

**610th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, January 19, 2023 – 4:00 pm**

Members Present:

Brent	Behm	Moorhead Planning Commission (alt for Steve Lindaas)
Duane	Breitling	Cass County Commission
Chuck	Hendrickson	Moorhead City Council
Denise	Kolpack	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Art	Rosenberg	Fargo Planning Commission (alt for John Gunkelman)
John	Strand	Fargo City Commission
Scott	Stofferahn	Fargo Planning Commission (alt for Rocky Schneider)
Jeff	Trudeau	Horace City Council
Deb	White	Moorhead City Council
Bob	Walton	NDDOT – Fargo District (ex-officio)

Members Absent:

Amanda	George	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Steve	Lindaas	Moorhead City Council
Rocky	Schneider	Fargo Planning Commission
Maranda	Tasa	Fargo Planning Commission
Shiloh	Wahl	MnDOT – District 4 (ex-officio)

Others Present:

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Tim	Burkhardt	Alliant, Inc
Jaron	Capps	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Sharijad	Hasan	NDSU/ATAC/UGPTI
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	MnDOT

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on January 19, 2023 by Vice Chair Hendrickson, noting a quorum was present. Introductions were made.

1b. Election of Metro COG Chair and Vice Chair

Vice Chair Hendrickson asked if there was a nomination for the rotation of Policy Board Chair and Vice Chair. Ms. Gray explained that according to the current rotation set by the Bylaws, the Executive Committee members from Moorhead and Cass County are to become the Chair and Vice Chair, respectively.

MOTION: Nominate Chuck Hendrickson (Moorhead) as Chair and Duane Breitling (Cass County) as Vice Chair for Metro COG Policy Board 2023.

Ms. Mongeau moved, seconded by Mr. Breitling

MOTION, passed

Motion carried unanimously

1c. Approve Order and Contents of Overall Agenda, approved

Chair Hendrickson asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the January 19, 2023 Policy Board Meeting.

Mr. Breitling moved, seconded by Ms. Preston

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Hendrickson asked for approval of the Minutes of the December 15, 2022 Meeting. Ms. Kolpack said that she was in attendance.

MOTION: Approve the December 15, 2022 Policy Board Meeting Minutes.

Ms. Kolpack moved, seconded by Mr. Rosenberg

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Hendrickson asked for approval of the January 2023 Bills as listed on Attachment 1d.

MOTION: Approve the January 2023 Bills List.

Mr. Strand moved, seconded by Mr. Behm

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Piepkorn asked for approval of Item a on the Consent Agenda.

a. December 2022 Month End Report

MOTION: Approve Items a on the Consent Agenda.

Ms. Preston moved, seconded by Ms. Kolpack

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2023-2026 Transportation Improvement Program Amendment #3

Mr. Bervik presented Amendment #3 to the Metro COG 2023-2026 Transportation Improvement Program (TIP). A public notice was published in The Forum of Fargo-Moorhead on Wednesday, January 4, 2023, which advertised the public meeting, detailed how to request more information, and provided information on how to make public comment regarding the proposed amendment. The public notice advertised that any public comments will be accepted until 12:00 p.m. (noon) on Thursday, January 19, 2023. No comments have been received.

The proposed amendment to the 2023-2026 TIP is as follows:

1. **Modification of Project 5230001:** Purchase of AVA/AVL System (2023) for fixed-route transit vehicles by Moorhead Transit. The project cost increased by 20%. The project description was also updated
2. **Modification of Project 5230002:** Purchase of paratransit scheduling software (2023) by Moorhead Transit. The project cost increased by 20%.
3. **Modification of Project 7220005:** Construction of a shared-use path in Horace, ND (2023). NDDOT requested the cost estimate and federal/local breakdown be updated to be consistent with the most recent engineer's estimate. Lead Agency and Metro COG ID are updated from Cass County to City of Horace.
4. **Modification of Project 7220006:** Third-phase of construction of a shared-use path along County Road 17 in Horace, ND (2023). NDDOT requested the cost estimate and federal/local breakdown be updated to be consistent with the most recent engineer's estimate. Lead Agency and Metro COG ID are updated from Cass County to City of Horace.
5. **Modification of Project 9162667:** Rehabilitation of 10.9 miles of I-94W with a thin mill and overlay from East of Casselton to near Fargo (2023) by NDDOT. The project cost increased by 55.9%.
6. **Modification of Project 9231003:** Pavement marking (2023) within NDDOT – Fargo District. The project cost increased by 48.2%.
7. **Modification of Project 5210020:** Construction of transit hub improvements at Walmart in Dilworth, MN (2023) by Moorhead Transit. Change in project description.
8. **Modification of Project 9210005:** Installation of High-Tension Cable Median Guardrail along I-29 from County Road 20 to south of Argusville (2024) by NDDOT. The project year shifted from 2023.
9. **Modification of Project 9220039:** Installation of High-Tension Cable Median Guardrail along I-29 from south of Argusville to Gardner (2024) by NDDOT. The project year shifted from 2023.
10. **Modification of Project 9221002:** Installation of a Wrong Way Detection System on I-29 at Exist 69 (2024) by NDDOT. The project year shifted from 2023.

11. **Modification of Project 9221004:** Upgrading lighting to LEDs at various locations throughout Fargo District (2024) by NDDOT. The project description was updated.
12. **Modification of Project 9221005:** Rehabilitating the shoulder of ND 46 (2026) by NDDOT. The project year shifted from 2025.
13. **New Project 5233024:** Purchase of an Advanced Traffic Management Software (ATMS) and a computer and screens to monitor the system for Moorhead, MN (2023) by City of Moorhead.
14. **New Project 5233025:** Construction of transit hub improvements at Walmart in Dilworth, MN (2023) by Moorhead Transit.
15. **New Project 8233026:** Improving interchange lighting on I-94 at exits 22, 24, 32, 38, 56, 67, 77(2024) by MNDOT.
16. **New Project 9233027:** Rehabilitating the bridge deck of the Cass County Legal Drain 14 crossing on 37th Street NE (2023) by NDDOT.
17. **New Project 9233028:** Rehabilitating the bridge deck, approach slab and guardrail of the I-29 and ND46 interchange (2026) by NDDOT.
18. **New Project 9233029:** Rehabilitating the bridge decks with an over lay and spall repair on the swan creek and I-94 bridges (2026) by NDDOT.
19. **New Project 9233030:** Rehabilitating two bridges with new coatings (paint crack sealing, and bridge deck seal) on I-29 at the interchanges of ND 46 and I-94 (2026) by NDDOT.

Ms. Gray explained that two of the proposed amendments would fall under the new Carbon Reduction Program (CRP). Based on guidance from MnDOT, Metro COG is collaborating with Moorhead Transit and Moorhead Engineering to assist in the documentation of information to ensure that the use of Carbon Reduction Program (CRP) funds meets eligibility requirements and is consistent with Minnesota's carbon reduction priorities.

Moorhead's proposed CRP projects include a transit transfer hub (i.e. depot) and shelter on the north side of Walmart in Dilworth and the purchase of Advanced Traffic Management Software (ATMS) software and associated computer equipment to run the software.

Projects eligible for CFP funding include those that are eligible under 23 U.S.C.142. Based on 23 U.S.C. 142: Public Transportation, transit shelters and depots are eligible projects. The facility proposed for Dilworth would serve as both a transfer station and as a shelter. The ATMS software is also eligible, as reduction in congestion and idling vehicles yields reduction in carbon production.

MOTION: Approve Amendment #3 of the Metro COG 2023-2026 Transportation Improvement Program (TIP).
Mr. Breitling moved, seconded by Ms. Kolpack.
MOTION, passed
Motion carried unanimously.

3c. FM Metro Bicycle & Pedestrian Plan

Mr. Farnsworth presented the FM Metro Bicycle & Pedestrian Plan Update for 2022. Every five years Metro COG, in cooperation with the local jurisdictions, updates the Bicycle & Pedestrian Plan.

This plan was guided by a 23-member study review committee with representation from local jurisdictions, parks departments, local health agencies, citizens, and more. Public engagement was also held twice throughout Plan's development. Upon completion of the final plan, presentations were made to all local elected bodies and some planning commissions. The plan has received broad support.

MOTION: Approve the FM Metro Bicycle and Pedestrian Plan

Ms. Kolpack moved, seconded by Ms. Preston.

MOTION, passed

Motion carried unanimously.

MOTION: Approve the Resolution of Support for the FM Metro Bicycle and Pedestrian Plan

Mr. Breitling Moved, seconded by Mr. Behm

Motion carried unanimously

3d. FM Regional ITS Architecture Plan

Mr. Farnsworth and Mr. Hasan presented the FM Regional Intelligent Transportation Systems (ITS) Architecture Plan update.

They explained that ITS uses technology and communication to improve traffic flow, improve transportation safety, and notify roadway users of current traveling conditions. Such ITS in our region can include dynamic message signs, traffic signal coordination, emergency vehicle preemption, and more.

Mr. Farnsworth described ITS architecture as the blueprint which displays and coordinates the existing and proposed connectivity and interaction of all ITS components in an area or region. The goal of the Fargo-Moorhead Regional ITS Architecture is to guide the implementation of ITS systems and coordinate funding, development, information sharing, and operations of ITS systems in the region. This plan utilizes the latest national standard for ITS architecture (ARC-IT 9.1).

Mr. Farnsworth explained that this plan was guided by the Fargo-Moorhead Metropolitan Traffic Operations Working Group which consists of local and state traffic engineers and other applicable stakeholders. In addition, regional stakeholders were contacted to better identify needs and issues and inform the contents of this plan.

This is the fourth F-M Regional ITS Architecture Plan update, with the last update occurring in 2014.

MOTION: Approve the FM Regional ITS Architecture Plan
Mr. Behm moved, seconded by Ms. Kolpack
MOTION, passed
Motion carried unanimously.

3e. Metropolitan Transportation Plan Request for Proposals

Mr. Maddox presented the Metropolitan Transportation Plan (MTP) 2050 request for proposals.

Metro COG is responsible to provide a long-range, fiscally constrained listing of multimodal transportation needs within the FM area and establish a 3C planning process to identify, prioritize, study, and program funding for those identified needs. The Metropolitan Transportation Plan (MTP) is required to be updated every five years, and has a planning horizon of twenty-five years.

The Census Bureau released the 2020 Census Urbanized Area populations in December 2022. The Fargo Moorhead Region has now officially surpassed the 200,000-population threshold, and as such will become a Transportation Management Area (TMA) in federal fiscal year 2024 (October 1, 2023). The 2050 MTP must include all required elements to facilitate a smooth transition to TMA status.

Metro COG has set a budget of \$400,000 for this project.

Mr. Behm asked what kinds of consultants are pre-qualified for an RFP like this. Mr. Maddox said that Metro COG does not have a list of pre-qualified consultants, and is open for any proposals from consultants, as long as they meet the NDDOT's requirements.

Ms. White suggested that public participation efforts could include kid-friendly events, as this would likely encourage more public attendance.

MOTION: Approve the Metropolitan Transportation Plan Request for Proposals
Ms. White moved, seconded by Mr. Behm
MOTION, passed
Motion carried unanimously.

3f. Performance Measures Update

Mr. Del Rosario presented the upcoming Performance Measures Update.

Metro COG is currently in the process of collecting and analyzing the performance data and plans to continue supporting the performance targets established by each respective state as explained above. Metro COG will be seeking a recommendation to adopt its MPO targets at next month's February TTC meeting.

In years previous, TTC has recommended to Policy Board to support the performance targets established by each respective state. This has meant the adoption of MnDOT's Performance Measure targets for the Minnesota portion of the MPA and the adoption of NDDOT's Performance Measure targets for the North Dakota portion of the MPA.

4. Additional Business

Ms. Gray asked that the Policy Board members to look for a Title VI/EEO survey via email, as Metro COG is updating its Title VI/LEP Plan in 2023.

5. Adjourn

The 610th Meeting of the FM Metro COG Policy Board held Thursday, January 19, 2023 was adjourned at 5:17 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD February 16, 2023, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant