

**502nd Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, November 14, 2019 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jeremy	Gorden	City of Fargo Transportation Engineering
Cindy	Gray	Metro COG
Becky	Hanson	NDDOT – Local Government (alt for Michael Johnson)
Robin	Huston	City of Moorhead Planning
Matt	Jacobson	Clay County Planning & Zoning
Kim	Lipetsky	Fargo Cass Public Health
Peyton	Mastera	City of Dilworth
Aaron	Nelson	Fargo City Planning
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Jordan	Smith	City of Fargo, MATBUS (alternate for Julie Bommelman)
Tim	Solberg	City of West Fargo Planning
Justin	Sorum	Clay County Highway (alternate for Dave Overbo)
Tom	Soucy	Cass County Engineering (alternate for Jason Benson)
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Andrew	Wrucke	City of West Fargo Engineering

Members Absent:

Jason	Benson	Cass County Highway Engineering (alt present)
Julie	Bommelman	City of Fargo, MATBUS (alt present)
Michael	Johnson	NDDOT – Local Government Division (alt present)
Jaclynn	Maahs	Concordia College
David	Overbo	Clay County Engineering (alt present)
Dustin	Scott	City of West Fargo Engineering (alt present)
Brit	Stevens	NDSU – Transportation Manager
Barrett	Voigt	Cass County Planning

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
James	Dahlman	Interstate Engineering/ City of Horace
Dan	Farnsworth	Metro COG
Matthew	Huettl	HDR
Matt	Kinsella	Apex Engineering Goup
Andrew	Krog	Bolton & Menk
Jim	Mertz	Bolton & Menk
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Steve	Strack	Houston Engineering
Dave	Wiosna	KLJ

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:01 am, on November 14, 2019 by Chair Gray. A quorum was present.

2. Approve the 502nd TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 502nd TTC Meeting Agenda.

**Motion: Approve the 502nd TTC Meeting Agenda.
Ms. Van Beek moved, seconded by Ms. Huston
MOTION, PASSED. 18-0
Motion carried unanimously.**

3. APPROVE October 10, 2019 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the October 10, 2019 TTC Meeting Minutes.

**Motion: Approve the October 10, 2019 TTC Minutes.
Mr. Sahr moved, seconded by Ms. Huston.
MOTION, PASSED. 18-0
Motion carried unanimously.**

4. Public Comment Opportunity

No public comments were made or received.

5. Metro GROW – 2045 MTP

Mr. Maddox presented the final draft of the Metro GROW: 2045 Metropolitan Transportation Plan.

**Motion: Recommend Policy Board approval of Metro GROW: 2045 Metropolitan Transportation Plan to the Policy Board.
Mr. Gorden moved, seconded by Mr. Mastera.
MOTION, PASSED. 18-0
Motion carried unanimously.**

6. 2020-2023 Transportation Improvement Program (TIP) Amendment #1

Mr. Champa presented Amendment #1 to the 2020-2023 Transportation Improvement Program (TIP). The proposed amendment to the 2020-2023 TIP is as follows:

- Modification of Projects 3200035, 917020b, 9162667, 9200017, 9182611, 9190025, 9190027, 9162668, 9200030
- Addition of Project 9201001
- Deletion of Project 9190018, 9190018, 9200026, 9200027, 9200029.

**Motion: Recommend Policy Board approval of Amendment #1 of the Metro COG 2020-2023 Transportation Improvement Program (TIP).
Mr. Gorden moved, seconded by Mr. Soucy.
MOTION, PASSED. 18-0
Motion carried unanimously.**

7. MATBUS 2021-2025 Transit Development Plan RFP

Mr. Solberg asked that the Transit Authority Study be referenced in the RFP's scope of work to ensure that the recommendations of that study are accounted for in the TDP. Ms. Safgren said the equity study that MnDOT District IV is conducting would be a good resource for reaching out to underserved and low-income populations. Ms. Van Beek stated that this information should be added into the RFP public engagement section. Mr. Nelson added that other City studies, not necessarily Metro Cog studies, should be integrated into the background information section of the RFP. Ms. Huston asked what the timeline was, Mr. Maddox said it would be 12 months from when the consultant is under contract. Ms. Huston added that it would be great for this project to coordinate with the upcoming Comprehensive Plan update for the City of Moorhead.

Motion: With the revisions listed above, recommend Policy Board approval of the MATBUS 2021-2025 Transit Development Plan RFP to the Policy Board.

Mr. Solberg moved, seconded by Ms. Van Beek.

MOTION, PASSED. 18-0

Motion carried unanimously.

8. Title VI – Audit Follow-up and Survey

Ms. Pierce provided a follow-up of the 2019 Title VI audit, and asked TTC members to fill out a survey for Title VI documentation purposes.

9. Urban Grant Program Solicitation FY2020

Ms. Safgren said there are a couple non infrastructure SRTS solicitations in Minnesota that jurisdictions should be aware of. Mr. Champa informed TTC members of the deadlines for the Urban Roads Program and Urban Grant Program. Mr. Farnsworth reminded TTC members of the upcoming deadline for the Transportation Alternatives Program (TAP).

10. History of 17th Street North Moorhead

Mr. Champa provided a presentation about the history of 17th Street North in Moorhead, MN.

11. Agency Updates

Ms. Gray gave an update on recent information from MnDOT regarding the outcome of a FY2017 audit. As a result of the audit, MnDOT will be distributing unspent CPG funds to the Minnesota MPOs. At this point, it appears that Metro COG will receive over \$33,000. She said some of the other MPOs may not be able to utilize the CPG due to lack of local matching funds. She asked jurisdictions to keep this in mind as there may be opportunity to receive more Federal funds for planning projects provided local match is available.

Ms. Van Beek reminded the TTC that public hearings are occurring for changes to the Link FM. Mr. Smith gave an update on the GTC renovation project which will get underway in February or March.

Mr. Sahr gave an update on Horace and what is occurring in the City. He asked when the 76th Avenue Corridor Study would be done, Mr. Maddox said it would likely be April when the Study would be done. Mr. Sahr said they have a brand new, and Horace's first, collector road going in with a plat that has recently submitted a preliminary plan.

Ms. Safgren gave an update on the grants she mentioned earlier for non-infrastructure SRTS grants. She said the boost grant solicitation is open for non-infrastructure SRTS grants. She also added that there are planning assistance grants for SRTS too. MnDOT is also

starting to do low cost demonstration projects on Trunk Highways.

Mr. Nelson said they are still negotiating the contract for the City of Fargo Core Neighborhood Study. He also gave an update on the Land Development Code Diagnostic which will hopefully have a draft report after the Holidays.

Mr. Gorden said that they are putting out the 'work zone wally' cone creature sign that says 'road improvements coming' for next year's construction projects. Ms. Gray added that the subject of the section line road signs stating "future high volume limited access arterial roadway" came up at a recent Executive Committee meeting, and elected leaders expressed interest in continuing that practice.

Mr. Soucy said construction is wrapping up across Cass County. They put up a lot of destination lights around several rural intersections that they are kind of excited about, and actually won a highway safety award for safety projects such as the destination lights.

Mr. Wolters told the group of an upcoming conference in December, as well as a freight-related career expo at the Fargo Dome.

Mr. Atkins gave an update on Moorhead's 21st St underpass project and stated the contractor is hoping to have steel in place before they shut down for a month in January. The City is still hoping to have traffic on the underpass next fall. He added that 15th Ave N is done and they have received some positive feedback about the pedestrian and bike trail from local residents who were very vocal about being opposed to or skeptical about the sidepath before reconstruction. He also gave an update on the green light preemption project they are coordinating with MATBUS next year.

Ms. Huston gave an update on the Moorhead Downtown Plan.

12. Additional Business

No additional business.

13. Adjourn

The 502nd Regular Meeting of the TTC was adjourned on November 8, 2019 at 11:25 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD December 12, 2019, 10:00 A.M. AT THE METRO COG CONFERENCE ROOM (1 – 2ND ST N, CASE PLAZA 232, FARGO, ND).

Respectfully Submitted,

Luke Champa
Assistant Planner