

**556th Transportation Technical Committee**  
**Fargo-Moorhead Metropolitan Council of Governments**  
**THURSDAY, August 8, 2024 – 10:00 a.m.**  
**Metro COG Conference Room**  
**AGENDA**

1. Call to Order and Introductions
2. Approve the Agenda Action Item
3. Consider Minutes of the July 11, 2024 TTC Meeting Action Item
4. Public Input Opportunity Public Input
5. 2024-2027 TIP Amendment #10 **Action Item**
6. Purchasing Pedestrian Counters **Action Item**
7. Continuation of the Development of the Final Draft 2025-2028 TIP Information Item
8. Agency Updates Discussion Item
  - a. City of Fargo
  - b. City of Moorhead
  - c. City of West Fargo
  - d. City of Dilworth
  - e. City of Horace
  - f. Cass County
  - g. Clay County
  - h. Other Member Jurisdictions
9. Additional Business Information Item
10. Adjourn

REMINDER: The next TTC meeting will be held **Thursday, September 12, 2024** at 10:00 a.m.

Metro COG is encouraging citizens to provide their comments on agenda items via email to [brumbaugh@fmmetrocog.org](mailto:brumbaugh@fmmetrocog.org). To ensure your comments are received prior to the meeting, please submit them by 8:00 a.m. on the day of the meeting and reference which agenda item your comments address. If you would like to appear via video or audio link for comments or questions on a regular agenda or public hearing item, please provide your e-mail address and contact information to the above e-mail at least one business day before the meeting.

**For Public Participation, please REGISTER with the following link:**

[https://us02web.zoom.us/webinar/register/WN\\_dISd4WBsS1Kb6foN0Sdv5A](https://us02web.zoom.us/webinar/register/WN_dISd4WBsS1Kb6foN0Sdv5A)

**Bolded** Action Items require roll call votes.

**NOTE: Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org> – Committees**

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**555<sup>th</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, July 11, 2024 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Jonathan	Atkins	City of Moorhead Traffic Engineering
Maegin	Elshaug	Fargo Planning
Ben	Griffith	Metro COG
Becky	Hanson	NDDOT
Jace	Hellman	Horace Planning
Robin	Huston	Moorhead Planning
Matthew	Jacobson	Clay County Planning
Tom	Knakmuhs	Fargo Engineering
Kyle	McCamy	West Fargo Engineering
Peyton	Mastera	City of Dilworth Administration
Aaron	Nelson	City of West Fargo Planning
Jordan	Smith	MATBUS
Justin	Sorum	Clay County Engineering
Tom	Soucy	Cass County Highway Engineering
Cole	Swingen	MATBUS

**Members Absent:**

Kelly	Krapu	Freight Representative - TrueNorth Compliance Service
Don	Lorsung	City of Dilworth Community Develop. (alternate present)
Julie	Bommelmann	City of Fargo, MATBUS (alternate present)
Nicole	Crutchfield	City of Fargo Planning (alternate present)
Joe	Raso	GFMEDC
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS (alternate present)
Jeremy	Gorden	Fargo Engineering (alternate present)
Cole	Hansen	Cass County Planning
Mary	Safgren	MnDOT – District 4
Wayne	Zacher	NDDOT – Local Government Division

**Others Present:**

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Mackenzie	Mueller	Metro COG
John	Forman	Ulteig
Anthony	Sommerfeld	WSB
Angela	Brumbaugh	Metro COG

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on July 11, 2024, by Chair Griffith. A quorum was present.

**2. Approve the 555 TTC Meeting Agenda**

Chair Griffith asked if there were any questions or changes to the 555 TTC Meeting Agenda.

**Motion: Approve the 555 TTC Meeting Agenda.**

**Mr. Atkins moved, seconded by Mr. McCamy.**

**MOTION, PASSED.**

**Motion carried unanimously.**

**3. APPROVE June 13, 2024, TTC MEETING MINUTES**

Chair Griffith asked if there were any questions or changes to the June 13, 2024, TTC Meeting Minutes.

**Motion: Approve the June 13, 2024, TTC Minutes.**

**Ms. Huston moved, seconded by Mr. Smith.**

**MOTION, PASSED**

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

**5. 2024-2027 TIP Amendment #9**

Mr. Bervik presented Amendment 9 regarding the 2024-2027 Transportation Improvement Program (TIP). A public notice was published on Wednesday, June 26<sup>th</sup>, 2024, which advertised the public meeting. The public notice advertised that public comments would be accepted until Thursday, July 11<sup>th</sup>, 2024, at 12:00 noon. As of the memo date, no public comments have been received.

