

**477<sup>th</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, September 14<sup>th</sup>, 2017 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Jason	Benson	Cass County Highway Engineer
Julie	Bommelman	City of Fargo, MATBUS
William	Christian	Metro COG
James	Dahlman	City of Horace/Interstate Engineering (alternate for Russ Sahr)
Jeremy	Gorden	City of Fargo Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division
Kim	Lipetsky	Fargo Cass Public Health
Aaron	Nelson	City of Fargo (alternate for Jim Gilmour)
David	Overbo	Clay County Engineer
Stan	Thurlow	City of Dilworth Planner
Tom	Trowbridge	City of Moorhead (alternate for Jonathan Atkins)
Mark	Vaux	GFMEDC
Larry	Weil	City of West Fargo Planning
Mark	Wolter	Freight Representative, Midnite Express
Chad	Zander	City of West Fargo (alternate for Chris Brungardt)

**Members Absent:**

Jonathan	Atkins	City of Moorhead Traffic Engineer
Chris	Brungardt	West Fargo Public Works
Hali	Durand	Cass County Planner
Jim	Gilmour	City of Fargo Planner
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Tim	Magnusson	Clay County Planner
Melissa	Olheiser	MState
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS

**Others Present:**

Adam	Altenburg	Metro COG
Mike	Bittner	KLJ
Dan	Farnsworth	Metro COG
Cindy	Gray	SRF
Matthew	Huettl	HDR
Matt	Kinsella	Apex Engineering Group
Andrew	Krog	Bolton & Menk
Eric	Laidley	SRF
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Diomo	Motuba	ATAC-NDSU
Adam	Ruud	Houston Engineering
Steven	Wahler	Bolton & Menk

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on September 14<sup>th</sup>, 2017 by Chairman Christian. A quorum was present.

**2. Approve the 477<sup>th</sup> TTC Meeting Agenda**

Chairman Christian asked if there were any questions or changes to the 477<sup>th</sup> TTC Meeting Agenda. Mr. Christian noted that Agenda Item #10 will be an action item, instead of an information item as listed.

***Motion: Approve the 477<sup>th</sup> TTC Meeting Agenda.***

**Mr. Benson moved, seconded by Mr. Wolter.**

***MOTION, PASSED. 14-0.***

**Motion carried unanimously.**

**3. APPROVE August 10<sup>th</sup>, 2017 TTC MEETING MINUTES**

Chairman Christian asked if there were any questions or changes to the August 10<sup>th</sup>, 2017 TTC Meeting Minutes.

***Motion: Approve the August 10<sup>th</sup>, 2017 TTC Minutes.***

**Mr. Wolter moved, seconded by Mr. Johnson.**

***MOTION, PASSED. 14-0.***

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

***No MOTION***

**5. Presentation on the Uses of Airsage Data**

Mr. Motuba presented on the Uses of Airsage Data. Airsage data can be used in a few ways: primarily for trip distribution, or origin-destination values, travel time data, and for a secondary method of calculating traffic volume. This information was purchased from AirSage as a joint effort with the The Forks MPO and the BisMan MPO via the NDDOT.

***No MOTION.***

\*\*Ms. Bommelman joined the meeting at 10:20 AM

**6. Final Draft FM Regional Freight Plan**

Mr. Altenburg presented the Final Draft of the Fargo-Moorhead Regional Freight Plan. The Fargo-Moorhead Regional Freight Plan is intended to help guide freight investments in the region that support the safety, social equity, economic productivity, sustainability and livable community goals established under Metro COG Long Range Transportation Plan (LRTP).

***Motion: Recommend Policy Board approval of the final draft of the Fargo-Moorhead Regional Freight Plan.***

**Mr. Overbo moved, seconded by Mr. Wolter.**

***MOTION, PASSED. 15-0.***

**Motion carried unanimously.**

**7. Draft 2017 FM Regional Profile**

Mr. Altenburg presented the draft of the 2017 Fargo-Moorhead Regional Profile. The Profile reports upon conditions associated with the region's transportation system and analyzes trends and changes in socio-economic conditions influencing the Fargo-Moorhead metro area. Additionally, the Profile serves as a tool to evaluate the accuracy of projections and assumptions set forth in various elements of the LRTP, TIP, and other plans and programs.

***Motion: Recommend Policy Board approval of the Final Draft of the 2017 Metropolitan Profile.***

**Mr. Weil moved, seconded by Mr. Benson.**

***MOTION, PASSED. 15-0.***

**Motion was carried unanimously.**

\*\*Mr. Weil left the meeting at 10:45 AM

\*\*Mr. Vaux left the meeting at 10:57 AM

**8. Final Draft Metro COG 2018-2021 Transportation Improvement Program (TIP)**

Mr. Maddox presented the Final Draft of the Metro COG 2018-2021 Transportation Improvement Program (TIP). NDDOT is not moving forward with a 2018 STIP at this point; Mr. Johnson explained this issue further. Mr. Johnson said that there is a good possibility that the 2018 TIP will not be approved, but reminded the committee that the 2017-2020 TIP is approved and is still valid until 2017. Until the 2018 TIP is approved, all amendments moving forward will be to the existing 2017 TIP. Mr. Christian stated that it is federally-mandated that the COG develop a new TIP at least once every four years, but we update our TIP every year. Mr. Maddox said that the TIP will need to be approved, to present to MnDOT, which started their STIP program late, but is in the final stages of development of their portion. Mr. Gorden shared concerns with two of the Fargo projects that will need to be switched in order. Mr. Johnson stated that he is aware of their need to swap, but will need to be addressed during the solicitation of projects.

***Motion: Recommend Policy Board approval of the Final Draft Metro COG Transportation Improvement Program (TIP) AS-IS, with the caveat that the Fargo projects (52<sup>nd</sup> Ave and 64<sup>th</sup> Ave South) will be switched in order.***

**Mr. Gorden moved, seconded by Mr. Benson.**

***MOTION, PASSED. 13-0.***

**Motion carried unanimously.**

**9. Draft Metro COG 2045 Long Range Transportation Plan RFP**

Mr. Christian presented the draft 2045 Long Range Transportation Plan RFP. Mr. Christian noted a few minor changes that were made after the original document was mailed. Mr. Johnson stated that he did not have any objections to the document.

***Motion: Recommend Policy Board approval of the 2045 Long Range Transportation Plan RFP and for release, pending approval from the NDDOT.***

**Mr. Thurlow moved, seconded by Ms. Lipetzky.**

***MOTION, PASSED. 12-0. \****

**Motion carried unanimously**

**\*Mr. Gorden did not leave the meeting, but was not present during the vote.**

**10. Proposed BikeFM Membership with the Bicycle Alliance of MN**

Mr. Farnsworth presented the proposed membership of BikeFM with the Bicycle Alliance of MN. The Bicycle Alliance of MN, a not for profit (501c3) organization with the mission of making MN a more bicycle-friendly state, is impressed with BIKE FM's efforts and is receptive to BIKE FM becoming a chapter of the Bicycle Alliance of MN. If BIKE FM becomes a chapter of the Alliance, efforts on the North Dakota side will still be allowed. The benefits of BIKE FM becoming a chapter of the Bicycle Alliance of MN include Funding opportunities the Alliance's donation channels, Accounting and other non-profit (501c3) services would be handled by the Alliance, and publicity of BIKE FM would be increased by being under the umbrella of the Alliance.

It was questioned if there would be a fee associated with the membership. Mr. Farnsworth said there is no fee.

***MOTION: Recommend Policy Board approval that BIKE FM enter into an agreement with the Bicycle Alliance of MN to become a chapter of the Bicycle Alliance of MN.***

**Mr. Trowbridge moved, seconded by Mr. Gorden.**

***MOTION, Passed. 13-0.***

**Motion carried unanimously.**

**11. Additional Business**

Mr. Christian handed out a flyer for an upcoming training event: The National Traffic Incident Management Train-the-Trainer Session planned for the Fargo-Moorhead region on Tuesday, October 24, 2017 at the Clay County Joint Public Works Facility in Moorhead. This training is open to all and is being provided as part of the Alternate Route and TIM Guidebook development work taking place in the Fargo-Moorhead region.

**12. Adjourn**

The 477<sup>th</sup> Regular Meeting of the TTC was adjourned on September 14<sup>th</sup>, 2017 at 11:17 a.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD OCTOBER 12<sup>th</sup>, 2017, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach  
Executive Secretary