

Agenda Item 1c, Attachment 1

585th Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments Thursday, January 21, 2021 – 4:00 pm Zoom Web Conference

Members Present:

David	Fenelon	Horace City Council
Amanda	George	West Fargo City Commission
Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Jim	Kapitan	Cass County Commission
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Scott	Stofferahn	Fargo Planning Commission (alt for Maranda Tasa)

Members Absent:

Tony	Gehrig	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission (alternate present)

Others Present:

Adam	Altenburg	Metro COG
Baird	Bream	Cambridge Systematics/NDDOT
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Jenna	Kahly	Clay County Commission
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Stewart	Milakovic	NDDOT
Kristen	Sperry	FHWA
Bob	Walton	NDDOT – Fargo District

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on January 21, 2021 by Chair Olson, noting a quorum was present. Introductions were made.

1b. Election of Metro COG Policy Board Officers

Ms. Gray explained that per the Metro COG Policy Board bylaws, a new chair and vice chair must be elected at the end of each term. The rotation documented in Metro COG's organizational documents identifies a City of Horace representative as being the Chair and a City of Dilworth representative as being the next Vice Chair. This also grants the addition of those officers to signatory powers to Metro COG's financial accounts.

MOTION: Election of Dave Fenelon (Horace) as Chair, and Julie Nash (Dilworth) as Vice-Chair.

Mr. Kapitan moved, seconded by Mr. Lindaas

MOTION, passed.

Motion carried unanimously.

****Mr. Fenelon took over as chair after this vote.**

1c. Approve Order and Contents of Overall Agenda, approved

Chair Fenelon asked for approval for the overall agenda.

Ms. Gray added that there will be an additional agenda item, 3d, an update on the NDDOT Statewide Transportation Plan.

MOTION: Approve the contents of the Overall Agenda of the January 21, 2021 Policy Board Meeting.

Ms. Mongeau moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously.

1d. Past Meeting Minutes, approved

Chair Fenelon asked for approval of the Minutes of the December 15, 2020 Meeting.

MOTION: Approve the December 15, 2020 Policy Board Meeting Minutes.

Mr. Olson moved, seconded by Mr. Kapitan

MOTION, passed

Motion carried unanimously.

1e. Monthly Bills, approved

Chair Fenelon asked for approval of the January 2021 Bills as listed on Attachment 1d.

MS. Gray noted there was a large purchase for upgraded bike/pedestrian counters as approved in the year-end UPWP amendment. Mr. Lindaas asked

how many counters this purchased. Mr. Farnsworth responded that this purchased three counters.

MOTION: Approve the January 2020 Bills List.
Mr. Lindaas moved, seconded by Mr. Gunkelman.
MOTION, passed
Motion carried unanimously.

2. CONSENT AGENDA

Chair Fenelon asked for approval of Items a-d on the Consent Agenda.

- a. December Month End Report
- b. 2020 Annual Report
- c. Metro GROW: 2045 MTP Amendment #1
- d. 2021-2024 TIP Amendment #1

MOTION: Approve Items a-d on the Consent Agenda.
Mr. Strand moved, seconded by Ms. Preston
MOTION, passed
Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2021 FM Metro Area-Wide Traffic Count Request for Proposals

Mr. Farnsworth presented the request for proposals for the Fargo-Moorhead Area-Wide Traffic Count. He also noted that NDDOT will be contributing up to 500 of the rural counts as well. Mr. Olson asked if MnDOT would be contributing as well. Mr. Farnsworth said he did not get confirmation of MnDOT performing any counts in 2021, but if MnDOT does decide to contribute, Metro COG will use the extra resources for additional freight counts.

Mr. Lindaas asked why the RFP requires a paper copy submission, especially during COVID.

MOTION: Approve the 2021 Fargo-Moorhead Metro Area-Wide Request for Proposals
Mr. Lindaas moved, seconded by Ms. George.
MOTION, passed
Motion carried unanimously.

3c. Metro Profile

Mr. Altenburg presented the 2020 Metro Profile. A full version will be released before the next meeting.

3d. NDDOT Statewide Transportation Plan

Mr. Milakovic and Mr. Bream presented an update to the NDDOT Statewide Transportation Plan.

4. Additional Business

Mr. Olson asked if anything has been started in regards to a wage study, as mentioned at December's meeting. Ms. Gray said that has not yet been looked into yet, but she plans to reach out to the local jurisdictions in the coming months to determine how recently they evaluated their planning positions. Ms. Mongeau suggested that this be discussed at the next Executive Committee meeting.

5. Adjourn

MOTION: Adjourn the 585th Meeting of the FM Metro COG Policy Board

Mr. Olson moved, seconded by Mr. Gunkelman.

MOTION, passed.

Motion carried unanimously.

The 585th Meeting of the FM Metro COG Policy Board held Thursday, January 21, 2021 was adjourned at 5:14 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD February 18, 2021.

Respectfully Submitted,

Savanna Leach
Executive Assistant