

**601st Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, April 21, 2022 – 4:00 pm
Zoom Web Conference**

Members Present:

Amanda	George	West Fargo City Commission
Matthew	Gilbertson	Moorhead City Council
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Steve	Lindaas	Moorhead City Council
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission
Jeff	Trudeau	Horace City Council
Bob	Walton	NDDOT – Fargo District (ex-officio member)

Members Absent:

Tony	Gehrig	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Mary	Scherling	Cass County Commission

Others Present:

Adam	Altenburg	Metro COG
Brenda	Andrews	City of Barnesville
Jaron	Capps	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Ayden	Schaffler	Metro COG

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on May 19, 2022 by Chair Piepkorn, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Piepkorn asked for approval for the overall agenda. Ms. Leach noted that on the agenda, item 1c had the incorrect date for the last meeting minutes, and should be April 21, 2022.

MOTION: Approve the contents of the Overall Agenda of the May 19, 2022 Policy Board Meeting.

Mr. Olson moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Piepkorn asked for approval of the Minutes of the April 21, 2022 Meeting.

MOTION: Approve the April 21, 2022 Policy Board Meeting Minutes.

Mr. Strand moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Piepkorn asked for approval of the May 2022 Bills as listed on Attachment 1d.

MOTION: Approve the May 2022 Bills List.

Mr. Lindaas moved, seconded by Mr. Trudeau

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Piepkorn asked for approval of Items a-d on the Consent Agenda.

a. April Month End Report

MOTION: Approve Item a on the Consent Agenda.

Mr. Olson moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2022-2025 Transportation Improvement Program Amendment #4

Mr. Del Rosario presented Amendment #4 to the Metro COG 2022-2025 Transportation Improvement Program (TIP). A public notice was published in The Forum of Fargo-Moorhead on Wednesday, May 4, 2022, which advertised the public hearing, detailed how to request more information, and provided information on how to make public comment regarding the proposed amendment. No comments have been received.

The proposed amendment to the 2022-2025 TIP is as follows:

1. Addition of Project 9224001: Preliminary Engineering (PE) phase of an upcoming reconstruction project of the I-29/CR 20 Interchange. The PE phase of the project has a budget of \$3,000,000, of which \$2,700,000 (90%) will be

provided through federal Interstate Maintenance (IM) funds, and \$300,000 (10%) will be provided by NDDOT for the required local match.

2. Modification of Project 9221001: NDDOT chip seal rehabilitation project on ND 18 from ND 10 to Cass/Traill County line (2022). The total project cost increased 47% from \$794,000 to \$1,167,503 of which the Federal Non-National Highway System - State Rural Project (Non-NHS-S) funds increased 47% from \$635,200 to \$934,002 and state funds increased 47% from \$158,800 to \$233,501.

The reconstruction of the I-29 interchange with CR 20 is not currently programmed within Metro COG's 2022-2025 TIP. It is estimated that this project would take place sometime in the 2026-2028 timeframe. A specific construction year has not been determined. Metro COG will work with NDDOT to determine when the reconstruction of the interchange will be programmed within Metro COG's TIP and when the project will be ultimately be constructed.

Mr. Lindaas moved to open the public hearing, Mr. Trudeau seconded the motion. No comments were received. Mr. Gunkelman moved to close the public hearing, Mr. Olson seconded the motion.

MOTION: Approve Amendment #4 of the Metro COG 2022-2025 Transportation Improvement Program (TIP).

Ms. Preston moved, seconded by Mr. Lindaas.

MOTION, passed

Motion carried unanimously.

3c. Transportation Technical Committee (TTC) Bylaws Amendment and Administrative Policies Amendment to Address the Bicycle and Pedestrian Committee Policies and Procedures

Ms. Gray presented an amendment to the Transportation Technical Committee (TTC) Bylaws to address the Bicycle and Pedestrian Committee Policies and Procedures. During the NDDOT's audit of Metro COG's Title VI program, no established procedures were identified for the selection of citizen members of the Bike/Ped committee.

A summary of the amendments to the TTC Bylaws is as follows:

- Section 2.2 Purpose – change reference to Long Range Transportation Plan (LRTP) to Metropolitan Transportation Plan (MTP)
- Section 3.1.1 – change reference of West Fargo Public Works to West Fargo Engineering
- Section 3.4 – clarification of the process for filling certain positions on the Transportation Technical Committee
- Section 8. – New Section describing the role of the Metropolitan Bicycle and Pedestrian Committee, establishing it as a subcommittee of the TTC, and directing the reader to Appendix C
- Addition of Appendix C. Selection and Appointment of Representatives to the Metropolitan Bicycle and Pedestrian Committee
- Transit Representation - Based on TTC recommendation, addition of metro-wide transit representative to the list of Bicycle and Pedestrian Committee members

A formal policy was found in the Metro COG Administrative Policies, which will be deleted and moved (and updated) to the TTC Bylaws. The corresponding amendment to the Administrative Policies is as follows:

- Deletion of Article XXXI. Selecting and Appointing Voting Citizen Representatives to the Metropolitan Bicycle and Pedestrian Committee

MOTION: Approve the proposed amendments to the TTC Bylaws and the Administrative Policies to address the Title VI audit findings regarding the policies of the Bicycle and Pedestrian Committee membership.

Mr. Schneider moved, seconded by Mr. Olson.

MOTION, passed

Motion carried unanimously.

3d. 2023 Budget Estimate

Ms. Gray presented the draft 2023 Metro COG budget. The budget breakdown includes the internal operations and overhead, proposed projects, budget and local match responsibilities, and the jurisdictional dues breakdown. There was also a comparison to previous budgets and jurisdictional breakdowns.

A variable is the increased amounts of consolidated planning grant funds being provided to the states through the IIJA legislation. Some of this increase will find its way to Metro COG, but amounts have yet to be determined.

Another variable is the extent to which NDDOT wishes to change the funding formula between the MPOs in North Dakota. If the formula is changed, Metro COG will likely receive less funding than it currently does. She emphasized that Metro COG does not agree with the notion of any such adjustments, especially at a time when our responsibilities are increasing with the Transportation Management Area (TMA) designation.

Another potential variable is the possible designation of Minot as an MPO. If this were to occur, CPG amounts would need to be spread to a fourth MPO within ND.

Once these variables have become clearer, adjustments may be made to the budget to account for them.

Mr. Strand asked if a wage analysis was ever completed, and Ms. Gray said that it was started, but the process was not completed. Ms. Gray said that she can follow through with the analysis and get the study completed. The board agreed that the analysis should be completed, but also acknowledged Ms. Gray's suggestion that it does not seem like a great need at this time.

MOTION: Accept Metro COG's budget estimate for 2023, with the understanding that refinements will be made once US Census and urban area boundaries are complete, and more is known about future CPG amounts.

Mr. Gilbertson moved, seconded by Ms. Preston

MOTION, passed
Motion carried unanimously.

4. Additional Business

Mr. Schneider asked if there had been any updates with the TMA transition discussion. Ms. Gray said there was a meeting this morning with NDDOT, Fargo city Mayor Mahoney and Engineer Brenda Derrig as well. The NDDOT agreed that instead of receiving a small portion of NHPP funds annually, the agency could take part in the Regional Solicitation for completion of specific projects on the NHS.

5. Adjourn

The 601st Meeting of the FM Metro COG Policy Board held Thursday, May 19, 2022 was adjourned at 4:56 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD June 16, 2022, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant