

Agenda Item A3, Attachment 1

555th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, June 21, 2018 – 4:00 pm
Metro COG Conference Room

Members Present:

Brenda	Elmer	Moorhead City Council
Shara	Fischer	Fargo Planning Commission
Steve	Gehrtz	Moorhead City Council
Tony	Grindberg	Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Sharon	May	Horace City Commission
Dave	Piepkorn	Fargo City Commission
Arland	Rasmussen	Cass County Commission
Rocky	Schneider	Fargo Planning Commission
Kevin	Spaulding	Dilworth City Council
John	Strand	Fargo City Commission
Larry	Weil	City of West Fargo (alternate for Mark Wentz)

Members Absent:

Roger	Buscher	Moorhead Planning Commission
Tony	Gehrig	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Mark	Simmons	West Fargo City Commission
Mark	Wentz	West Fargo City Commission

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Hali	Durand	Cass County Planning
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Joel	Quanbeck	KLJ
Mike	Rietz	City of Barnesville
Tom	Soucy	Cass County Highway Department
Bob	Walton	NDDOT – Fargo District

A1. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened
The meeting was called to order at 4:00 pm, on June 21, 2018 by Chair Rasmussen noting a quorum was present. Introductions were made.

A2. Approve Order and Contents of Overall Agenda, approved
Chair Rasmussen asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 555th Policy Board Meeting.

Mr. Spaulding moved, seconded by Ms. Elmer.

MOTION, passed. 9-0.

Motion carried unanimously.

****Mr. Gehrtz and Mr. Weil joined the meeting at 4:04pm**

A3. Past Meeting Minutes, approved
Chair Rasmussen asked for approval of the Minutes of the May 10, 2018 Meeting.

MOTION: Approve the May 10, 2018 Policy Board Meeting Minutes.

Ms. May moved, seconded by Ms. Fischer

MOTION, passed. 11-0.

Motion carried unanimously.

A4. Monthly Bills, approved
Chair Rasmussen asked for approval of the June 2018 Bills as listed on Attachment 1.

MOTION: Approve the June 2018 Bills List.

Mr. Gehrtz moved, seconded by Mr. Schneider.

MOTION, passed. 11-0.

Motion carried unanimously.

B. CONSENT AGENDA
Chair Rasmussen asked for approval of Items 1-2 on the Consent Agenda.

1. May 2018 End of Month Report

2. ReMix Software Contract Extension

Mr. Maddox explained how the software works and benefits the Metro Area Transit. In 2017, the Policy Board approved a one-year contract with option to extend for three years.

MOTION: Approve Items 1-2 on the Consent Agenda.

Mr. Grindberg moved, seconded by Ms. May

MOTION, passed. 11-0.

Motion carried unanimously.

****Mr. Gunkelman joined the meeting at 4:10pm**

REGULAR AGENDA

C1. Public Comment Opportunity

No public comments were made or received.

No MOTION

C2. 2019-2020 Final Budget

Mr. Maddox presented the final draft of the 2019-2020 budget. The budget breaks down Metro COG's operational budget (staff salaries, building rent, etc.), and project budgets by jurisdictions. Discussion focused on the budgeting for an upgrade to the Metro COG offices. Mr. Maddox reminded the board that a renovation committee will be formed to start moving forward.

MOTION: Approve and adopt the 2019-2020 Final Budget Draft

Mr. Grindberg moved, seconded by Ms. Elmer.

MOTION, passed. 12-0.

Motion carried unanimously.

C3. Cass County Comprehensive & Transportation Plan

Joel Quanbeck, project manager with KLJ, presented the final Cass County Comprehensive and Transportation Plan. Discussion included the pending Diversion plan and possible bypasses, and how to get the final plan implemented.

MOTION: Approve the Cass County Comprehensive and Transportation Plan, pending final approval by the Cass County Board of Commissioners.

Mr. Spaulding moved, seconded by Ms. May.

MOTION, passed. 12-0.

Motion carried unanimously.

****Mr. Grindberg left the meeting at 4:58pm**

C4. 52nd Avenue South Cooperative Planning and Environmental Report, Phase I

Mr. Farnsworth presented the final report of Phase I of the 52nd Avenue South Cooperative Planning and Environmental study.

MOTION: Approval of the 52nd Avenue South Cooperative Planning and Environmental Report, Phase I.

Mr. Piepkorn moved, seconded by Ms. Fischer.

MOTION, passed. 11-0.

Motion carried unanimously.

D. Additional Business

Chair Rasmussen said that Mr. Grindberg suggested an update in Bylaws and policies once Ms. Gray is in the office.

Mr. Maddox reminded the board that the contract extension with Metro COG accountant, Steve Aune of Your CFO, Inc. expires on June 30, 2018. Staff has encountered difficulty in finding firms willing to provide the services Metro COG is seeking. Mr. Rasmussen asked for any referrals from the board.

****Mr. Piepkorn and Ms. May left the meeting at 5:07pm**

E. Adjourn

***MOTION:* Adjourn the 555th Meeting of the FM Metro COG Policy Board**

Mr. Strand moved, seconded by Mr. Gehrtz.

***MOTION*, passed. 9-0.**

Motion carried unanimously.

The 555th Meeting of the FM Metro COG Policy Board held Thursday, June 21, 2018 was adjourned at 5:10 pm.

F. THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD July 19, 2018, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary