555th Meeting of the

**Agenda Item 3 Attachment 1**

FM Metro COG Transportation Technical Committee

Thursday, July 11, 2024 – 10:00 am

Metro COG Conference Room

Members Present:

|  |  |  |
| --- | --- | --- |
| Jonathan | Atkins | City of Moorhead Traffic Engineering |
| Maegin | Elshaug | Fargo Planning |
| Ben | Griffith | Metro COG |
| Becky | Hanson | NDDOT |
| Jace | Hellman | Horace Planning |
| Robin | Huston | Moorhead Planning |
| Matthew | Jacobson | Clay County Planning |
| Tom | Knakmuhs | Fargo Engineering |
| Kyle | McCamy | West Fargo Engineering |
| Peyton | Mastera | City of Dilworth Administration |
| Aaron | Nelson | City of West Fargo Planning |
| Jordan | Smith | MATBUS |
| Justin | Sorum | Clay County Engineering |
| Tom | Soucy | Cass County Highway Engineering |
| Cole | Swingen | MATBUS |

Members Absent:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Kelly  Don |  | | Julie |  | | Nicole  Joe  Brit  Lori |  | | Krapu  Lorsung  Bommelman  Crutchfield  Raso  Stevens  Van Beek | Freight Representative - TrueNorth Compliance Service  City of Dilworth Community Develop. (alternate present)  City of Fargo, MATBUS (alternate present)  City of Fargo Planning (alternate present)  GFMEDC  NDSU – Transportation Manager  City of Moorhead, MATBUS (alternate present) |
| Jeremy | Gorden | Fargo Engineering (alternate present) |
| Cole | Hansen | Cass County Planning |
| Mary | Safgren | MnDOT – District 4 |
| Wayne | Zacher | NDDOT – Local Government Division |

Others Present:

|  |  |  |
| --- | --- | --- |
| Adam | Altenburg | Metro COG |
| Paul | Bervik | Metro COG |
| Angela | Brumbaugh | Metro COG |
| Dan | Farnsworth | Metro COG |
| Aiden | Jung | Metro COG |
| Michael | Maddox | Metro COG |
| Mackenzie | Mueller | Metro COG |
| John | Forman | Ulteig |
| Anthony | Sommerfeld | WSB |
| Angela | Brumbaugh | Metro COG |
|  |  |  |

# CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on July 11, 2024, by Chair Griffith. A quorum was present.

# Approve the 555 TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the 555 TTC Meeting Agenda.

Motion: Approve the 555 TTC Meeting Agenda.

Mr. Atkins moved, seconded by Mr. McCamy.

MOTION, PASSED.

Motion carried unanimously.

# APPROVE June 13, 2024, TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the June 13, 2024, TTC Meeting Minutes.

Motion: Approve the June 13, 2024, TTC Minutes.

Ms. Huston moved, seconded by Mr. Smith.

MOTION, PASSED

Motion carried unanimously.

# Public Comment Opportunity

No public comments were made or received.

# 2024-2027 TIP Amendment #9

Mr. Bervik presented Amendment 9 regarding the 2024-2027 Transportation Improvement Program (TIP). A public notice was published on Wednesday, June 26th, 2024, which advertised the public meeting. The public notice advertised that public comments would be accepted until Thursday, July 11th, 2024, at 12:00 noon. As of the memo date, no public comments have been received.

The proposed Amendment to the 2024-2027 TIP is as follows:

**Modification of Project 4232020:** City of Fargo construction of a new shared use path along the Red River between 35th Avenue South and 40th Avenue South (2024). Increasing the 2024 TA Federal funding and updating the total project cost and cost break down.

**Removing Project 4232021:** City of Fargo construction of a new shared use path along the Red River between 35th Avenue South and 40th Avenue South (2025). Removing 2025 funding after additional 2024 funding is added to the project.

