

646th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, August 21, 2025 – 4:00 PM

Members Present:

Chuck	Hendrickson	Moorhead City Council
Paul	Krabbenhoft	Clay County Commission (Alt. for J. Mongeau)
Nicole	Mattson	Moorhead City Council
Sebastian	McDougall	Moorhead City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Mike	Reitz	MATBUS Representative
Art	Rosenberg	Fargo Planning Commission
Dave	Steichen	Dilworth City Council
Maranda	Tasa	Fargo Planning Commission
Michelle	Turnberg	Fargo City Commission
Joel	Vettel	Cass County Commission
Aaron	Murra	NDDOT Fargo District Engineer (<i>ex-officio</i>)

Members Absent:

Rory	Jorgensen	West Fargo City Commission
Denise	Kolpack	Fargo City Commission
Stephanie	Landstrom	Horace City Council
Jenny	Mongeau	Clay County Commission (Alternate Present)
Thomas	Schmidt	Fargo Planning Commission
John	Strand	Fargo City Commission
Shiloh	Wahl	MnDOT District 4 Engineer (<i>ex-officio</i>)

Others Present:

Adam	Altenburg	Metro COG
Karissa	Beierle Pavcek	Metro COG
Paul	Bervik	Metro COG
Dan	Farnsworth	Metro COG
Ben	Griffith	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Will	Hutchings	NDDOT - Local Government Division
Kristen	Sperry	FHWA
Sarah	Swedburg	Bolton and Menk Engineering
Tabatha	Arnaud	City of Kindred

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 PM, on Thursday, August 21, 2025 by Vice Chair Olson, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Vice Chair Olson asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the August 21, 2025 Policy Board Meeting.

Mr. Piepkorn moved, seconded by Mr. Krabbenhoff

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Vice Chair Olson asked for approval of the Minutes of the July 18, 2025 Meeting.

MOTION: Approve the July 18, 2025 Policy Board Meeting Minutes.

Ms. Mattson moved, seconded by Mr. McDougall.

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Vice Chair Olson asked for approval of the August 2025 Bills as listed on Attachment 1d.

MOTION: Approve the August 2025 Bills List.

Mr. Piepkorn moved, seconded by Mr. Vettel.

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Vice Chair Olson asked for approval of Items a-b on the Consent Agenda.

a. July 2025 Month End Report

b. Purchasing Pedestrian Counters

MOTION: Approve Items a-b on the Consent Agenda.

Ms. Mattson moved, seconded by Mr. Krabbenhoff.

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2025-2028 TIP Amendment 8

Mr. Bervik presented Amendment 8 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, August 6, 2025, which advertised the public meeting, detailed how to request additional information, and provided information on how to provide public comments regarding the proposed amendment. The public notice stated that public comments would be accepted until 12:00 noon on Thursday, August 21, 2025. As of this time, no written comments have been received.

The proposed amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 9240053:** NDDOT removing negative left turn offsets at various locations (2025). Updating the total project cost and cost breakdown. Moving project year from 2026 to 2025.
2. **Modification of Project 4253046:** Fargo removing negative left turn offsets at intersection of 19th Avenue North and University Drive (2025). Moving project year from 2026 to 2025.
3. **Modification of 8256053:** MnDOT right-of-way purchase for districtwide snow fence installation. (2026) Updating the total project cost and cost breakdown. Moving project year from 2027 to 2026.
4. **Modification of 8256054:** MnDOT engineering for districtwide snow fence installation. (2026) Updating the total project cost and cost breakdown. Moving project year from 2027 to 2026.
5. **Modification of 8250025:** MnDOT new construction for districtwide snow fence. (2027) Updating the total project cost and cost breakdown.
6. **New Project 9258062:** NDDOT professional engineering for the reconstruction of 10th Street North from NP Avenue to 4th Avenue North (2025).

MOTION: Approval of Amendment 8 to the Metro COG 2025-2028 Transportation Improvement Program (TIP).

Mr. Piepkorn moved, seconded by Ms. Mattson

MOTION, passed

Motion carried unanimously.

3c. Draft 2026-2029 TIP

Mr. Bervik presented information regarding the 2026-2029 Transportation Improvement Program (TIP). A public notice was published on Wednesday, August 13, 2025, informing the public that the draft is available for review and announcing there will be public input meeting held on September 2, 2025 at the Hjemkomst Center.

The TIP is made up of transportation projects in coordination with NDDOT and MnDOT draft State Transportation Improvement Programs (STIP). Any comments regarding the draft should be submitted by September 15, 2025.

Informational Only

3d. Heartland Trail Study in Clay County

Mr. Farnsworth presented information on the Heartland Trail Study stating it was completed with Clay County and other local jurisdictions partnership. The State of Minnesota authorized the extension of the Heartland Trail from Park Rapids to Moorhead in 2006 and Metro COG created the Clay County Heartland Trail Task Force in 2014. Membership was made up of representatives from Clay County, Moorhead, Dilworth, Glyndon, Hawley, MnDOT, MN DNR, and other planning partners.

The study was conducted to get a better understanding of the public's interests, needs, and concerns. Public input, Stakeholder, and Landowners meetings were held.

The next step is to set up a task force, determine if it will be a state or regional/local trail, pursue funding, land acquisition, and trail design before construction can begin.

MOTION: Approval of the Heartland Trail Study in Clay County.

Mr. Hendrickson moved, seconded by Mr. Krabbenhoff.

MOTION, passed

Motion carried unanimously.

3e. Kindred Comprehensive & Transportation Plan

Mr. Altenburg stated the Kindred Comprehensive study was kicked off in August 2024. He introduced Sarah Swedburg with Bolton and Menk Engineering.

Ms. Swedburg summarized the different steps taken to complete this project: Public hearings were held in June, feedback was requested from community groups and conducted a review of historical trends.

The vision statement is “to have a kind, vibrant, and thriving community that leverages its strong sense of unity and small-town charm while enhancing local amenities, infrastructure, and economic opportunities for all.”

Different items discussed in the Plan are Economic Development, Land Use Maps including the floodplain area, planning for incremental growth, transportation, public facilities and infrastructure, community character, housing, natural resources, and parks and recreation.

The Implementation chapter is a tool for the city and council moving forward along with priorities and phasing. Council felt it was a good process with a lot of positive feedback. Currently, Kindred is a bedroom community for the metro, and they would like to look at ways to keep more people employed in Kindred.

MOTION: Approve the Kindred Comprehensive and Transportation Plan

Mr. Hendrickson moved, seconded by Mr. Piepkorn.

MOTION, passed

Motion carried unanimously.

****Mr. Krabbenhoft left at 4:30 p.m.****

4. Additional Business

Mr. Griffith stated he had three items to share with the Policy Board:

- Staff would begin the process to formally establish the Prioritization Committee with an amendment to the TTC Bylaws in September.
- Metro COG was selected for a Title VI/LEP review by the NDDOT Office of Civil Rights and a site visit has been scheduled for September 8th.
- The 2026-2029 TIP and the 2026-2027 UPWP would both be on the September 25th Policy Board agenda for adoption.

5. Adjourn

MOTION: Adjourn the 646th Meeting of the FM Metro COG Policy Board

Mr. Piepkorn moved, seconded by Ms. Turnberg

MOTION, passed.

Motion carried unanimously.

The 646th Meeting of the FM Metro COG Policy Board held Thursday, August 21, 2025 was adjourned by Vice Chair Olson at 4:56 PM.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD ON THURSDAY, SEPTEMBER 25, 2025 at 4:00 PM.

Respectfully Submitted,

Angela Brumbaugh
Office Manager