

**497th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, May 9, 2019 – 10:00 am
Civic Center River Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Robin	Huston	City of Moorhead Planning
Michael	Johnson	NDDOT – Local Government Division
Jaclynn	Maahs	Concordia College – MN Universities Representative
Aaron	Nelson	Fargo City Planning
Russ	Sahr	City of Horace Planning
Dustin	Scott	City of West Fargo Engineering
Tim	Solberg	City of West Fargo Planning
Justin	Sorum	Clay County Highway Engineering
Stan	Thurlow	City of Dilworth Planning
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express

Members Absent:

Kristie	Leshovsky	City of Moorhead Planning/Zoning
Kim	Lipetsky	Fargo Cass Public Health
David	Overbo	Clay County Engineering
Joe	Raso	GFMEDC
Mary	Safgren	MnDOT – District 4
Brit	Stevens	NDSU – ND Universities Representative
Barrett	Voigt	Cass County Planning

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
James	Dahlman	Interstate Engineering / City of Horace
Dan	Farnsworth	Metro COG
Shane	Finck	Clay County Highway Engineering
Ryan	Frolek	Moore Engineering
Brandyn	Heck	Metro COG
Matthew	Huettl	HDR
Matt	Kinsella	Apex Engineering Group
Andrew	Krog	Bolton & Menk
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Brent	Muscha	Apex Engineering Group
Anna	Pierce	Metro COG
Jordan	Smith	MATBUS

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on May 9, 2019 by Chair Gray. A quorum was present.

2. Approve the 497th TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 497th TTC Meeting Agenda.

Motion: Approve the 497th TTC Meeting Agenda.

Mr. Atkins moved, seconded by Mr. Wolter.

MOTION, PASSED. 14-0.

Motion carried unanimously.

3. APPROVE April 11, 2019 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the April 11, 2019 TTC Meeting Minutes.

Motion: Approve the April 11, 2019 TTC Minutes.

Mr. Sahr moved, seconded by Ms. Huston.

MOTION, PASSED. 14-0

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

***Mr. Scott joined the meeting at 10:10am**

5. 2019-2022 TIP Amendment #3

Mr. Champa presented amendment #3 to the 2019-2022 Transportation Improvement Program.

1. Modification of Project 8190033: MnDOT weigh-in-motion scale at I-94 weigh station. Year moved from 2019 to 2020, project total decreased to \$620,000, and funding changed to include only State funds.

2. Addition of Project 4193002: Fargo Transit bus replacement for three fixed-route buses, replacing unit 1174, 1175, and 1176. The total project cost is \$1,202,313 of which \$961,851 is funded by Federal Section 5339 funds, and \$240,462 through local matching funds.

3. Modification of Project 917020: NDDOT Main Avenue reconstruction project. Cost and funding increased and the project was split into two phases:

917020a: Main Avenue Phase 1, project cost is \$12,309,292 of which \$7,332,764 is funded by Federal Surface Transportation Block Grant Program funds, \$821,799 by the State, and \$4,154,729 through local matching funds.

917020b: Main Avenue Phase 2, project cost is \$14,690,000 of which \$9,484,996 is funded by Federal STBGP funds, \$1,063,004 by the State, and \$4,142,000 through local matching funds

A public hearing was opened. No comments were received. The Public Hearing was closed.

Motion: Favorable recommendation to the Policy Board for approval of 2019-2022 TIP Amendment #3.

Ms. Bommelman moved, seconded by Mr. Atkins.

MOTION, PASSED. 15-0

Motion carried unanimously.

***Ms. Van Beek joined the meeting at 10:20am**

6. FTA Section 5310/5339 ND Transit Grant Application

Mr. Farnsworth presented the FTA 5310/5339 ND Transit Grant Application. Grant requests were received from the City of Fargo and MATBUS.

The 5310 Urban grant requests included a MATBUS Metro Mobility Manager (1 year contract), and the replacement of three 14-passenger paratransit vehicles.

The 5339 transit grant requests included a bus replacement, Metro Transit Garage lighting improvement, Diesel Exhaust Particulate filter cleaner for the MTG, Fare box System replacement, addition of Informational Kiosks, and two new 14-passenger vehicles.

Ms. Bommelman added that she needs to prioritize the applications, but will coordinate with Mr. Farnsworth after the meeting.

Motion: Favorable recommendation to the Policy Board of the FTA Section 5310 and 5339 Transit Grant Applications as discussed.

Ms. Bommelman moved, seconded by Ms. Van Beek.

MOTION, PASSED. 16-0

Motion carried unanimously.

7. Fargo-Moorhead Diversion Recreation Plan Consultant Selection

Mr. Altenburg presented the FM Diversion Recreation Plan consultant selection as SRF Consulting (with subcontractors Contour Design Group and HR&A). The interviews were held the day prior, Wednesday, May 8, 2019. The cost proposal was at \$230,000, with the local share at 50% from the FM Diversion Authority.

Motion: Recommend Policy Board Approval of the contract with SRF to complete the Fargo-Moorhead Diversion Recreation Plan pending contract negotiations to finalize the scope and fee, and the development of a final contract document.

Mr. Benson moved, seconded by Mr. Sahr.

MOTION, PASSED. 16-0

Motion carried unanimously.

8. Moorhead 12th Avenue South Corridor Study Final Report

Mr. Altenburg and Mr. Kinsella presented the final report for the 12th Avenue South Corridor Study.

Mr. Johnson asked about any coordination with BNSF for the proposed updated pedestrian facilities over the rail crossing near 20th Street. Mr. Atkins said that while there was minimal coordination on this study, they are in close talks in regards to current Moorhead projects.

Motion: Recommend Policy Board approval of the Moorhead 12th Avenue South Corridor Study pending final approval by the Moorhead City Council.

Mr. Atkins moved, seconded by Ms. Van Beek.

MOTION, PASSED. 16-0

Motion carried unanimously.

9. Prepare for 2020 Budget and Consider Project Needs List and Prioritization

Ms. Gray presented the current preparations for the 2020 budget and a project needs list to consider for prioritization. NDDOT will be conducting traffic counts in Eastern ND in 2021, with which Metro COG would like to coordinate. Traffic Counts are currently listed as a project for 2020, but Metro COG would prefer to move them to 2021 so they occur during the same year that NDDOT is doing counts. Ms. Gray solicited the jurisdictions for any projects to consider to replace the funds (\$125,000) available from the traffic count project in 2020.

Ms. Gray is looking to solidify a draft budget for 2020 to present to the jurisdictions next month for their budget process.

Mr. Gorden suggested the Veterans Blvd Corridor Study should take precedence given likely growth in that area, and there was discussion and general agreement.

The committee asked that the Traffic Calming Alternatives Study be moved farther into the future. Ms. Huston asked to have a Moorhead Comprehensive Plan added to the project list, and Mr. Gorden and Mr. Nelson agreed that they would like a Fargo Comprehensive and Transportation Plan added to the list.

Motion: Recommend to the Policy Board a Veterans Boulevard Corridor Study to take the place of the traffic count program in the 2020 UPWP.

Mr. Gorden moved, seconded by Mr. Sahr.

MOTION, PASSED. 16-0

Motion carried unanimously.

10. 2045 Metropolitan Transportation Plan Contract Extension

Mr. Maddox presented a contract extension to the 2045 MTP (formerly 2045 Long Range Transportation Plan). The consultant required extra time to complete a financial data analysis due to some challenges in getting the data, and delays were incurred earlier in the project due to delays in completion of the travel demand model. The amendment extends the contract by three additional months. The MTP is not due to the NDDOT until October, and the revised schedule should allow for completion of the MTP and the adoption process prior to the end of October.

Motion: Recommend Policy Board approval of the updated schedule and to amend the contract to reflect the new timetable for completion of the 2045 MTP.

Mr. Solberg moved, seconded by Mr. Gorden

MOTION, PASSED. 16-0

Motion carried unanimously.

11. FM Bikeways Map App

Ms. Pierce presented an update of the FM Bikeways digital map application currently in production. A press release and push will be presented next month.

Mr. Solberg and Mr. Scott left the meeting at 11:35am

12. Dynamic Traffic Assignment Workshop

Ms. Gray reminded the committee of the upcoming DTA workshop happening May 14-15 in the City of Fargo Engineering training room, being put on by the FHWA.

13. Agency Updates

Fargo Transit: GTC construction to begin June

Dilworth: no updates

Moorhead: Centre Ave Construction started, 20th Street Overpass and 15th Avenue construction continues. Did not receive the grant for proposed Harvest Trail application.

Horace: CR17/76th Ave closes Monday until August for construction.

Fargo: Various construction projects underway, and an additional 10th Street construction. Land Development Code update.

Clay County: no updates

Cass County: various construction projects, flood cleanup of impacted roadways

Moorhead Transit: reroutes

MN Universities: no updates

Freight: ND Motor Carriers new Director getting legislation updates passed

Metro COG: remodel update

NDDOT: no updates

***Mr. Sahr left the meeting at 11:41am**

14. Additional Business

Metro Profile Data Requests to be sent out to jurisdictions.

15. Adjourn

Motion: Adjourn the 497th Transportation Technical Committee meeting.

Mr. Atkins moved, seconded by Mr. Thurlow.

MOTION, PASSED. 16-0

Motion carried unanimously.

The 497 Regular Meeting of the TTC was adjourned on May 9, 2019 at 11:47 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD June 13, 2019, 10:00 A.M. AT THE CIVIC CENTER CONFERENCE ROOM, FARGO CIVIC CENTER OFFICES (207 4TH STREET NORTH).

Respectfully Submitted,

Savanna Leach
Executive Secretary