

**490th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, October 11th, 2018 – 10:00 am
Metro COG Conference Room**

Members Present:

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| Jonathan | Atkins | City of Moorhead Traffic Engineering |
| Jason | Benson | Cass County Highway Engineering |
| James | Dahlman | City of Horace (alternate for Russ Sahr) |
| Cindy | Gray | Metro COG |
| Jeremy | Gorden | City of Fargo Transportation Engineering |
| Michael | Johnson | NDDOT – Local Government Division |
| Kim | Lipetsky | Fargo Cass Public Health |
| Aaron | Nelson | Fargo City Planning |
| Matthew | Peterson | MATBUS (alternate for Julie Bommelman) |
| Seth | Pfeifer | Clay County (alternate for David Overbo) |
| Mary | Safgren | MnDOT – District 4 |
| Russ | Sahr | City of Horace Planning |
| Tim | Solberg | City of West Fargo Planning |
| Tom | Soucy | Cass County (alternate for Hali Durand) |
| Brit | Stevens | NDSU – Transportation Manager |
| Stan | Thurlow | City of Dilworth Planning |
| Chad | Zander | West Fargo Public Works (alternate for Chris Brungardt) |

Members Absent:

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| Julie | Bommelman | City of Fargo, MATBUS |
| Chris | Brungardt | West Fargo Public Works |
| Hali | Durand | Cass County Planning |
| Kristie | Leshovsky | City of Moorhead Planning/Zoning |
| David | Overbo | Clay County Engineering |
| Lori | Van Beek | City of Moorhead, MATBUS |
| Mark | Wolter | Freight Representative, Midnite Express |

Others Present:

| | | |
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| Adam | Altenburg | Metro COG |
| Dan | Bergerson | HDR |
| Jason | Carbee | HDR |
| Luke | Champa | Metro COG |
| Dan | Farnsworth | Metro COG |
| Ryan | Frolek | Moore Engineering Inc |
| Andrew | Krog | Bolton & Menk |
| Savanna | Leach | Metro COG |
| Michael | Maddox | Metro COG |
| Anna | Pierce | Metro COG |
| Adam | Ruud | Houston Engineering Inc |

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on October 11th, 2018 by Chair Gray. A quorum was present.

2. Approve the 490th TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 490th TTC Meeting Agenda. Ms. Gray noted the date for the previous minutes on the agenda is listed as August 9th, 2018, and should be September 13th,

Motion: Approve the 490th TTC Meeting Agenda, with revisions.

Mr. Benson moved, seconded by Mr. Thurlow.

MOTION, PASSED. 14-0.

Motion carried unanimously.

3. APPROVE September 13, 2018 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the September 13, 2018 TTC Meeting Minutes.

Motion: Approve the September 13, 2018 TTC Minutes.

Mr. Atkins moved, seconded by Mr. Soucy.

MOTION, PASSED. 14-0.

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

*Mr. Solberg joined the meeting at 10:07am.

5. 76th Avenue Corridor Study Consultant Selection and Contract

Mr. Maddox presented the 76th Avenue Corridor Study Consultant Selection as Stantec. The scope of work and fee schedule were provided as a lay-down item to the committee. Mr. Maddox noted that the contract would be presented to the Policy Board next week. Mr. Solberg asked if Horace was ready for future land use planning and future growth because of the proposed school. Mr. Sahr assured Mr. Solberg that land use is a large factor in the study, and Mr. Maddox added that land use planning and scenario planning were discussed at-length during scope negotiations with Stantec. Mr. Johnson asked what other firms submitted, Mr. Maddox said that KLJ and Houston were the other two firms that submitted and both were interviewed.

Motion: Recommend Policy Board approval of the selection of Stantec and the subsequent contract with Stantec (inclusive of the scope of work) to complete the 76th Avenue South Corridor Study.

Mr. Gorden moved, seconded by Mr. Sahr.

MOTION, PASSED. 16-0.

Motion carried unanimously.

*Mr. Nelson joined the meeting at 10:14am.

6. Fargo Safe Routes to School Plan Consultant Selection

Mr. Farnsworth presented the Fargo Safe Routes to School Plan Consultant selection as Atla, with sub consultant KLJ. Mr. Farnsworth noted that follow-up clarifications thus far have included some questions about the amount of Metro COG and City of Fargo staff time that are expected by Alta to complete the field data collection, and information about the consultant's resulting breakdown of task hours, and documentation of a state-approved indirect rate. Mr. Johnson asked what other firms submitted, Mr. Farnsworth said that Stantec with NDSU, and SRF with Toole submitted proposals and were interviewed.

Motion: Recommend Policy Board approval of Metro COG entering into contract negotiations with Alta/KLJ for the Fargo Safe Routes to School Plan, provided the above information can be provided to Metro COG.

Mr. Gorden moved, seconded by Mr. Nelson.

MOTION, PASSED. 16-0.

Motion carried unanimously.

7. 2018 Metro Profile

Ms. Pierce presented the 2018 Metropolitan Profile. She noted that the profile has been shifted towards a more graphic, versus text-heavy layout. Mr. Atkins noted that some of the fonts are difficult to read. The committee discussed inconsistencies, revisions, and updates needed. Ms. Pierce asked that any comments, feedback or updated information be sent to her as soon as possible.

Motion: Recommend Policy Board approval of the draft 2018 Metropolitan Profile, with revisions discussed.

Mr. Solberg moved, seconded by Mr. Thurlow.

MOTION, PASSED. 16-0.

Motion carried unanimously.

8. Performance Measures #2 and #3 Resolution

Ms. Pierce presented the Resolutions of Performance Measures 2 and 3. PM2 covers Pavement and Bridge Conditions, and PM3 covers System Reliability. As required by the FHWA, Metro COG is to either agree to each state's targets, or establish MPO-specific targets. Metro COG is moving forward with agreement to program projects in each state's portion of the MPA to support the performance targets established by both NDDOT and MnDOT. Discussion included concerns over state set targets versus MPO set targets.

Motion: Recommend Policy Board approval of the North Dakota and Minnesota resolutions for the Fargo-Moorhead Metropolitan Planning Area on Performance Measure #2 – Infrastructure and Performance Measure 3 – System Reliability.

Mr. Atkins moved, seconded by Mr. Gorden.

MOTION, PASSED. 16-0.

Motion carried unanimously.

*Mr. Sahr left the meeting at 11:08 am; Mr. Dahlman stepped in as his alternate.

*Mr. Gorden left the meeting at 11:20am.

9. Section 5339 Transit Grant Applications

Mr. Farnsworth presented the Section 5339 Transit Grant Applications. The only application received is for a facility upgrade to the Ground Transportation Center (GTC).

Motion: Recommend Policy Board approval of the City of Fargo/MATBUS's Section 5339 Transit application for \$2,000,000 in upgrades to the Ground Transportation Center (GTC).

Mr. Atkins moved, seconded by Ms. Lipetzky.

MOTION, PASSED. 15-0.

Motion carried unanimously.

10. NDDOT/MnDOT Rail Safety Project Solicitations

Mr. Farnsworth presented project solicitations for NDDOT/MnDOT Rail Safety. Mr. Farnsworth went through the applicable projects, the project matrix, and to whom to contact if jurisdictions are interested.

No motion.

11. NDDOT Vision Zero Infrastructure Safety Awards

Mr. Farnsworth presented the NDDOT Vision Zero Infrastructure Safety Awards opportunities. There are three different categories: single person, project, or community initiative that promoted safety initiatives. Ms. Gray noted that the jurisdictions would need to nominate themselves or their projects before December 21st.

No motion.

12. Transportation Alternatives (TA) Grant Opportunity

Mr. Farnsworth presented the TA grant opportunities. A matrix was provided for application deadlines and respective states. Ms. Safgren noted that there is a TA grand application workshop at West Central Initiative on Monday, October 15th, at 12 pm.

No motion.

13. Autonomous Vehicles/Connected Vehicles Strategic Planning and Informational Workshop

Mr. Altenburg presented information for an Autonomous Vehicles/Connected Vehicles Planning and Informational workshop. There will be a workshop locally on December 11th, from 9 am to 12 pm, at the Hjemkomst Center in Moorhead. Ms. Gray noted that the workshop is open to the public, and urged jurisdictions and consultants to attend.

No motion.

*Ms. Lipetzky left the meeting at 11:38am

14. Agency Updates

Mr. Benson said that Hali Durand has accepted a position with Clay County. Mr. Atkins noted that the intersection at 20th Street and Main Avenue South in Moorhead would be closing for the next year.

15. Additional Business

No additional business.

*Mr. Benson left the meeting at 11:49am.

16. LRTP Existing Conditions and Public Engagement Presentation

Mr. Carbee presented an update on the Long Range Transportation Plan.

17. Adjourn

The 490th Regular Meeting of the TTC was adjourned on October 11th, 2018 at 11:53 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD November 8th, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary