

**569th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, August 14, 2025 – 10:00 AM
Metro COG Conference Room**

Members Present:

Julie	Bommelman	MATBUS
Maegin	Elshaug	City of Fargo Planning (Alt. for N. Crutchfield)
Steinhoff	Forrest	Moorhead Planning (Alt. for R. Huston)
Jeremy	Gorden	City of Fargo Transportation Eng. (Left at 10:20 am)
Ben	Griffith	Metro COG
Luke	Grittner	MATBUS
Cole	Hansen	Cass County Planning Director (arrived at 11 a.m.)
Jace	Hellman	City of Horace – Comm. Dev Director
Will	Hutchings	NDDOT – Local Government Division
Matthew	Jacobson	Clay County Planning
Kyle	Litchy	Cass County Highway
Don	Lorsung	City of Dilworth Community Development
Oliver	Nieman	West Fargo Engineering (Alt. for McCamy)
Mary	Safgren	MnDOT – Dist. 4 Planning Director
Brit	Stevens	NDSU – Transportation Manager
Tom	Trowbridge	Moorhead Engineering

Members Absent:

Nicole	Crutchfield	City of Fargo Planning (Alternate present)
Robin	Huston	City of Moorhead Planning (Alt. present)
Kelly	Krapu	Freight
Kyle	McCamy	West Fargo Engineering (Alternate present)
Aaron	Nelson	West Fargo City Planning
Joe	Raso	GFMEDC
Justin	Sorum	Clay County Engineering

Others Present:

Adam	Altenburg	Metro COG
Karissa	Beierle Pavcek	Metro COG
Paul	Bervik	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Tabatha	Arnaud	City of Kindred Auditor
Angie	Bolstad	KLJ Engineering
Cody	Christianson	Bolton & Menk Engineering
James	Dahlman	Interstate Engineering
Dylan	Dunn	Moore Engineering
John	Foreman	Ulteig Engineering
Wade	Frank	Stantec Engineering
Jason	Gottfried	MnDOT – MPO Coordinator

Jeff	Lansink	Houston Engineering
Ethan	Lehmann	Cass County Planning
Brent	Muscha	Apex Engineering
Adam	Spelhaug	City of Kindred Commissioner
Kristin	Sperry	FHWA-ND
Sarah	Swedburg	Bolton & Menk Engineering

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 AM, on August 14, 2025 by Chair Griffith. A quorum was present.

2. Approve the 569th TTC Meeting Agenda

Chair Griffith asked if there were any questions or changes to the August 14, 2025 TTC Meeting Agenda.

Motion: Approve the August 14, 2025 TTC Meeting Agenda

Mr. Trowbridge moved, seconded by Mr. Hellman

MOTION, PASSED.

Motion carried unanimously.

3. Approve July 10, 2025 TTC MEETING MINUTES

Chair Griffith asked if there were any questions or changes to the July 10, 2025 TTC Meeting Minutes.

Motion: Approve the July 10, 2025 TTC Minutes.

Mr. Trowbridge moved, seconded by Ms. Bommelman

MOTION, PASSED

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

5. 2025-2028 TIP Amendment 8

Mr. Bervik presented Amendment 8 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, August 6, 2025, and comments would be accepted until 12:00 noon on Thursday, August 21, 2025. At the time of the meeting, no comments had been received.

The proposed amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 9240053:** NDDOT removing negative left turn offsets at various locations (2025). Updating the total project cost and cost breakdown. Moving project year from 2026 to 2025.
2. **Modification of Project 4253046:** Fargo removing negative left turn offsets at intersection of 19th Avenue North and University Drive (2025). Moving project year from 2026 to 2025.
3. **New Project 9258062:** NDDOT professional engineering for the reconstruction of 10th Street North from NP Avenue to 4th Avenue North (2025).

Motion: Recommend approval of Amendment 8 of the Metro COG 2025-2028 Transportation Improvement Program (TIP) to the Policy Board

Ms. Bommelman moved, seconded by Mr. Steinhoff

MOTION, PASSED

Motion carried unanimously.

6. Draft 2026-2029 Transportation Improvement (TIP) Development

Mr. Bervik presented the draft 2026-2029 TIP document. He stated there will be a legal notice published in the August 13th edition of The Forum. There will be a public input meeting at the Hjemkomst Center on September 2nd. TTC members were asked to go over the projects to be sure everything is accurate and respond if they have any comments or questions.

Information only

7. Federal Functional Class (Minnesota)

Ms. Beierle Pavek stated Metro COG still has a few comments to address before the Federal Functional Classification is ready to be presented to TTC. The document will be prepared and presented at the September 11, 2025 meeting. Staff clarified with Ms. Safgren to be sure that would still be acceptable.

Because the motion from July was to table it until August, a motion needs to be approved to continue the discussion in September.

Motion: Continue the Federal Functional Classification Update of Minnesota to the September 11, 2025 TTC meeting.

Mr. Lorsung moved, seconded by Mr. Trowbridge

MOTION, PASSED

Motion carried unanimously.

8. Kindred Comprehensive & Transportation Plan

Mr. Altenburg stated the study was kicked off in August 2024. He introduced Sarah Swedburg with Bolton and Menk Engineering.

Ms. Swedburg summarized the different steps taken to complete this project: Public hearings were held in June, feedback was requested from community groups and reviewed the historical trends.

The vision statement is “to have a kind, vibrant, and thriving community that leverages its strong sense of unity and small-town charm while enhancing local amenities, infrastructure, and economic opportunities for all.”

Different topics discussed are Economic Development, Land use maps including the flood plain area, planning for incremental growth, transportation, public facilities and infrastructures, community character, housing, natural resources, and parks and recreation.

The Implementation chapter is a tool for the city and council moving forward along with priority and phasing. Council felt it was a good process with a lot of positive feedback. Currently Kindred is a bedroom community for the metro and they would like to look at ways to keep more people in Kindred.

Motion: Recommend Policy Board approval of the Kindred Comprehensive and Transportation Plan

Mr. Hellman moved, seconded by Mr. Lorsung

MOTION, PASSED

Motion carried unanimously.

9. Heartland Trail Study in Clay County

Mr. Farnsworth presented the Heartland Trail study, stating Metro COG completed the study with partnerships with Clay County, Dilworth, PartnerSHIP for Health, Glyndon and Moorhead. The first portion of Heartland Trail was constructed in 1976 from Park Rapids to Walker, MN. The state of Minnesota authorized the extension of the trail from Park Rapids to Moorhead in 2006, but no funding was included.

Public engagements were held along with stakeholder meetings including townships, environmental groups, snowmobile clubs, etc.

The trail was broken into four segments. The public would prefer not to see a trail along highway 10. A tunnel crossing in Glyndon would cost approximately \$2 million.

Discussion was included to have the trail go through Buffalo River State Park but the only agency that can plan a trail in the state parks is DNR.

The phasing plan would be to start from the Moorhead area and go East. Local jurisdictions will need to determine if they would like a state or regional trail. A state trail would be maintained by the state but typically takes longer to complete. Setting up a task force with the help of the Bike Ped committee is the next step.

Motion: Recommend Policy Board approval of the Heartland Trail Study in Clay County

Mr. Lorsung moved, seconded by Mr. Hutchings

MOTION, PASSED

Motion carried unanimously.

10. Agency Updates

- a. City of Fargo Engineering – Construction projects in the final stages
- b. City of Fargo Planning – Nothing to report
- c. City of Moorhead Engineering – Underpass is still proceeding 1st Avenue N will open after school starts, 34th Street intersection is reopened, working with school district for Safe Routes to School to implement some of the recommendations
- d. City of Moorhead Planning – Nothing to report
- e. MATBUS – Coming to the end of Transit Development Plan
- f. City of West Fargo Engineering – Continuing annual maintenance, 8th Street multi-use path nearing completion
- g. City of Dilworth – Working on the design process for Community Center and the Comprehensive Plan

- h. City of Horace – Hired new City Planner as Mr. Hellman will no longer be with the city
- i. Cass County Highway – Construction commencing, a lot of projects complete but there are a few remaining, completion of all projects by the end of September, working with DOT for I-29 overpass
- j. Cass County Planning – Nothing to report
- k. Clay County Planning – Nothing to report
- l. NDSU – Nothing to report
- m. MnDOT District 4 West Central – Nothing to report
- n. NDDOT Central Office – Nothing to report
- o. Federal Highway – Nothing to report.
- p. MN DOT Central Office – Nothing to report
- q. Metro COG – updated on prioritizing of potential planning projects in the UPWP, 19 projects total divided into small and large based on complexity, will send out new list to TTC members

11. Additional Business

Chair Griffith stated that due to the success of the Prioritization Committee, it should be formalized going forward, which requires an amendment to the TTC Bylaws. He stated he had drafted a proposed amendment that had been sent to the attorney for review and that he would send formal notice in advance of placing the proposed amendment onto the next agenda, probably on September 2 after Labor Day.

12. Adjourn

The 569th Regular Meeting of the TTC was adjourned on August 14, 2025 at 11:21 AM.

**Mr. Trowbridge moved to Adjourn; Ms. Bommelman seconded
MOTION, PASSED
Motion carried unanimously.**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE
MEETING WILL BE HELD SEPTEMBER 11, 2025, 10:00 AM.**

Respectfully Submitted,

Angela Brumbaugh
Office Manager