Association of Safety Professionals
- Email of information to freight-related members of study review committees

Metro COG is very fortunate to have an applicant for the Freight Representative on the Transportation Technical Committee. The applicant is Kelly Krapu, with TrueNorth Compliance Services. Ms. Krapu's application is attached for your reference (**Attachment 1**). She has been working in the transportation industry for approximately 15 years, and specializes in heavy truck and commercial vehicle safety. She works with freight carriers daily and hears their frustrations and challenges. She is eager to be their voice when it comes to local transportation issues and needs.

Kelly is actively involved in safety and freight and transportation related professional organizations.

At their meeting on August 11, the TTC recommended Policy Board approval of Ms. Krapu as the Freight Representative on the TTC.

**Requested Action:**

**Approval of Kelly Krapu as the Freight Representative to the TTC.**

APPLICATION FOR FREIGHT REPRESENTATIVE METRO COG TRANSPORTATION TECHNICAL COMMITTEE (TTC)		
<b>APPLICANT INFORMATION</b>		
Name:		
Phone:		
Email:		
Preferred mailing address:		
City:	State:	ZIP Code:
<b>EMPLOYMENT INFORMATION</b>		
Current employer:		
Employer address:		
Phone:	E-mail:	Fax:
City:	State:	ZIP Code:
Position:		
<b>WHAT SKILLS, TRAINING, OR EXPERIENCE DO YOU HAVE RELATED TO THE WORK OF THE TRANSPORTATION TECHNICAL COMMITTEE?</b>		
<b>REASON FOR YOUR INTEREST TO SERVE ON THIS COMMITTEE?</b>		
<b>PLEASE PROVIDE A BRIEF BIO (200 WORDS OR LESS)</b> NOTE: THIS MAY BE INCLUDED IN PACKET MATERIAL TO THE COMMITTEE		
<b>Signature:</b> <i>Kelly Krapu</i>	<b>Date:</b>	
Please return this form to Cindy Gray – <a href="mailto:gray@fmmetrocog.org">gray@fmmetrocog.org</a>		
Or mail to:		
<b>Fargo-Moorhead Metropolitan Council of Governments</b>		
Attn: Cindy Gray		
1 – 2 <sup>nd</sup> St N		
Case Plaza, Suite 232		
Fargo, ND 58102-4807		