

**525th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, January 13, 2022 – 10:00 am**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Nicole	Crutchfield	City of Fargo Planning
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Robin	Huston	City of Moorhead Planning
Matthew	Jacobson	Clay County Planning
Don	Lorsung	City of Dilworth Administration
Aaron	Nelson	West Fargo City Planning
Grace	Puppe	Cass County Planning
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Andrew	Wrucke	City of West Fargo Engineering
Wayne	Zacher	NDDOT – Local Government Division

Members Absent:

Joe	Raso	GFMEDC
Justin	Sorum	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Jaron	Capps	Metro COG
Luke	Champa	Metro COG
Jim	Dahlman	Interstate Engineering / City of Horace
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Wade	Frank	Stantec
Scott	Harmstead	SRF
Matthew	Huettl	HDR
Will	Kerns	Ulteig
Matt	Kinsella	Apex Engineering
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Brent	Muscha	Apex Engineering
Eric	Oberhart	CPCS
Anna	Pierce	MnDOT
Jordan	Smith	MATBUS
Tom	Soucy	Cass County Highway
Kristen	Sperry	FHWA
Steve	Strack	Houston Engineering
Kyle	Weiler	HDR

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on January 13, 2022 by Chair Gray. A quorum was present.

2. Approve the 525th TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 525th TTC Meeting Agenda.

Motion: Approve the 525th TTC Meeting Agenda.

Mr. Benson moved, seconded by Mr. Wolter

MOTION, PASSED.

Motion carried unanimously.

3. APPROVE December 9, 2021 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the December 9, 2021 TTC Meeting Minutes.

Motion: Approve the December 9, 2021 TTC Minutes.

Mr. Sahr moved, seconded by Ms. Safgren

MOTION, PASSED

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

5. US10 through Dilworth Corridor Study Consultant Selection

Mr. Maddox presented Apex Engineering as the highest-ranking consulting firm that proposed on, and interviewed for the US10 Corridor Study through Dilworth. The study will analyze multimodal transportation needs along the corridor as well as context-sensitive features through the corridor.

The study has a project budget of \$160,000 (\$128,000 from federal CPG funds and \$32,000 from local funds provided by MnDOT). Metro COG received four proposals prior to the proposal deadline on Monday, January 29, 2021. Proposals were received from HDR, KLJ, Bolton & Menk, and Apex Engineering.

Ms. Safgren asked if Dilworth would be contributing financially in any extra, non-eligible scoping. Mr. Maddox said a draft scope was just received, and believes the land-use scoping that Dilworth had requested may be CPG eligible. Ms. Gray added that she believes Dilworth has designated some local funds to be used for this study, and that over the course of the study, it may become more evident where those funds could be best put to use, if needed.

Motion: Recommend Policy Board approval of Apex Engineering as the preferred firm recommended by the study's consultant selection panel to complete the study; and recommend Policy Board approval for the Executive Director to enter into a contract with said consulting team for the TH 10 Corridor Study through Dilworth.

Ms. Safgren moved, seconded by Mr. Lorsung

MOTION, PASSED

Motion carried unanimously.

6. 25th Street Corridor Study Consultant Selection

Mr. Maddox presented KLJ as the highest-ranked consulting firm that proposed on, and interviewed for the 25th Street Corridor Study. The City of Fargo would like to identify any improvements that could be made to improve vehicular circulation, improve bicycle and pedestrian movements, enhance the context/character of the roadway, and forward the goals of Fargo's Go2030 Comprehensive Plan.

Metro COG received four proposals from SRF Consulting Group, KLJ with subconsultant TC2, Bolton & Menk with subconsultant Houston Engineering, and Stantec with subconsultant Quality Counts.

The study has a project budget of \$125,000 to complete the 25th Street Corridor Study (\$100,000 COG - 80%, \$25,000 - local match provided by City of Fargo – 20%).

Motion: Recommend Policy Board approval of KLJ with subconsultant TC2, as recommended by the study's consultant selection panel to complete the study; and recommend Policy Board approval for the Executive Director to enter into a contract with said consulting team for the 25th Street Corridor Study
Mr. Gorden moved, seconded by Ms. Bommelman
MOTION, PASSED
Motion carried unanimously.

7. Amendment #4 to the 2021-2022 Unified Planning Work Program (UPWP)

Ms. Gray presented Amendment #4 to the 2021-2022 Unified Planning Work Program (UPWP). She stated that the amendment includes the following two changes: the inclusion of the Metro-wide Housing Needs Analysis in the work program along with the reallocation of staff hours from other categories to the Metro-wide Housing Needs Analysis and the inclusion of more details about this project in the work program, and the purchase of a license for StreetLight software, which is used across the metropolitan area for transportation planning, traffic studies, and traffic impact studies. Ms. Gray went through the budgetary impacts of the two changes, and showed the local match that would be required of each jurisdiction to complete the purchase of the StreetLight subscription.

After this amendment, there will still be \$15,500 in unused carryover CPG funds, which could potentially be programmed at a future date.

Motion: Recommend approval to the Policy Board of Amendment #4 to the 2021-2022 UPWP, including the addition of the Metro-wide Housing Needs Analysis, the adjustment to staff hours as described, and the purchase of StreetLight using \$29,500 in 2021 operational carryover funds.
Mr. Gorden moved, seconded by Mr. Lorsung
MOTION, PASSED
Motion carried unanimously.

8. MnDOT D4 Freight Plan

Mr. Oberhart from CPCS presented an update on the MnDOT D4 Freight Plan.

9. Agency Updates

Metro COG – TIP Administrative Amendment processed for the 2022-2025 TIP.

Fargo – RR Greenway Study, Bike/Ped Plan, Interstate Ops Study, Fargo Transportation Plan, Veterans Blvd Study all underway. Starting the 25th St Corridor Study and University/10th Street Study soon. 2nd Street Pedestrian Bridge project starting soon, Bison Village Shared-use Path in design process, Main Ave (25th – University) consultant selection, Broadway Bridge to be demolished, 52nd Ave (Deer Creek) roundabout updates, and new signals on Veterans Blvd/Sheyenne.

MATBUS – Triennial Review upcoming and spending a lot of time preparing materials for that review

Moorhead – Center Ave construction upcoming, new signal installation. Comp Plan draft under review.

West Fargo – no major updates

Dilworth – US10 study, Housing Study

Horace – New developments in progress. Potential new Community Development Director starting March.

Cass County – \$400M Soybean crushing facility to be constructed near Casselton.

Clay County – Clay County Comp Plan draft under review, public open house upcoming in February.

MnDOT – Rail Service Improvement Program – funding available. Statewide Multimodal Transportation Plan upcoming public comment period.

NDDOT – no major updates

FHWA – hoping spending bill will pass, awaiting guidance

10. Additional Business

Mr. Farnsworth shared a survey for the Minnesota Rail Crossing Safety Action Plan. There is a link to a survey and interactive map. Ms. Sperry shared the North Dakota Rail Crossing Safety Action Plan as well.

11. Adjourn

The 525th Regular Meeting of the TTC was adjourned on January 9, 2022 at 11:32 a.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL
BE HELD February 10, 2022, 10:00 A.M.**

Respectfully Submitted,

Savanna Leach
Executive Assistant