Motion: Recommend approval of Amendment 9 of the Metro COG 2024-2027 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Hellman moved, seconded by Mr. Mastera.

MOTION, PASSED

Motion carried unanimously.

# Draft 2025-2028 Transportation Improvement Program (TIP)

Mr. Bervik presented the draft 2025-20285 Transportation Improvement Program (TIP). A public notice was published on Wednesday, July 3rd, 2024. A public input meeting was held on July 16, 2024, at the Main Fargo Public Library. Alternate participation options will be provided upon request. This will be accomplished by legal notice, e-mail distribution, social media, and frequent updates to the Metro COG website.

The draft TIP is comprised of transportation projects in coordination with NDDOT and MnDOT draft State Transportation Improvement Programs (STIPs).

Mr. Atkins stated 2025 MSA funding should be listed as local funding for the Moorhead projects.

Motion: Recommend approval for the Draft 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Atkins moved, seconded by Mr. Sorum.

MOTION, PASSED

Motion carried unanimously.

# West 94 Area Transportation Plan – Contract Amendment #1

# Mr. Farnsworth presented amendment #1 for the West 94 Area Transportation Plan. The amended scope of work by Bolton & Menk will add the following:

# Utilize Vissim Microsimulation modeling platform to analyze three interchange reconfiguration concepts at the 26th Street/Main Avenue/I-94 interchange. The concepts will be taken from the study completed by the City of West Fargo in 2023. Traffic analysis will focus on 2050 traffic conditions.

# Analyze mainline I-94 operations with a combination of interchange reconfigurations at the 26th Street/Main Avenue/I-94 interchange and 13th Avenue/15th Street.

# Conduct a travel demand model run to understand traffic forecasts both south and north with the reconfigured 26th Street/Main Avenue/I-94 interchange concept.

# Compare the benefits and impacts between the 13th Avenue/15th Street or the 26th Street/Main Avenue/I-94 interchange concepts in isolation.

# The total proposed fee is $24,975.54 and West Fargo has agreed to fund the 20% local match of $4,995.11.

Motion: Recommend Policy Board approval of Amendment #1 to the West 94 Area Transportation with Bolton & Menk.

Mr. Nelson moved, seconded by Mr. Smith.

MOTION, PASSED

Motion carried unanimously.

# Agency Updates

# City of Fargo – Nothing new to update

# MATBUS – Transit Reorganization study was approved and going to Council. Ten new buses have been delivered.

# Fargo City Planning – Nothing new to update

# City of West Fargo – Working on bike paths, sidewalk, and underground utilities projects

# West Fargo Planning – Nothing new to update

# City of Horace – Downtown plan is kicking off

# Moorhead Engineering – Underpass project and North Moorhead project is starting

# Moorhead Planning – Finished Alternate Urban areawide areas. Residents may comment on the website

# City of Dilworth – Nothing new to update

# Cass County - 52nd Avenue/Cheyenne Street project is under way

# MNDOT – Nothing new to update

# NDDOT - Nothing new to update

# Federal Hwy – Nothing new to update

# Additional Business

# Mr. Griffith reported that Metro COG has several public engagement activities coming up soon and asked Metro COG staff to provide information.

# Dan Farnsworth - Public Open House in Glyndon for Heartland Trail next Tuesday, 5:30-7:30

# Paul Bervik – Tuesday night TIP Public Input Meeting next Tuesday at downtown Fargo Public Library

# Adam Altenburg – EV Readiness SRC meeting next Wednesday at 2:00 at Metro COG

# Michael Maddox – MetroCOG at Street Fair next Thursday, Friday, Saturday for the 2050 MTP

# Adjourn

The 555th Regular Meeting of the TTC was adjourned on July 11, 2024, at 10:35 a.m.

**Mr. Atkins moved to Adjourn, Mr. Smith Seconded**

# THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD AUGUST 8, 2024, 10:00 A.M.

Respectfully Submitted,

Angela Brumbaugh  
Office Manager