The proposed Amendment to the 2024-2027 TIP is as follows:

- 1. Modification of Project 4232020:** City of Fargo construction of a new shared use path along the Red River between 35<sup>th</sup> Avenue South and 40<sup>th</sup> Avenue South (2024). Increasing the 2024 TA Federal funding and updating the total project cost and cost break down.
- 2. Removing Project 4232021:** City of Fargo construction of a new shared use path along the Red River between 35<sup>th</sup> Avenue South and 40<sup>th</sup> Avenue South (2025). Removing 2025 funding after additional 2024 funding is added to the project.

**Motion: Recommend approval of Amendment 9 of the Metro COG 2024-2027 Transportation Improvement Program (TIP) to the Policy Board.**

**Mr. Hellman moved, seconded by Mr. Mastera.**

**MOTION, PASSED**

**Motion carried unanimously.**

**6. Draft 2025-2028 Transportation Improvement Program (TIP)**

Mr. Bervik presented the draft 2025-20285 Transportation Improvement Program (TIP). A public notice was published on Wednesday, July 3<sup>rd</sup>, 2024. A public input meeting was held on July 16, 2024, at the Main Fargo Public Library. Alternate participation options will be provided upon request. This will be accomplished by legal notice, e-mail distribution, social media, and frequent updates to the Metro COG website.

The draft TIP is comprised of transportation projects in coordination with NDDOT and MnDOT draft State Transportation Improvement Programs (STIPs).

Mr. Atkins stated 2025 MSA funding should be listed as local funding for the Moorhead projects.

**Motion: Recommend approval for the Draft 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.**

**Mr. Atkins moved, seconded by Mr. Sorum.**

**MOTION, PASSED**

**Motion carried unanimously.**

**7. West 94 Area Transportation Plan – Contract Amendment #1**

Mr. Farnsworth presented amendment #1 for the West 94 Area Transportation Plan. The amended scope of work by Bolton & Menk will add the following:

- Utilize Vissim Microsimulation modeling platform to analyze three interchange reconfiguration concepts at the 26<sup>th</sup> Street/Main Avenue/I-94 interchange. The concepts will be taken from the study completed by the City of West Fargo in 2023. Traffic analysis will focus on 2050 traffic conditions.
- Analyze mainline I-94 operations with a combination of interchange reconfigurations at the 26<sup>th</sup> Street/Main Avenue/I-94 interchange and 13<sup>th</sup> Avenue/15<sup>th</sup> Street.
- Conduct a travel demand model run to understand traffic forecasts both south and north with the reconfigured 26<sup>th</sup> Street/Main Avenue/I-94 interchange concept.
- Compare the benefits and impacts between the 13<sup>th</sup> Avenue/15<sup>th</sup> Street or the 26<sup>th</sup> Street/Main Avenue/I-94 interchange concepts in isolation.

The total proposed fee is \$24,975.54 and West Fargo has agreed to fund the 20% local match of \$4,995.11.

**Motion: Recommend Policy Board approval of Amendment #1 to the West 94 Area Transportation with Bolton & Menk.**

**Mr. Nelson moved, seconded by Mr. Smith.**

**MOTION, PASSED**

**Motion carried unanimously.**

## 8. Agency Updates

- a. **City of Fargo** – Nothing new to update
- b. **MATBUS** – Transit Reorganization study was approved and going to Council. Ten new buses have been delivered.
- c. **Fargo City Planning** – Nothing new to update
- d. **City of West Fargo** – Working on bike paths, sidewalk, and underground utilities projects
- e. **West Fargo Planning** – Nothing new to update
- f. **City of Horace** – Downtown plan is kicking off
- g. **Moorhead Engineering** – Underpass project and North Moorhead project is starting
- h. **Moorhead Planning** – Finished Alternate Urban areawide areas. Residents may comment on the website
- i. **City of Dilworth** – Nothing new to update
- j. **Cass County** - 52<sup>nd</sup> Avenue/Cheyenne Street project is under way
- k. **MNDOT** – Nothing new to update
- l. **NDDOT** - Nothing new to update
- m. **Federal Hwy** – Nothing new to update

**9. Additional Business**

Mr. Griffith reported that Metro COG has several public engagement activities coming up soon and asked Metro COG staff to provide information.

- Dan Farnsworth - Public Open House in Glyndon for Heartland Trail next Tuesday, 5:30-7:30
- Paul Bervik – Tuesday night TIP Public Input Meeting next Tuesday at downtown Fargo Public Library
- Adam Altenburg – EV Readiness SRC meeting next Wednesday at 2:00 at Metro COG
- Michael Maddox – MetroCOG at Street Fair next Thursday, Friday, Saturday for the 2050 MTP

**10. Adjourn**

The 555<sup>th</sup> Regular Meeting of the TTC was adjourned on July 11, 2024, at 10:35 a.m.

**Mr. Atkins moved to Adjourn, Mr. Smith Seconded**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD AUGUST 8, 2024, 10:00 A.M.**

Respectfully Submitted,

Angela Brumbaugh  
Office Manager



**To:** Transportation Technical Committee  
**From:** Paul Bervik, Assistant Transportation Planner  
**Date:** August 2, 2024  
**Re:** **2024-2027 Transportation Improvement Program (TIP) Amendment 10**

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) will hold a public meeting both in person and via Zoom Video Communications on Thursday, August 8<sup>th</sup>, 2024 at 10:00 am to consider public comments regarding a proposed amendment to the 2024-2027 Transportation Improvement Program (TIP) for the FM Metropolitan Area. The proposed amendment to the 2024-2027 TIP reflects modified federally funded projects within the Metropolitan Planning Area (MPA).

A public notice was published in the Forum of Fargo-Moorhead on Wednesday, July 24<sup>th</sup>, 2024, which advertised the public meeting, detailed how to request additional information, and provided information on how to make public comments regarding the proposed amendment. The public notice advertised that public comments will be accepted until 12:00 noon on Thursday, August 8<sup>th</sup>, 2024. As of the writing of this memo, no written comments have been received.

The proposed amendment to the 2024-2027 TIP is as follows:

1. **Modification of Project 9240007:** NDDOT technological upgrades fiber network, camera sites, ess, and roadside improvements (2024). Updating total project cost and cost breakdown.
2. **Modification of Project 4232022:** City of Fargo construction of a shared use path and drain crossing on Drain 27. This project will connect two existing trail networks (2024). The project year was shifted from 2025 to 2024.
3. **Modification of Project 5245068:** Moorhead reconstruction of 34<sup>th</sup> Street from 4<sup>th</sup> Avenue North to 3<sup>rd</sup> Avenue North (2025). Updating project description.
4. **Modification of Project 5245069:** Moorhead reconstruction of 34<sup>th</sup> Street from 4<sup>th</sup> Avenue North to 3<sup>rd</sup> Avenue North (2025). Updating project description.
5. **New Project 9241071:** NDDOT Preliminary Engineering for the reconstruction of Main Avenue from 45<sup>th</sup> Street to 25<sup>th</sup> Street in the City of Fargo (2024).

See **Attachment 1** for more detailed project information.

**Requested Action:** Recommend approval of Amendment 10 of the Metro COG 2024-2027 Transportation Improvement Program (TIP) to the Policy Board.

Lead Agency	Metro COG ID State Number	Project Year	Project Location	Length	Project Limits From	To	Project Description	Improvement Type	Total Project Cost	Federal Revenue Source	Other Revenue Source	Revenue
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Amendment 10 - 2024-2027 Metro COG TIP

Existing projects with changes

NDDOT	9240007 23990	2024	I-29 and I-94				Fargo fiber network, utilities, camera sites, ess, roadside improvements	Safety	\$2,885,174 <del>\$1,250,000</del>	ITS	State	\$2,596,656 <del>\$1,125,000</del> \$288,518 <del>\$125,000</del>
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Amendment 10 - 2024-2027 Metro COG TIP

Existing projects with no change in cost

City of Fargo	4232022 23946	2024 <del>2025</del>	Drain 27 Crossing	0.2			Construction for new shared use path and crossing connecting two existing trail networks at Drain 27.	Bike/Ped	\$875,045	TA	Local	\$700,036 \$175,009
City of Moorhead	5245068 144-135-021	2025	34th Street		4th Avenue S	3rd Avenue N	RECONSTRUCTION OF 34TH STREET (ASSOCIATED TO SP 144-135-021CRP) Connected to 5245069. <del>Reconstruction of 34th Street.</del>	Reconstruction	\$ 5,267,000	STBG	2025 CRP Project State	\$3,647,000 \$150,000 \$1,470,000
City of Moorhead	5245069 144-135-021CRP	2025	34th Street		4th Avenue S	3rd Avenue N	<del>**CRP**:</del> RECONSTRUCTION OF 34TH STREET SHARED USE PATH ON WESTSIDE OF ROADWAY. CONSTRUCTION OF NEW SIDEWALK ON EASTSIDE OF ROADWAY (ASSOCIATED TO SP 144-135-021) Connected to 5245068. <del>Reconstruction of 34th street shared use path on westside of roadway.</del> <del>Construction of new sidewalk on eastside of roadway.</del>	Reconstruction	\$ 150,000	CRP	State	\$120,000 \$30,000

Amendment 10 - 2024-2027 Metro COG TIP

New project

NDDOT	9241071 24436	2024	Main Avenue	2.0	45th Street	25th Street	Preliminary Engineering for preventative maintenance, CPR, and joint repair of Main Avenue in the City of Fargo.	Preliminary Engineering	\$1,000,000	STBGPU	State Local	\$809,300 \$90,700 \$100,000
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**To:** Transportation Technical Committee  
**From:** Paul Bervik, Assistant Transportation Planner  
**Date:** August 2, 2024  
**Re:** **Purchasing Pedestrian Counters**

Metro COG recently received additional CPG funding that must be spent by the end of 2024. As part of this additional funding Metro COG is planning to purchase eight (8) counters which would be installed at eight of the twelve identified locations shown below. The remaining four (4) and any other counters identified in the future could be purchased in an upcoming fiscal year. Metro COG has followed the appropriate procurement process for this purchase and received quotes for counters from only the company Eco-Counter. The quote includes the purchase of eight new counters; three-year software purchase for eleven counters (software for the eight new counters plus three existing counters); and replacement batteries for the three existing counters. This quote received amounts to \$49,149.25.

Metro COG staff has been coordinating with each respective jurisdiction on the specific installation locations of the below counters. Metro COG will coordinate with the local jurisdictions to select which counter locations are funded with this purchase. We hope to get all purchased counters installed before the ground freezes for the winter.

List of potential new counter locations:

- NF - Fargo, along VA Hospital trail
- WA - Fargo, West Acres neighborhood
- UP - Fargo, Urban Plains neighborhood
- MS - Fargo, near Microsoft Office Complex
- 64 - Fargo, along 64th Ave near Sports Complex
  
- HZ - Moorhead, near Horizon Middle School
- SC - Moorhead Soccer Complex
  
- DS - West Fargo, Downtown
- 45 - West Fargo, Drain 45
- LT - West Fargo, 32nd Ave near The Lights
  
- DW - Dilworth, along Heartland Trail
  
- HR - Horace, along CR 17

**Requested Action:** Recommend Policy Board approval to purchase pedestrian counters and pedestrian counting software from Eco-Counter.

**To:** Transportation Technical Committee  
**From:** Paul Bervik, Assistant Transportation Planner  
**Date:** August 2, 2024  
**Re:** **Continuation of the Development of the Final Draft Metro COG 2025-2028 Transportation Improvement Program (TIP)**

Metro COG staff has been developing the Final Draft 2025-2028 TIP document, which lists federally funded transportation projects for the named four federal fiscal-year period. The TIP is being developed in coordination with NDDOT, MnDOT, MATBUS, and local jurisdictions. It contains all federally-funded, regionally significant, and projects of local significance in the Fargo Moorhead Region. The Final Draft TIP was also made available for review on Metro COG's website: <https://www.fmmetrocog.org/TIP>.



Throughout this process, Metro COG has been in collaboration with and received various comments/questions from planning partners including the public, NDDOT, MnDOT, City of Fargo, City of Moorhead, City of West Fargo, City of Dilworth, City of Horace, Fargo Transit, Moorhead Transit, Cass County, and Clay County. A summary of comments/questions received and Metro COG responses can be found in Appendix A of the Final Draft 2025-2028 TIP.

Since the initial draft document was released in July, Metro COG updated language throughout the document as well as updating projects through its coordination with state and local governments. These changes were reflected in the Final Draft 2025-2028 TIP that was presented at the Public Open House. Subsequent substantial changes to the document that occurred after the Public Open House are detailed in Appendix A.

Metro COG is continuing to update the Fiscal Constraint Section, Environmental Considerations Section, and the Revisions Section. Metro COG will highlight any changes made to these sections at the September 12<sup>th</sup> TTC meeting and the September 19<sup>th</sup> Policy Board meeting, prior to adoption of the 2025-2028 TIP.

**Requested Action:** None – informational item only.