

To: Cognizant Agencies
From: Luke Champa, Metro COG
Date: March 5, 2020
Re: ***Metro COG 2020-2023 TIP Administrative Adjustment #1***

Please consider this memorandum as a formal request from the Fargo-Moorhead Metropolitan Council of Governments (Metro COG) to modify the projects below in the 2020-2023 Transportation Improvement Program (TIP). No formal MPO action is required for Administrative Adjustments; this memo is to summarize the changes made to the Metro COG 2020-2023 TIP. The attached project table shows the updated projects included in this Administrative Adjustment.

- 1. Adjustment of Moorhead Transit Project 5170005:** Moorhead Transit capital purchase of one (1) <30 ft. replacement bus and bus related equipment (replaces unit #1231). Project year moved from 2020 to 2021, total project cost increased from \$87,000 to \$91,000 or an increase of 4.6%. Federal Surface Transportation Block Grant Program (STBGP) funds increased from \$69,600 to \$72,800 or an increase of 4.6%. New State funding match of \$9,100 or 10% of the total cost. City of Moorhead funding match decreased from \$17,400 (20% of the total project cost originally) to \$9,100 or 10% of the total project cost.
- 2. Adjustment of Moorhead Transit Project 5170006:** Moorhead Transit capital purchase of one (1) <30 ft. replacement bus and bus related equipment (replaces unit #1232). Project year moved from 2020 to 2021, total project cost increased from \$87,000 to \$91,000 or an increase of 4.6%. Federal Surface Transportation Block Grant Program (STBGP) funds increased from \$69,600 to \$72,800 or an increase of 4.6%. New State funding match of \$9,100 or 10% of the total cost. City of Moorhead funding match decreased from \$17,400 (20% of the total project cost originally) to \$9,100 or 10% of the total project cost.
- 3. Adjustment of Fargo Transit Project 4162672:** Fargo Transit operating assistance, paratransit operating assistance funded as capital, and preventative maintenance. Total project cost increased from \$4,288,000 to \$4,803,891 or an increase of 12%. Federal Transit Administration (FTA) Section 5307 funds increased from \$2,787,000 to \$2,807,164 or an increase of 0.7%. City of Fargo funding match increased from \$1,501,000 (35% of the total project cost originally) to \$1,996,727 or 42% of the total project cost.

This Administrative Adjustment is pursuant to Section 11 of the Metro COG 2020-2023 TIP which states the following applicable reasons to perform an administrative adjustment:

- Change in TIP year

- Increase or decrease in cost estimate that meets FHWA/FTA administrative adjustment thresholds
 - a. FHWA threshold is not applicable, as no formal amendment is needed for a change in cost if the project is under \$1,000,000
 - b. FTA change in project cost threshold for formal amendment is 20%
- The addition of state funds to a project in the TIP, which is not regionally significant.

Thank you for your attention to this matter. Please contact me at (701) 532-5107 if you have any questions.

Attached: Administrative Adjustment #1 Project Sheet



Luke Champa
Assistant Planner
Fargo-Moorhead Metro COG

Lead Agency	COG ID Number	Project Year	Project Location	Length	Project Limits		Project Description	Improvement Type	Total Project Cost	Federal Revenue Source	Other Revenue Source	Revenue
					To	From						
Administrative Adjustment #1												
Moorhead Transit												
Moorhead Transit	5170005 TRS-0034-20TA	2021	Transit				Purchase of one (1) <30 ft replacement bus and bus related equipment (replaces unit #1231)	Transit Capital	\$ 91,000	STBGP		\$ 72,800
											State	\$ 9,100
											Local	\$ 9,100
Moorhead Transit	5170006 TRS-0034-20T	2021	Transit				Purchase of one (1) <30 ft replacement bus and bus related equipment (replaces unit #1232)	Transit Capital	\$ 91,000	STBGP		\$ 72,800
											State	\$ 9,100
											Local	\$ 9,100
Fargo Transit												
Fargo Transit	4162672 8031 TURB	2020	Transit				Operating Assistance, Paratransit Operating Assistance Funded as Capital, and Preventative Maintenance	Transit Operations	\$ 4,803,891	FTA 5307		\$ 2,807,164
											Local	\$ 1,996,727
City of Fargo												
City of Moorhead												
City of West Fargo												
North Dakota Department of Transportation												
Cass County												
Minnesota Department of Transportation												
Clay County												