

**615th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, May 18, 2023 – 4:00 pm**

Members Present:

Duane	Breitling	Cass County Commission
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Denise	Kolpack	Fargo City Commission
Steve	Lindaas	Moorhead City Council
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Deb	White	Moorhead City Council
Aaron	Murra	NDDOT – Fargo District (ex-officio)

Members Absent:

Amanda	George	West Fargo City Commission
Jenny	Mongeau	Clay County Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission
Jeff	Trudeau	Horace City Council
Shiloh	Wahl	MnDOT – District 4 (ex-officio)

Others Present:

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Jaron	Capps	Metro COG
Ari	Del Rosario	Metro COG
Brenda	Derrig	City of Fargo Engineering
Dylan	Dunn	Moore Engineering
Dan	Farnsworth	Metro COG
Ben	Griffith	Metro COG
Brian	King	HDR
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Brent	Muscha	Apex Engineering
Brandon	Oye	Moore Engineering
Ayden	Schaffler	Metro COG

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on May 18, 2023 by Chair Hendrickson, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Hendrickson asked for approval for the overall agenda. Ms. White asked for item 2b be moved from the Consent Agenda to the Regular Agenda.

MOTION: Approve the contents of the Overall Agenda of the May 18, 2023 Policy Board Meeting, as amended.

Mr. Lindaas moved, seconded by Ms. White

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Hendrickson asked for approval of the Minutes of the April 20, 2023 Meeting.

MOTION: Approve the April 20, 2023 Policy Board Meeting Minutes.

Mr. Olson moved, seconded by Mr. Breitling

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Hendrickson asked for approval of the May 2023 Bills as listed on Attachment 1d.

MOTION: Approve the May 2023 Bills List.

Mr. Piepkorn moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Hendrickson asked for approval of Items a-c on the Consent Agenda.

a. April Month End Report

~~b. Housing Needs & Market Analysis Contract Amendment #1~~ **moved to regular agenda**

c. RFP for Transit Routing, Street Design, and Transit Scheduling Software

MOTION: Approve Items a-c on the Consent Agenda.

Mr. Breitling moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

**2b. Housing Needs & Market Analysis Contract Amendment #1
(Moved from Consent Agenda)**

Ms. White wanted to voice concern over the amount of \$8,000 for the consultant to present at the Chamber's Eggs and Issues event in July. She also asked that additional communities be included in the public outreach when sharing the final analysis. Mr. Gunkelman asked why stakeholders have not yet received a draft of the final analysis, while these events are being planned.

Mr. Altenburg said that the amendment took months to finalize, which is why the stakeholders have not yet seen a draft.

The board asked if Adam could ask HR&A to be available for more presentations while they are in Fargo for Eggs & Issues, as they are finding the cost to be high.

MOTION: Approval of Amendment 1 to the Housing Needs & Market Analysis Contract, as discussed
Mr. Lindaas moved, seconded by Mr. Olson.
MOTION, passed
Motion carried unanimously.

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2023-2024 UPWP Amendment #2

Mr. Maddox presented amendment #2 to the 2023-2024 Unified Planning Work Program. With Bismarck's MPO CPG funding potentially being de-obligated and shared among the other ND MPOs. A number of projects have been added to both 2023 and 2024, and an update to the overhead costs, which includes an upgraded server, and upgrading to ArcGIS Pro.

Mr. Maddox presented the revised budget requests for the local jurisdictions.

MOTION: Approval of Amendment 2 to the 2023-2024 UPWP
Mr. Lindaas moved, seconded by Ms. White.
MOTION, passed
Motion carried unanimously.

3c. ND MPO CPG Funding Formula

Mr. Griffith presented an update to the North Dakota Metropolitan Planning Organizations (MPO) Consolidated Planning Grant (CPG) funding formula. As a result of the 2020 Census, Minot now meets the minimum criteria in order to become an MPO. It's our understanding that NDDOT's CPG funding amount will not be increased but now requires dividing amongst four MPOs instead of three. Cindy and I met with the Executive Directors of both Grand Forks and Bis-Man twice via Teams the last week of April.

Four alternative funding scenarios were discussed, with all three MPOs recommending Scenario D. This was selected as it seemed to be the most equitable division of funds to the current MPOs while still providing enough "start-up" funding for the new MPO in Minot.

Scenario D:

	Current Split	Gain or Loss (2023 to Current)	Gain or Loss (Hist Avg to Hist Avg)
B-M	\$861,966	\$ (166,016.44)	\$ (148,995.05)
F-M	\$1,387,436	\$ (211,015.08)	\$ (181,953.86)
GF	\$566,557	\$ (28,251.88)	\$ (18,007.46)
Minot	\$0	\$ 405,337.73	\$ 348,995.79

MOTION: Recommend adoption of ND MPO CPG Funding Scenario “D” to NDDOT and FHWA.

Mr. Olson moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

3d. Carbon Reduction Program Project Funding Designation

Mr. Bervik presented the Carbon Reduction Program (CRP) and held a discussion and evaluation for these projects. Starting October 1, 2023, Metro COG's urbanized area (UZA) will be designated a Transportation Management Area (TMA), and as such will be given the responsibility to solicit, program, select, and track projects utilizing the funding sources it receives as a direct-suballocation. CRP is one of those funding sources.

This is a new process not only because of Metro COG achieving TMA status, but also because CRP is a new funding source created through the Infrastructure Investment and Jobs Act (IIJA). The intent of the funding program is to invest in transportation infrastructure that can lower carbon emissions. There are many eligible projects that can be funded through CRP, including (but not limited to):

- Purchase of electric vehicles or electric vehicle charging infrastructure
- Construction of bicycle and pedestrian facilities
- Replacement of roadway lighting with L.E.D.s

Technical Evaluation includes the following metrics: Technical Soundness, Impact to Transportation System, Timeliness/Urgency, and Impact to Title VI/EJ Populations.

MN Projects (FY 2024): \$122,800 (\$2,150 extra funds)

LED Streetlight Upgrade (Moorhead) \$76,650

Rectangular Rapid-Flash Beacon at Intersection of 9th Street SW/4th Ave NW (Dilworth) \$44,000

Ms. White asked if the remaining (unprogrammed) \$2,150 could be applied towards the Moorhead LED lighting. Mr. Bervik said that is allowable.

Funding Designation for MN Projects (FY 2024): \$122,800

LED Streetlight Upgrade (Moorhead) \$78,800

Rectangular Rapid-Flash Beacon at Intersection of 9th Street SW/4th Ave NW (Dilworth) \$44,000

MOTION: Approve the prioritization of the MN FY2024 projects and funding designations as discussed

Mr. Lindaas moved, seconded by Ms. White

MOTION, passed

Motion carried unanimously.

ND Projects (FY 2024): \$ 1,120,000 (-\$1,474,000 underfunded)

25th Street Shared-Use Path (Fargo) \$520,000 low priority

Drain 27 near Deer Creek (Fargo) \$794,000

Electric Vehicles and Chargers (West Fargo) \$300,000

LED Streetlight Upgrade (West Fargo) \$300,000

Governors Drive Shared Used Path (Casselton) \$680,000

Ms. White asked if any projects not fully funded could be partially funded. Mr. Bervik said that is allowable. Mr. Gunkelman asked if any projects partially funded could apply again for FY2025. Ms. White asked if any projects partially funded would not end up doing the projects and thus lose the funding.

ND Projects (FY 2025): \$1,140,000 (\$1,066,355 underfunded)

Red River Trail near the VA Hospital (Fargo) \$1,086,335

Electric Vehicles (West Fargo) \$300,000

Governors Drive Shared Use Path (Casselton) \$820,000

Mr. Piepkorn advocated for the Red River Trail near the VA Hospital, as it has been difficult to get the VA on board with the shared-use path on VA property. They currently have a director who is in favor of this project.

Ms. White asked if funding could be moved from FY2024 to FY2025 to get a couple projects fully funded. This was not allowable.

Discussion found the following breakdown:

FY2024: Drop the two Fargo projects altogether, fully fund the West Fargo LED Streetlight Upgrade and Casselton Governor's Drive, with \$140,000 towards the West Fargo Electric Vehicle Upgrade.

FY2025: Fully fund the VA River Path, and applying the remaining \$53,645 to the West Fargo Electric Vehicle upgrade, dropping the Casselton project.

Funding Designation for ND Projects (FY 2024): \$ 1,120,000

25th Street Shared-Use Path (Fargo) \$0

Drain 27 near Deer Creek (Fargo) \$0

Electric Vehicles and Chargers (West Fargo) \$140,000

LED Streetlight Upgrade (West Fargo) \$300,000

Governors Drive Shared Used Path (Casselton) \$680,000

Funding Designation for ND Projects (FY 2025): \$1,140,000

Red River Trail near the VA Hospital (Fargo) \$1,086,335

Electric Vehicles (West Fargo) \$53,665

Governors Drive Shared Use Path (Casselton) \$0

MOTION: Approve the prioritization of the projects and funding designations as discussed

Ms. White moved, seconded by Mr. Lindaas

MOTION, passed

Motion carried unanimously.

3e. TH10 Corridor Study thru Dilworth – Final Plan Approval

Mr. Maddox introduced Mr. Muscha as the consultant project manager for the project. Mr. Muscha presented the final draft briefly. The City of Dilworth approved this study at their May 8, 2023 council meeting.

Mr. Lindaas asked how the transition from Moorhead into Dilworth will work, especially with differences in lane structures. Mr. Muscha said that it all could depend on how MnDOT and Dilworth/Moorhead discuss this area, but there could be transition areas that fit the needs of the area.

MOTION: Approve the TH10 Corridor Study through Dilworth.

**Mr. Lindaas moved, seconded by Mr. Gunkelman
MOTION, passed
Motion carried unanimously.**

4. Additional Business
No additional business

5. Adjourn

The 615th Meeting of the FM Metro COG Policy Board held Thursday, May 18, 2023 was adjourned at 5:41 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD June 15, 2023, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant