

**532nd Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, August 11, 2022 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Nicole	Crutchfield	City of Fargo
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Jace	Hellman	City of Horace
Robin	Huston	City of Moorhead Planning
Matthew	Jacobson	Clay County Planning
Don	Lorsung	City of Dilworth Administration
Aaron	Nelson	West Fargo City Planning
Grace	Puppe	Cass County Planning
Joe	Raso	GFMEDC
Mary	Safgren	MnDOT – District 4
Justin	Sorum	Clay County Engineering
Kristen	Sperry	FHWA-ND (ex-officio)
Lori	Van Beek	City of Moorhead, MATBUS
Wayne	Zacher	NDDOT – Local Government Division

Members Absent:

Brit	Stevens	NDSU – Transportation Manager
Andrew	Wrucke	City of West Fargo Engineering

Others Present:

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Jaron	Capps	Metro COG
Luke	Champa	SRF
Jim	Dahlman	City of Horace, Interstate Engineering
Brenda	Derrig	City of Fargo Engineering
Ari	Del Rosario	Metro COG
Dylan	Dunn	Moore Engineering
Sharijad	Hasan	NDSU ATAC/UGPTI
Dan	Farnsworth	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Josh	Pearson	MnDOT
Anna	Pierce	MnDOT
Brian	Ray	HDR
Ayden	Schaffler	Metro COG
Caleb	Schultz	Stantec
Kalvin	Strecker	Houston Engineering
Jacob	Weiss	HDR

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on August 11, 2022 by Chair Gray. A quorum was present.

2. Approve the 532nd TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 532nd TTC Meeting Agenda.

Motion: Approve the 532nd TTC Meeting Agenda.

Mr. Atkins moved, seconded by Mr. Zacher

MOTION, PASSED.

Motion carried unanimously.

3. APPROVE July 14, 2022 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the July 14, 2022 TTC Meeting Minutes.

Motion: Approve the July 14, 2022 TTC Minutes.

Ms. Huston moved, seconded by Mr. Nelson

MOTION, PASSED

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

5. 2050 Demographic Forecast Update – Final Report

Mr. Altenburg presented a brief update on the 2050 Demographic Forecast. The final report draft is currently under review by Metro COG staff and the SRC. The final draft will be sent out to the TTC.

6. Mapleton Transportation Alternative Grant Application (Rural)

Mr. Farnsworth presented a Rural Transportation Alternative Grant Application from the City of Mapleton. The application is seeking to construct speed tables/raised crosswalks on two residential streets within Mapleton. The total project construction cost is estimated at \$490,000 with requested \$396,557 in TA funds.

Metro COG finds the application eligible under TA Category A – “Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques...”

Mr. Zacher asked about the speed bumps to regulate high speeds and if this is a posted speed limit issue versus an enforcement issue, and how this impacts the application. Ms. Gray said that Metro COG will ask Mapleton to reinforce these issues in their application, and that Metro COG had already made some suggestions for clarification on the map regarding the future sidewalk, location of the school, and so forth.

Dylan Dunn from Moore Engineering said that they are aware of the enforcement issues, and will have data ready for the submittal of the application.

General discussion took place between TTC members and Mr. Dunn, and suggestions were made regarding the application materials.

Motion: Recommend Policy Board approval of the Mapleton Transportation Alternatives (TA) application, with the caveat that the map be updated with sidewalk facilities as discussed.

Mr. Atkins moved, seconded by Ms. Crutchfield

MOTION, PASSED

Motion carried unanimously.

7. SS4A Action Plan Grant Application Update

Mr. Altenburg presented an update to the Safe Streets and Roads for All (SS4A) action plan grant application. If awarded, the goal of this comprehensive safety action plan will be to develop a holistic, well-defined strategy document that will prevent roadway

fatalities and serious injuries in the region through both policies and specific construction projects. Up to \$1 billion in SS4A grant funding will be available through the Department of Transportation in FY 2022.

The action plan grant application will be evaluated on the following three major criteria: safety impact, equity, and additional safety considerations. The application will include a brief budget summary that provides a high-level overview of estimated project costs, as organized by task. Metro COG anticipates that the total study amount will be \$250,000, with \$200,000 being sought through SS4A and the remainder coming from local jurisdictions and potentially other sources.

Metro COG is tentatively planning to reach out to jurisdictions the week of August 15 to review the draft application and to solicit feedback at that time. The deadline for grant submissions is Thursday, September 15 at 4:00 PM.

It is anticipated that grant recipients will be notified by the end of 2022 or early 2023 on whether they have been awarded a grant or not. However, there is no exact timeline for when FY 2022 SS4A funding would be obligated via signed grant agreements.

The Department of Transportation states that it expects to obligate SS4A award funding within 12 months after awards have been announced. This timeline would affect whether Metro COG and/or regional jurisdictions would be able to apply for implementation grants for FY 2023, or would have to wait until FY 2024.

8. **2023-2026 Draft Transportation Improvement Program (TIP)**
Mr. Del Rosario presented a brief update about the draft 2023-2026 Transportation Improvement Program (TIP). The public comment period is open, starting July 21, with a public open house on August 22, and a formal adoption scheduled for September 15, 2022.
9. **Interstate Operations Analysis Study Update**
Ms. Gray, Mr. Weiss, and Mr. Ray gave an update to the ongoing Interstate Operations Analysis Study.
10. **MnSHIP Presentation - MnDOT**
Josh Pearson from MnDOT presented the draft MnDOT 20-Year State Highway Investment Plan (MnSHIP).
11. **TTC Freight Representation Application**
Ms. Gray presented Kelly Krapu as the preferred applicant for the open freight representative on the TTC. Ms. Krapu works with True North Compliance, and has taken over as the president of the FM Transportation Club.

Motion: Recommend Policy Board approval of Kelly Krapu as the Freight Representative to the TTC.

Ms. Crutchfield moved, seconded by Mr. Lorsung

MOTION, PASSED

Motion carried unanimously.

12. **2022-2025 Transportation Improvement Program – Amendment #7**
Mr. Del Rosario presented amendment #7 to the 2022-2025 Transportation Improvement Program (TIP). A public notice was published in The Forum of Fargo-Moorhead on Wednesday, August 10, 2022. The public notice advertised that public comments will be accepted until 12:00 p.m. (noon) on Thursday, August 18, 2022. No written comments have been received.

The proposed amendment to the 2022-2025 TIP is as follows:

1. Modification of Project 4200016: City of Fargo reconstruction of 52nd Avenue S (2022). The total project cost increased by 100% from \$7,000,000 to \$14,000,000 of which Surface Transportation Block Grant Program - Urban (STBGP-U) funds of \$4,000,000 were added to the project for FY 2023. Local funding for the project increased from \$2,000,000 to \$5,000,000.

Motion: Recommend approval of Amendment #7 of the Metro COG 2022-2025 Transportation Improvement Program (TIP) to the Policy Board.

Mr. Gorden moved, seconded by Mr. Benson

MOTION, PASSED

Motion carried unanimously.

13. 2021-2022 Unified Planning Work Program – Amendment #5

Ms. Gray presented amendment #5 to the 2021-2022 Unified Planning Work Program (UPWP). The amendment includes the following change:

- The reallocation of unused budget from five projects toward the purchase of three Eco-Counter Pyro Box counters, installation materials and custom paint to allow the boxes to be as unnoticeable as possible to the traveling public.

The purpose of reallocating the funds is to purchase three bicycle/pedestrian counting devices which is anticipated to cost approximately \$10,075.00 (including shipping and installation materials).

Motion: Recommend approval to the Policy Board of Amendment 5 to the 2021-2022 UPWP, to use \$10,075 in unused funds from other projects to purchase three bicycle and pedestrian counters and associated installation materials.

Mr. Atkins moved, seconded by Mr. Nelson

MOTION, PASSED

Motion carried unanimously.

14. Agency Updates

No updates

15. Additional Business

No additional business

16. Adjourn

The 532nd Regular Meeting of the TTC was adjourned on August 11, 2022 at 12:03 p.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD September 8, 2022, 10:00 A.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant