

**551st Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, March 14, 2024 – 10:00 am
Metro COG Conference Room**

Members Present:

Julie	Bommelman	City of Fargo, MATBUS
Nicole	Crutchfield	City of Fargo Planning
Jeremy	Gorden	City of Fargo Transportation Engineering
Ben	Griffith	Metro COG
Cole	Hansen	Cass County Planning
Robin	Huston	City of Moorhead Planning
Kelly	Krapu	Freight Representative - TrueNorth Compliance Service
Clay	Lexen	Moorhead Engineering (alternate for Mr. Atkins)
Don	Lorsung	City of Dilworth Community Development
Aaron	Nelson	West Fargo City Planning
Mary	Safgren	MnDOT – District 4
Justin	Sorum	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS
Wayne	Zacher	NDDOT – Local Government Division

Members Absent:

Jonathan	Atkins	City of Moorhead Traffic Engineering (alternate present)
Jace	Hellman	City of Horace – Community Development Director
Matthew	Jacobson	Clay County Planning
Joe	Raso	GFMEDC
Tom	Soucy	Cass County Highway Engineering
Andrew	Wrucke	City of West Fargo Engineering

Others Present:

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Angie	Bolstad	Stantec
Jaron	Capps	Metro COG
Cody	Christianson	Bolton & Menk
Dylan	Dunn	Moore
Dan	Farnsworth	Metro COG
John	Forman	Ulteig
Gretchen	Hjelmstad	Valley News Live
Matthew	Huettl	HDR
Brian	King	HDR
Savanna	Leach	Metro COG
Chelsea	Levorsen	Metro COG
Michael	Maddox	Metro COG
Ayden	Schaffler	Metro COG
Erika	Shepard	MnDOT
Kristen	Sperry	FHWA - ND
Steven	Strack	Houston Engineering
Dan	Triller	SEH

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on March 14, 2024 by Chair Griffith. A quorum was present.

2. Approve the 551 TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the 551 TTC Meeting Agenda.

**Motion: Approve the 551 TTC Meeting Agenda.
Ms. Van Beek moved, seconded by Mr. Lorsung
MOTION, PASSED.
Motion carried unanimously.**

3. APPROVE FEBRUARY 8, 2024 TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the February 8, 2024 TTC Meeting Minutes.

**Motion: Approve the February 8, 2024 TTC Minutes.
Ms. Bommelman moved, seconded by Ms. Krapu
MOTION, PASSED
Motion carried unanimously.**

4. Public Comment Opportunity

No public comments were made or received.

5. 2024-2027 Transportation Improvement Program (TIP) Amendment 5

Mr. Bervik presented amendment 5 to the 2024-2027 Transportation Improvement Program (TIP). A public notice was published in the Forum of Fargo-Moorhead on Wednesday, February 28, 2024, which advertised the public meeting, and how to provide public comments regarding the proposed amendment. No written comments have been received.

The proposed amendment to the 2024-2027 TIP is as follows:

1. **Modification of Project 324003:** City of West Fargo replacing lighting heads with LED lighting heads throughout the city (2024). Updating total project cost (42%) and local funding.
2. **Modification of Project 7232023:** City of Horace construction of a new shared use path along County Road 17 (2024). Updating total project cost (9%) and local funding.
3. **Removal of Project 5220014:** Moorhead Transit replacement of one bus shelter (2024). Project will not be federally funded.
4. **Modification of Project 9240052:** NDDOT remove negative left turn offsets
5. at various locations. (2024). Moving project from 2026 to 2025.
6. **New Project 5245068:** City of Moorhead reconstruction of 34th Street (2025).
7. **New Project 5245069:** City of Moorhead reconstruction of shared use path and construction of new sidewalk along 34th Street (2025).

**Motion: Recommend Policy Board approval of Amendment 5 to the 2024-2027 Transportation Improvement Program (TIP).
Ms. Van Beek moved, seconded by Mr. Lorsung**

MOTION, PASSED
Motion carried unanimously.

6. Traffic Operations and ITS Update

Mr. Farnsworth presented an update to Metro COG's Traffic Operations Working Group and the ITS Update. At the last meeting of the group, there was discussion about assessing the Dynamic Traffic Analysis model. There was also discussion regarding a Traffic Operations Center, as NDDOT is also considering Transit Management. The hope is to have a smarter traffic management operation in the area. There was a fatal accident earlier in the week that shut down the Moorhead underpass intersection, and having an operation like this would have been able to notify the public and keep traffic moving.

7. 2025-2026 Unified Planning Work Program (UPWP) Update

Mr. Griffith presented an update to the upcoming 2025-2026 Unified Planning Work Program (UPWP). He stated he is behind in the creation, but will be reaching out to member jurisdictions and their ideas for potential projects. The final draft and adoption target is May/June 2024.

Ms. Sperry asked if there was a way to show the status of projects on hold, and to address those projects. She also noted that the projects carryover, but the funding will not – and the funding needs to be coming from that coming year, and not depending on carryover/unused amounts from the year prior.

Mr. Maddox said that there are internal policies being created to address the funding, and what each year's funding amounts for each project will be. Ms. Sperry said that was a good idea.

8. MATBUS Transit Safety Plan

Mr. Maddox gave an intro to the MATBUS Transit Safety Plan, and noted that the PTASP (Public Transportation Agency Safety Plan) and TAM (Transit Access Management) will be integrated into Metro COG documents moving forward.

Ms. Van Beek presented the MATBUS Transit Safety Plan, noting the safety targets for the year. She noted there were two errors found in the document originally sent to the TTC, but will have the correct version ready for the Policy Board.

Motion: Recommend Policy Board approval of the MATBUS Transit Safety Plan.

Ms. Crutchfield moved, seconded by Ms. Bommelman

MOTION, PASSED

Motion carried unanimously.

9. Agency Updates

Fargo – construction updates; Growth Plan update and draft; MATBUS drivers wages raises significantly in January – seeing uptick in applications and new hires, will hopefully add routes/service back; Re-organization study underway

West Fargo – Zoning and parking regulations update

Moorhead – 11th street underpass pre-construction meeting and potential start date next week; MATBUS detours to be expected

Dilworth – approved Mixed-use district in Zone 2

Clay County – construction season update

Cass County – working with Diversion Authority getting diversion channel platted

MnDOT – 11th Street underpass groundbreaking on 3/23 planned, released Phases of project; prelim engineering kickoff in Dilworth; I-94 planning study consultant selection

NDDOT – MPO Directors meeting tomorrow; working on bi-state agreement with MnDOT; 3C agreement update

FHWA – employment opportunities available; PTASP; PDP Program – entry-level opportunities and mentoring; NOFOs

Metro COG – UPWP #5 still in works to submit to NDDOT – projects still on hold; MTP Update subcommittee SRCs; Member jurisdiction dues coming

10. Additional Business

No additional business

11. Adjourn

The 551 Regular Meeting of the TTC was adjourned on March 14, 2024 at 10:48 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD APRIL 11, 2024, 10:00 A.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant