

Agenda Item 1c, Attachment 1

**589th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, May 20, 2021 – 4:00 pm
Zoom Web Conference**

Members Present:

Amanda	George	West Fargo City Commission
Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Jim	Kapitan	Cass County Commission
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Scott	Stofferahn	Fargo Planning Commission
Jeff	Trudeau	Horace City Council

Members Absent:

Tony	Gehrig	Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Jeremy	Smerage	Horrock Engineers
Bob	Walton	NDDOT – Fargo District
Shiloh	Wahl	MnDOT – District 4

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on May 20, 2021 by Chair Nash, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Nash asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the May 20, 2021 Policy Board Meeting.

Ms. Mongeau moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Nash asked for approval of the Minutes of the April 15, 2021 Meeting.

MOTION: Approve the April 15, 2021 Policy Board Meeting Minutes.

Mr. Hendrickson moved, seconded by Mr. Kapitan

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Nash asked for approval of the May 2021 Bills as listed on Attachment 1d.

MOTION: Approve the May 2021 Bills List.

Mr. Kapitan moved, seconded by Mr. Olson

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Nash asked for approval of Items a-b on the Consent Agenda.

a. April Month End Report

b. 2021 Household and Employment Data Purchase

MOTION: Approve Items a-b on the Consent Agenda.

Mr. Strand moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. FM Metro Bicycle and Pedestrian Plan Update Consultant Selection

Mr. Farnsworth presented Alta Planning + Design as the highest ranked consultant for the FM Metro Bicycle and Pedestrian Plan Update. Metro COG received three proposals from Alta, Ulteig Engineering, and Toole Design.

Alta's cost proposal came in at \$169,951, which is within the project's budgeted amount of \$170,000.

MOTION: Approval of the selection of Alta Planning + Design as the consultant for the Fargo-Moorhead Metropolitan Bicycle & Pedestrian Plan Update and authorization of the Executive Director to enter into contract with Alta Planning + Design after negotiations.

Mr. Stofferahn moved, seconded by Ms. Mongeau.

MOTION, passed

Motion carried unanimously.

3c. 17th Street North Corridor Study Final Report

Mr. Farnsworth and Mr. Champa presented the final report for the Moorhead 17th Street North Corridor Study.

The project had a 100% virtual Public Input, as the project spanned most of the COVID-19 pandemic and nationwide shut down. Despite the virtual approach, there was a high turnout for returned surveys and public comment.

The recommended alternatives include on-street bike lanes, 10' shared-use paths, and marked crosswalks.

The Moorhead Planning Commission, Moorhead City Council, and the Transportation Technical Committee all recommended Policy Board approval of the 17th Street North Corridor Study final report.

MOTION: Approve the 17th Street North Corridor Study Final Report.

Mr. Olson moved, seconded by Mr. Kapitan.

MOTION, passed

Motion carried unanimously.

3d. Draft 2022 Budget

Ms. Gray presented the draft 2022 Metro COG budget. Metro COG develops its budget for the next fiscal year in the spring to present to the local jurisdictions for their budget development. The components of Metro COG's 2022 budget include overhead and operations costs, and contracted projects.

Increases from 2021 include estimates of increased medical/dental/vision insurance and HSA costs, an estimated annual salary adjustment, salary step increases, and estimated increases in several areas of overhead. The details of our operations and overhead costs were reviewed with the Executive Committee at their May meeting.

The Transportation Technical Committee was given three options in regards to the potential to change the dues structure:

Option 1 - Recommend approval of the draft 2022 budget to the Policy Board using the approved local dues formula.

Option 2 – Recommend approval of the draft 2022 budget to the Policy Board using a revised dues formula based on the 2019 population estimates.

Option 3 – Recommend approval of the draft 2022 budget to the Policy Board using an interim dues formula that begins to bring the local match roughly halfway between the existing dues formula and the revised calculations based on the 2019 population estimates.

The TTC recommended Option 2 to the Policy Board. Mr. Olson asked if this process will be updated again once the 2020 census is finalized; Ms. Gray confirmed.

**MOTION: Option 2 – Recommend approval of the draft 2022 budget to the Policy Board using a revised dues formula based on the 2019 population estimates.
Mr. Olson moved, seconded by Mr. Gunkelman
MOTION, passed
Motion carried unanimously.**

3e. 2023-2024 Transportation Alternatives Program Grant Awards

Ms. Gray presented the projects awarded grants for the 2023-2024 Transportation Alternatives Program (TAP).

4. Additional Business

No additional business

5. Adjourn

The 589th Meeting of the FM Metro COG Policy Board held Thursday, May 20, 2021 was adjourned at 4:55 p.m.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD June 17, 2021, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant