

**530th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, June 9, 2022 – 10:00 am**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Kim	Citrowske	City of Fargo Planning (alternate for Maegin Elshaug)
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Matthew	Jacobson	Clay County Planning
Peyton	Mastera	City of Dilworth (alternate for Don Lorsung)
Aaron	Nelson	West Fargo City Planning
Grace	Puppe	Cass County Planning
Joe	Raso	GFMEDC
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Jordan	Smith	MATBUS, City of Moorhead (alternate for Lori Van Beek)
Justin	Sorum	Clay County Engineering
Andrew	Wrucke	City of West Fargo Engineering
Wayne	Zacher	NDDOT – Local Government Division

Members Absent:

Maegin	Elshaug	City of Fargo Planning (alternate present)
Robin	Huston	City of Moorhead Planning
Don	Lorsung	City of Dilworth Administration (alternate present)
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS (alternate present)

Others Present:

Adam	Altenburg	Metro COG
Jaron	Capps	Metro COG
Luke	Champa	SRF Consulting
Ari	Del Rosario	Metro COG
Brenda	Derrig	City of Fargo Engineering
Dan	Farnsworth	Metro COG
Sharijad	Hasan	ATAC/UGPTI
Jace	Hellman	City of Horace
Will	Kerns	Ulteig
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Diomo	Motuba	ATAC/UGPTI
Brent	Muscha	Apex Engineering
Anna	Pierce	MnDOT
Bobbi	Retzlaff	FHWA MN
Kristen	Sperry	FHWA ND
Steve	Strack	Houston Engineering

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on June 9, 2022 by Chair Gray. A quorum was present.

2. Approve the 530 TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 530 TTC Meeting Agenda.

**Motion: Approve the 530 TTC Meeting Agenda.
Mr. Mastera moved, seconded by Mr. Sahr
MOTION, PASSED.
Motion carried unanimously.**

3. APPROVE May 12, 2022 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the May 12, 2022 TTC Meeting Minutes.

**Motion: Approve the May 12, 2022 TTC Minutes.
Mr. Atkins moved, seconded by Ms. Bommelman
MOTION, PASSED
Motion carried unanimously.**

4. Public Comment Opportunity

No public comments were made or received.

5. 2022-2025 Transportation Improvement Program Amendment #5

Mr. Del Rosario presented Amendment #5 to the 2022-2025 Transportation Improvement Program (TIP). The proposed amendment to the 2022-2025 TIP reflects a new federally funded project within the Metropolitan Planning Area (MPA).

A public notice was published in The Forum of Fargo-Moorhead on Wednesday, June 1, 2022, which advertised the public hearing, detailed how to request more information, and provided information on how to make public comment regarding the proposed amendment. The public notice advertised that public comments will be accepted until 12:00 p.m. (noon) on Thursday, June 16, 2022. As of the writing of this memo, no written comments have been received.

The proposed amendment to the 2022-2025 TIP is as follows:

1. **Modification of Project 9221002:** NDDOT Wrong Way Detection System safety project at I-29 Exit 69 (2022). The total statewide project cost increased 25.19% from \$595,000 to \$744,858 of which the Highway Safety Improvement Program (HSIP) funds increased 25.19% from \$535,500 to \$670,372 and state funds increased 25.19% from \$59,500 to \$74,486. The total project cost recorded (statewide estimate) will be updated in future to reflect the site-specific project cost.

Motion: Recommend approval of Amendment #5 of the Metro COG 2022-2025 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Gorden moved, seconded by Mr. Smith

MOTION, PASSED

Motion carried unanimously.

6. Clay County Comprehensive and Transportation Plan

Mr. Altenburg presented the final report for the Clay County Comprehensive and Transportation Plan. The updated plan addresses future growth and development in the areas of land use, transportation, natural resources, housing, and economic competitiveness. It also identifies priorities for utilities, recreation, intergovernmental coordination, and community services. The plan sets forth detailed goals, establishes objectives aimed at achieving those goals, and identifies strategies and action steps to assist with implementation over the next 25 years.

The Plan also includes a thorough analysis and evaluation of the land use and transportation system in Clay County, with a number of recommendations focused on growth and future rural land use decisions, pavement management, freight movements, rural transit, roadway investments, bicycle and pedestrian connectivity, and other mobility-specific recommendations.

The Clay County Board of Commissioners held a public hearing and approved the plan at their regularly scheduled meeting on May 17, 2022.

Mr. Jacobson thanked Mr. Altenburg, Mr. Del Rosario, and Mr. Champa for their hard work on this update.

Motion: Recommend Policy Board approval of the of the Clay County Comprehensive & Transportation Plan

Mr. Raso moved, seconded by Mr. Mastera

MOTION, PASSED

Motion carried unanimously.

7. FY 2023 ND Transportation Alternatives Competitive Selection

Mr. Farnsworth presented the rank and scoring of applications received for the Fiscal Year (FY) 2023 Transportation Alternatives (TA) grant. The Metropolitan Bicycle and Pedestrian Committee met yesterday, June 8th, 2022, and submitted the following projects in order of recommendation.

City of Fargo – Bison Village Path Project

- Evaluation scoring: 50 points
- Funding:
 - Total construction cost: \$360,000
 - **Recommended TA funding: \$ 288,000 (80%)**
 - Local match: \$72,000 (20%)

City of Fargo – Red River Shared Use Path south of Harwood Dr – Phase I

- Evaluation scoring: 35 points
- Funding:

- Total construction cost: \$200,000
- **Recommended TA funding: \$144,756 (72%)**
- Local match: \$55,244 (28%)

City of Horace (Cass Co-Sponsor) – Center Ave Multi-Modal Improvements

- Evaluation scoring: 35 points
- Funding:
 - Total construction cost: \$166,250
 - **Recommended TA funding: \$120,329 (72%)**
 - Local match: \$45,921 (28%)

City of Horace (Cass Co-Sponsor) – County Rd 17 Shared Use Path Phase 3

- Evaluation scoring: 35 points
- Funding:
 - Total construction cost: \$341,145
 - **Recommended TA funding: \$246,915 (72%)**
 - Local match: \$45,921 (28%)

Motion: Recommend Policy Board approval of the Transportation Alternatives grant application project scoring and TA funding as vetted through the Metropolitan Bicycle & Pedestrian Committee.

Mr. Gorden moved, seconded by Mr. Benson

MOTION, PASSED

Motion carried unanimously.

8. Fargo Transportation Plan – Contract Amendment #1

Mr. Maddox presented Amendment #1 to the Fargo Transportation Plan contract with Kimley-Horn. As the project progressed into its final stages, City of Fargo staff wanted to circle back in order to look at particular transportation issues more closely. The city also would like to integrate more involvement with city management and elected officials as well as retool efforts that had already been completed by the consultant during the plan's development.

Kimley-Horn, Metro COG, and City of Fargo staff met to discuss the City's desire to retool previously completed efforts and integrate enhanced public involvement. After this meeting, Kimley-Horn suggested adding tasks to the project's scope of work as well as the modification of existing tasks. They presented a scope of work and associated supplemental fee for the new work to be completed. Each agency reviewed the proposed amendment materials and concluded it was in the best interest of the study to move forward with modifying the contract to include the additional work tasks.

The City of Fargo - Engineering Department agreed that they would be able to fund the additional work solely with local funds in the amount of \$44,976.65.

Motion: Recommend Policy Board approval of the Amendment #1 to the Fargo Transportation Plan contract with Kimley-Horn.

Mr. Gorden moved, seconded by Mr. Nelson

MOTION, PASSED

Motion carried unanimously.

9. TMA Funding Update

Ms. Gray provided an update in funding for the TMA transition. She has met with NDDOT leadership and City of Fargo, and decided against using the small amount of funding based on NHPP funding, but will remain under the funding of the NHPP – the State’s regional solicitation. The current TIP programmed approximately \$12.5M in NHPP funds, so Metro COG needs to work with local jurisdictions on the ND side to program projects for the anticipated suballocation of STBG funds.

10. Agency Updates

City of Fargo – 32nd Ave second bid closes tomorrow.

City of Moorhead – Center Ave project started, underpass project in final stages, 11th St railroad projects starting after underpass completion.

City of West Fargo – TA Project Phase II of Drain 45 progressing, completion slated for end of summer. Dustin Scott new Assistant City Administrator, new City Engineer has been hired.

City of Dilworth – construction updates

Cass County – emergency slide project, Casselton area projects underway, Subdivision Ordinance draft under review, FM Diversion construction ongoing

Clay County – CR12 completed, construction updates

11. Additional Business

No additional business

12. Adjourn

The 530 Regular Meeting of the TTC was adjourned on June 9, 2022 at 11:39 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD July 14, 2022, 10:00 A.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant