

**72nd Meeting of the
Metro Area Transit Coordinating Board
March 21, 2018
Fargo Commission Chambers**

Members Present:

Jim Aasness, Dilworth City Council
Melissa Fabian, Moorhead City Council
Steve Fox, MSUM (alternate for Brenda Amenson-Hill)
Paul Grindeland, Valley Senior Services
Kevin Hanson, Chair
Sara Watson Curry, Moorhead City Council
Larry Weil, City of West Fargo (alternate for Mark Simmons)

Members Absent:

Brenda Amenson-Hill, MSUM
Brian Arett, Valley Senior Services
Tony Gehrig, Fargo City Commission
Tony Grindberg, Fargo City Commission
Mark Simmons, West Fargo City Commission
Brit Stevens, NDSU
Teresa Stolfus, M|State
Samantha Westrate, Concordia College

Others Present:

Lori Van Beek, City of Moorhead
Julie Bommelman, City of Fargo
Shaun Crowell, MATBUS
Dan Farnsworth, Metro COG
Michael Maddox, Metro COG
Matthew Peterson, City of Fargo
Jordan Smith, MATBUS

1. Call to Order and Introductions

Introductions were made, and a quorum was present.

2. Action Items

a. Review and Action on January 17, 2018 Meeting Minutes

Mr. Hanson called for minor change noting that Ms. Westrate was in attendance. Mr. Aasness made a motion to approve the meeting minutes with minor corrections. Ms. Watson Curry seconded that motion. The motion was carried unanimously.

b. Moorhead Draft FTA Section 5339 Grant Application

Ms. Van Beek presented the Moorhead Draft FTA Section 5339 Grant Application, to purchase a new transit bus. Mr. Weil made a motion to approve the Moorhead Draft FTA Section 5339 Grant Application; Ms. Watson Curry seconded the motion. The motion was carried unanimously.

c. Moorhead 10-year Financial Plan / 2019 Capital Improvements

Ms. Van Beek presented the Moorhead 10-year Financial Plan / 2019 Capital Improvements. Mr. Aasness made a motion to approve the Moorhead 10-year Financial Plan; Mr. Weil seconded the motion. The motion was carried unanimously.

d. Memo of Understanding with Metro COG for Development of Performance Standards

Mr. Maddox and Ms. Van Beek presented the Memo of Understanding with Metro COG for Development of Performance Standards. Ms. Fabian made a motion to approve the Memo of Understanding with Metro COG for Development of Performance Standards; Mr. Weil seconded the motion. The motion was carried unanimously.

e. Fargo Operating and Capital Plans

Ms. Bommelman and Mr. Grindeland presented the Fargo Operating and Capital Plans. Mr. Weil made a motion to approve the Fargo Operating and Capital Plans; Mr. Aasness seconded the motion. The motion was carried unanimously.

f. Update on Metro Senior Ride Cost Sharing Analysis

Ms. Van Beek presented the Update on Metro Senior Ride Cost Sharing Analysis. Mr. Aasness made a motion to approve the Update on Metro Senior Ride Cost Sharing Analysis; Ms. Watson Curry seconded the motion. The motion was carried unanimously.

g. Promotional Fares

Ms. Van Beek and Mr. Peterson presented the Promotional Fees. Ms. Fabian made the motion to approve the Promotional Fares; Mr. Grindeland seconded the motion. The motion was carried unanimously.

3. Informational Items

a. 2017 Annual Review of Incidents

Mr. Peterson presented the 2017 Annual Review of Incidents. There were 155 substantiated complaints and 125 unsubstantiated complaints in 2017. Complaints come from customers, while incidents come from drivers/MATBUS staff. 38 substantiated incidents in 2017, and over 300 unclassified incidents.

b. January & February Operations Reports (including TapRide Update)

Mr. Peterson presented the January & February Operations Reports. The report showed that ridership has trended upward, and safety is a growing concern. Mr. Peterson presented the TapRide update and findings, and concluded that the service was a success.

c. Mobility Management Update

Mr. Crowell, presented the Mobility Management Update. The update highlighted on-time performance as being good and that ridership per hour could be improved.

d. Upcoming MATBUS Promotions

Taaren Haak and Sage Thornbrugh, Transit Planners of Moorhead and Fargo, presented the Upcoming MATBUS Promotions.

4. Other Business

With no other business, the meeting was adjourned by Mr. Hanson.